



TRUCKEE TAHOE AIRPORT DISTRICT - INTEROFFICE MEMORANDUM

TO: BOARD OF DIRECTORS
FROM: HARDY BULLOCK, A.A.E. – DIRECTOR OF AVIATION AND COMMUNITY SERVICES
SUBJECT: FLIGHT PROCEDURES PROGRAM UPDATE
DATE: FEBRUARY 24, 2021

Flight Procedures Program Update

Upon completion of the February 11, 2021 workshop Staff has integrated the following general direction and guidance from the Board of Directors on the Flight Procedures initiative:

1. Staff will return the final outreach microsite and associated content for Board approval prior to publication.
2. Staff will direct consultant(s) to submit all the procedures outlined in the Truckee Tahoe Airport (TRK) Instrument Flight Procedure Feasibility Study dated October 7, 2020.
3. Staff will report monthly on progress of the Flight Procedure initiative and, when appropriate, recommend community outreach meeting commencement.

Staff has initiated the following activities in support of the direction received.

1. Engaged Flight Tech Engineering Group to develop a scope of service and final contract for Flight Procedure development and FAA Submission.
2. Micro website review and design completion with Aviatrix. Miscellaneous semantic and textual changes as directed by individual Board members.
3. Story board scripting for an inexpensive “Why” introductory video.
4. Development of an exhibit depicting a quantified description of IFR flight track changes.
5. Final overflight video editing by Origami Rocket and David Van Quest.
6. Final noise animation by Bridgenet.