

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 special meeting held Thursday, February 11, 2021 via live web streaming.

3 **CALL MEETING TO ORDER: 1:00 PM**

4 **PLEDGE OF ALLEGIANCE**

5 **DIRECTORS PRESENT:** President Teresa O’Dette (via Teleconference)
6 Vice President David Diamond (via Teleconference)
7 Director Kathryn Rohlf (via Teleconference)
8 Director Rick Stephens (via Teleconference)
9 Director Mary Hetherington (via Teleconference)

10 **STAFF PRESENT:** Mr. Kevin Smith, General Manager (via Teleconference)
11 Mr. Hardy Bullock, Director of Aviation & Community Services (via
12 Teleconference)
13 Ms. Kelly Woo, Director of Finance & Administration (via Teleconference)
14 Mr. Josh Nelson, District Legal Counsel (via Teleconference)
15 Mr. Marc Lamb, Community Relations Manager (via Teleconference)
16 Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

17 **VISITORS PRESENT: 0**

18 **MODIFICATION OF AGENDA:** None.

19 **SPECIAL ORDERS OF BUSINESS:** Vice President Diamond noted appreciation to staff for turning up the
20 new Alder Hill wild fire camera.

21 **PUBLIC COMMENT:** Mr. Tom Meadows, Truckee resident, made a public comment regarding Board and
22 Public interaction during public comment periods.

23 **WELCOME AND REVIEW OF AGENDA ITEMS**

24 Mr. Smith reviewed the special meeting agenda and inquired if the Board would like to reorder any agenda
25 items. Mr. Smith noted that some agenda items could be moved to a future meeting if time runs short.

26 There was Board consensus to move agenda item 8 as the first agenda item to discuss.

27 **FUTURE OF THE LAND SWAP WITH TTS-A & RUNWAY 02/20 WIDENING AND EXTENDING PER 2015**
28 **AIRPORT MASTER PLAN**

29 Mr. Smith reviewed the background of the agenda item, and noted that the FAA expressed that they are
30 not opposed to the Runway 02/20 Widening and Extending project, but that they will not fund it. The
31 District has a grant to reconstruct Runway 02/20 in its existing configuration (no widening, no extending),
32 however if the District would like to look at the design of extending and widening, now would be the time
33 to conduct the engineering and design for the idea of extending and widening.

34 **PUBLIC COMMENT:**

35 Ms. Katherine Hayes Rodriguez, Truckee Resident, made a public comment against the Runway 02/20
36 Widening and Extending.

37 Mr. Craig Strom, Truckee Resident, made a public comment against the Runway 02/20 Widening and
38 Extending.

39 Mr. Josh Levinger, Truckee Resident, made a public comment against the Runway 02/20 Widening and
40 Extending.

41 Mr. Chris and Ms. Karsten Swenson, Truckee Resident, made a public comment against the Runway
42 02/20 Widening and Extending.

43 Mr. Martin Hailey, Truckee Resident, made a public comment against the Runway 02/20 Widening and
44 Extending.

45 Ms. Nova Lance-Seghi, Truckee Resident, made a public comment against the Runway 02/20 Widening
46 and Extending.

47 Mr. Todd Karol, Truckee Resident made a public comment against the Runway 02/20 Widening and
48 Extending.

49 Ms. Daralin Dotts, Truckee Resident, made a public comment against the Runway 02/20 Widening and
50 Extending.

51 Ms. Michelle and Tom Stoddard, Truckee Resident, made a public comment against the Runway 02/20
52 Widening and Extending.

53 Mr. Ken Aronson, Truckee Resident, made a public comment regarding a political flier send by Directors
54 Stephens, O’Dette, and Diamond noting they would vote “no” to any motion to extend/widen Runway
55 02/20.

56 Mr. Nick Greece, made a public comment against the Runway 02/20 Widening and Extending.

57 Ms. Rieca Tift, Truckee Resident, made a public comment against the Runway 02/20 Widening and
58 Extending.

59 Mr. Tom Meadows, Truckee Resident, made a public comment against the Runway 02/20 Widening and
60 Extending.

61 Each Board member noted their comments on the possible Runway 02/20 Widening and Extending
62 project. Discussion ensued. There was Board consensus to not conduct engineering and design work to
63 lengthen and widen the runway as part of the Runway 2/20 FAA funded reconstruction project. Board
64 consensus was that widening and lengthening the runway would be very costly and not have a measurable
65 benefit to noise and annoyance reduction.

66 There was Board consensus to have staff develop a FAQ sheet for this agenda item to assist the public
67 with information and understanding regarding this topic.

68 **LAND EXCHANGE WITH TTS-A**

69 Mr. Smith noted the land exchange with TTS-A. There was Board consensus to have the topic discussed at
70 a future meeting.

71 **REVIEW AND POSSIBLE REVISION OF AIRPORT MASTER PLAN**

72 Mr. Smith noted that Chapter 2 is currently being updated in the Master plan, but that some of the items
73 that will be discussed today can be found in Chapters 4 and 5 of the Master Plan. Staff is in favor of a
74 master plan update but does not feel a full rewrite is necessary due to some of the work already underway.
75 Discussion amongst the Board regarding the level of revision of the master plan, the cost of
76 revising/updating the master plan, having a different consultant revise/update the master plan, the
77 process and timeline estimates of the master planning process, outreach methods that are required of
78 the master plan and the Board’s participation in outreach open houses. There was consensus for staff to
79 bring back a scope of work at the regular March Board meeting for the Board to discuss further.

