



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

DAVID DIAMOND
MARY HETHERINGTON
TERESA O'DETTE
KATHRYN ROHLF
RICK STEPHENS

**AGENDA
FOR
MARCH 24, 2021**

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, March 24, 2021 at 4:30 p.m.** Pursuant to Executive Order N-29-20, this meeting will be held exclusively via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: Lauren.Tapia@truckeetahoeairport.com Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/84917023029> Meeting ID: 849 1702 3029. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- COVID-19 Airport Operations and Business Continuity Update

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Pursuant to Executive Order N-29-20, public comment may be provided by email. Please email all comments to Lauren.Tapia@truckeetahoeairport.com and staff will

endeavor to read them during the meeting. Live Public Comment can be made: <https://truckeeatahoeairport.zoom.us/j/84917023029>, Meeting ID: 849 1702 3029

CONSENT AGENDA

Consent Action Items:

- 1. Minutes: February 11, 2021 Special Meeting -----TAB 01
- 2. Minutes: February 24, 2021 Special Meeting -----TAB 02
- 3. Minutes: February 24, 2021 Regular Meeting -----TAB 03
- 4. Minutes: March 10, 2021 Special Meeting -----TAB 04
- 5. Monthly Service Bills and Fees – February -----TAB 05
- 6. Classification and Compensation Study RFP -----TAB 06
- 7. Declare 1993 Oshkosh Snow Blower as Surplus Property -----TAB 07

Consent Information Items (no motion required):

- 8. Annual Reporting of Reimbursements and Disclosures for 2020 Budget year -----TAB 08

DEPARTMENT TEAM REPORTS

- 9. General Managers Report -----TAB 09
 - a. Attachment – Regional Air Service Meeting Report
 - b. Attachment – 2021 District Goals
- 10. Operations and Maintenance Department Report -----TAB 10
 - a. Attachment - Hangar Door Momentary Switch Policy
- 11. Finance and Administration Department Report -----TAB 11
 - a. Monthly Financial Report
- 12. Aviation and Community Services Department Report -----TAB 12
 - a. Monthly Operations and Comment Report
 - b. Monthly Flight Procedures Update
 - c. Cessna JTA Program Update

ACTION ITEMS

- 13. Proposal to Consider Modifications and Enhancements to Airport Community Advisory Team (ACAT) TAB 13
Staff will provide an update and seek Board action regarding modifications and changes to the ACAT function and format in preparation for Staff to bring back a final proposal at the April 28, 2021 Board Meeting.
- 14. Review and Acceptance of Land Management Plan ----- TAB 14
Staff and consultants will present the updated Land Management Plan for Board Acceptance.
- 15. Discussion and Possible Action on District Master Plan Update Request for Proposals ----- TAB 15
Staff will review a draft Master Plan Update RFP for Board consideration and possible action.

BOARD AD HOC COMMITTEE REPORTS AND OTHER ITEMS

- 16. Board Committee Assignments and Ad Hoc Committee Reports ----- TAB 16
 - a. Mountain Housing Council Report
 - b. Revenue and Cost Allocation Ad Hoc Report
 - c. Agency Partnership Ad Hoc Report
 - i. Review of Study Scope and Project Update
- 17. Discussion Regarding Potential Participation in a Regional Greenhouse Gas Reduction Joint Powers Authority (JPA)
Director Diamond would like to discuss Board and Staff interest in exploring participation in a regional multi public agency JPA to address Greenhouse Gas Reduction.
- 18. Future Agenda Priorities and Meeting Management ----- TAB 17
This is a standing monthly item to review current and future agenda priorities of the Board. As part of this discussion the Board will review the Rolling Agenda which is updated monthly.

CLOSED SESSION

- **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APNs 19-440-81 and 49-004-11
Agency negotiator: Kevin Smith
Negotiating parties: TTSA
Under negotiation: Price and Terms of Payment

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

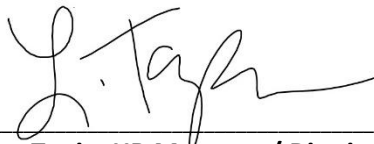
SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – April 28, 2021, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – May 26, 2021, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – June 23, 2021, **4:30 PM** via Live Web Streaming

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on March 19, 2021.



Lauren Tapia, HR Manager / District Clerk