



TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTOR STAFF REPORT

AGENDA TITLE: Board Committee Assignments and Ad Hoc Committee Updates

MEETING DATE: March 24, 2021

PREPARED BY: Kevin Smith, General Manager

Mountain Housing Council (MHC) Member Report - Directors Stephens

Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.

Agency Partnership Ad Hoc Committee – Directors Stephens and Rohlf

The committee continues work on the updates to this program. Since the last Board meeting the Committee has created a Scope of Service for Agency Partnership Program Managing Consultant and is currently seeking proposals from various potential vendors. The Ad Hoc Committee and Staff plan to bring this item Back for Board guidance and Action at the April 28, 2021 Board of Directors meeting. Attached to this report is the *Scope of Service for Agency Partnership Program Managing Consultant* which was issued to interested parties on March 22, 2021. If the Board has additional comments or suggestions regarding the Scope of Service, these can still be edited and provided to potential consultants interested in providing this service.

Revenue and Cost Allocation Study Ad Hoc Committee – Directors Diamond and Hetherington

The Ad Hoc Committee met on February 26, 2021 for the initial Kick Off Meeting and then again for a project update on March 15, 2021. The Committee is currently working with AMCG to allocate the revenue and cost centers over primary (District, Airport, and FBO), secondary, and tertiary categories. The Committee will provide a brief update on the project with plans to provide a more detailed report in April.

Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) Update – Kevin Smith

There is a lot of great work underway with the employee housing JPA. For a brief review I have included this month's JPA Executive Directors report which outlines current programs and activities of the JPA. The JPA will be making a presentation to each member's elected Board this spring to review the activities and accomplishments of the first year of operation and discuss budgets for the coming fiscal year.

ATTACHMENTS:

Scope of Services for Agency Partnership Program Managing Consultant

Workforce Housing JPA Executive Directors Report