80 **PUBLIC COMMENT:**

81 Ms. Donna Brown, Truckee Resident, made a public comment inquiring about public participation within
82 the Master Planning process.

83 **GOAL AND/OR FOCUS SETTING FOR 2021 (TAB 01)**

84 Mr. Smith reviewed the staff report for the Goal/Focus setting as well as a CSDA article referencing goal
85 settings for “traction”. Each Board member reviewed their comments and suggested edits to the proposed
86 goals/focus areas. Mr. Smith noted the comments and suggested edits. Mr. Smith stated that he would
87 return with an updated draft reflecting the comments and suggested edits at the regular February Board
88 meeting.

89 **PUBLIC COMMENT:**

90 Ms. Donna Brown, Truckee Resident, made a public comment regarding affordable housing as a District
91 goal.

92 Mr. Tom Meadows, Truckee Resident, made a public comment about adding airport infrastructure
93 projects to the District Goals.

94 **RESTRUCTURING OF THE AIRPORT COMMUNITY ADVISORY TEAM (ACAT) (TAB 02)**

95 Mr. Smith reviewed the staff report on the proposed restructuring of ACAT. Mr. Bullock reviewed the
96 various restructuring options as presented in the staff report. Discussion ensued amongst the Board
97 regarding the various restructuring options, the idea of changing the group’s name, realistic participation
98 of the Board with some of the options, the Brown act and lack of enthusiasm of any option that removes
99 the original mission of ACAT, fear of losing pilot participation, facebook activity, and the option of having
100 seats by geographical location. There was Board consensus to have Mr. Smith and Mr. Bullock return with
101 options to create a “hybrid” group (which includes a Board standing committee) as well as an option to
102 restructure the current ACAT format so it can be reviewed at the regular March Board meeting.

103 **PUBLIC COMMENT:**

104 Ms. Donna Brown, Truckee Resident, made a public comment expressing favor of options 2, 6 or 7.

105 Mr. Dennis De Cuir, made a public comment expressing the importance of the Brown Act, and would not
106 be in favor of participating in a “free-form” outfit of ACAT.

107 Mr. Tom Meadows, Truckee Resident, made a public comment not in favor of altering ACAT but suggested
108 adding quarterly community outreach meetings to stimulate public participation.

109 **REVIEW OF MICRO-SITE FOR PROCEDURE DEVELOPMENT & COMMUNITY OUTREACH (TAB 03)**

110 Mr. Bullock reviewed the results of the Board poll which guided work related to the flight procedure
111 videos, animations, microsite, and messaging. Director Hetherington noted that she was unable to
112 participate in the poll. Discussion ensued regarding outreach, specifically when and how much outreach
113 the District should do regarding flight procedures, cost of procedure development, thought of obtaining
114 the FAA’s opinion of the proposed procedures prior to public outreach, and Director Hetherington’s poll
115 votes as she was unable to participate when first queried by staff. There was consensus to not pursue the
116 Splainers video and to proceed with the overflight video. Mr. Bullock reviewed the heat map of departure
117 and procedure traffic over the community. There was consensus to have staff make the technical
118 submissions to the FAA using the consultant team for the flight procedures, complete the overflight video
119 simulation and heat map, complete and launch the microsite, but to wait on holding major public outreach
120 until viability and feasibility of the procedures was more developed with FAA, and to have this topic as a
121 standing agenda item for future meetings which will provide consistent updates for the Board and public.

122 **PUBLIC COMMENT:**

123 Mr. Tom Meadows, Truckee Resident, made a public comment regarding specific verbiage made in the
124 Staff memo regarding the overflight video.

125 **BOARD MEETING MANAGEMENT (MEETING FREQUENCY) (TAB 04)**

126 This agenda item has been moved to a future meeting.

127 **REVIEW OF PROPOSED BOARD MINUTES POLICY (TAB 13)**

128 This agenda item has been moved to a future meeting.

129 **ADJOURN TO CLOSED SESSION**

- 130
 - GOVERNMENT CODE SECTION 54957 - GENERAL MANAGER ANNUAL PERFORMANCE REVIEW

131 **PUBLIC COMMENT:** None.

132 The Board met and discussed Mr. Smith's annual (2020) appraisal and approved a merit increase and
133 performance award. The Board reported that they are overall pleased with the performance of the
134 General Manager and awarded a merit increase of 3.15% which equates to \$185,840/year and a
135 performance award of \$5,000.

136 **BOARD MEMBER ANNOUNCEMENTS**

137 None

138 **ADJOURN**

139 **MOTION #1 FEBRUARY-1-2021 S:** Director Hetherington motioned to adjourn the meeting. Director
140 Stephens seconded the motion. Vice President Diamond, yes. Director Stephens, yes. Director Rohlf, yes.
141 Director Hetherington, yes. The motion passed via roll call vote.

142 At 5:25 PM the February 11, 2021, special meeting of the Truckee Tahoe Airport Board of Directors
143 adjourned.

144 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE FEBRUARY 11, 2021 SPECIAL BOARD**
145 **MEETING. TO WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/162455/truckee-](https://ttm.open.media/sessions/162455/truckee-tahoe-airport-board-february-11-2021?category=458)
146 [tahoe-airport-board-february-11-2021?category=458](https://ttm.open.media/sessions/162455/truckee-tahoe-airport-board-february-11-2021?category=458)