



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: Board and Staff Committee Assignments and Ad Hoc Committee Updates**

**MEETING DATE: April 28, 2021**

**PREPARED BY: Kevin Smith, General Manager**

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**1. Mountain Housing Council (MHC) Member Report** - Directors Stephens.

Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.

**2. Agency Partnership Ad Hoc Committee** – Directors Stephens and Rohlf.

See Agenda Item 13 for a full report on the activities of the Agency Partnership Ad Hoc Committee.

**3. Revenue and Cost Allocation Study Ad Hoc Committee** – Directors Diamond and Hetherington.

The Committee has met on several occasions this past month, primarily to finalize the Cost and Revenue Centers which is attached to this report. This Table is the bases for how AMCG will breakdown the various primary (District, Airport, FBO) Revenue and Costs Centers. The Primary Revenue and Costs Centers are then broken down into Secondary, and Tertiary categories. These are the categories below the Primary. The Ad Hoc Committee and Staff will provide further explanation at the meeting. With this step complete, we are now working on gathering financial information, rents and fees, based aircraft, fuel volumes, airport development plans, pavement rehabilitation, etc. We will also soon be working on the staff allocation exercises once received from AMCG.

Staff and the Ad Hoc Committee will provide the Board a brief update on these items as well as progress to date on this Study.

**4. Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) Update** – Kevin Smith. Activities of the JPA continue to move forward. We held our last meeting on Wednesday April 21<sup>st</sup>. For a brief review of the activities of the JPA I have included the monthly JPA Executive Directors report which outlines current programs and activities of the JPA. The JPA Executive Director will provide a presentation to our Board at our June 23<sup>rd</sup> Board of Directors meeting to give you a one year update on programs, discuss annual JPA dues and contributions, and review accomplishments of the first year of operation.

One JPA success I would like to share is due to the swift action of the JPA getting notice out of a deed restricted home which came on the market, one of our District employees was able to get the home under contract and is in process of purchasing the property.

**Request for Board Input on Pending TTAD JPA Vote:** Another important item I would like additional Board input regards the JPA Board’s desire to increase JPA membership and expand the member agencies. Attached to this report is a New Member Agencies Project Report from MRG outlining expansion possibilities to add Nevada County, Town of Truckee, and Placer County to the JPA. Overall, there appears to be JPA Board support to add these members. There is also very strong consensus and support to not change the original mission of the JPA which is to provide affordable long term housing options for agency staff. The new member candidates are aware of this Mission and are not proposing or lobbying for any change to that core focus. We will also be proposing a few modifications to the By Laws including a super majority vote (5 members) for any changes to formation documents. New members will be required to buy in to the JPA including assisting the original members recoup our investment to create the JPA.

**Staff Recommendation:** Having studied the issue as well as a review of the New Member Agency Report, I do not have concern adding additional members including those with oversight on entitlement or permitting functions. I feel there are more advantages than disadvantages to having those agencies in the pool of resources. Staff is looking for consensus from the Board on this item.

If there are additional questions or concerns, we can agenda this for a future (June 23) meeting for a formal vote if necessary.

#### **5. Regional Greenhouse Gas Reduction Collaboration/Council Exploratory Group**

Per our Board discussion at the March 28, 2021 Board meeting, staff and Director Diamond have been working on gathering a group of local public agencies to explore the concept of a Tahoe Truckee Greenhouse Gas Reduction Counsel/Collaborative. Our first exploratory meeting was on April 21<sup>st</sup> and was very well attended. There were 8 regional public agencies in attendance along with the Sierra Business Counsel (SBC). There was definite interest in forming some type of regional GHG Reduction Counsel with a similar format to the Mt. Housing Council in form and structure. Next steps for this effort are to develop a proposal framework which the various Counties, Town, and Special Districts can review and propose to their Councils and Boards.

Director Diamond and the General Manager would like to use a not to exceed \$5,000 of the District’s \$75,000 GHG funds for FY2021 to accelerate this effort and task SBC with developing this framework and create a structure for this group. Other Districts have also expressed interest in participating but would like to see a defined proposal. It is very likely that

the majority of these funds will be recovered later as other local agencies agree to participate in this council.

To summarize, is there Board consensus to use \$5000 of budgeted District GHG funds to accelerate this GHG Council effort as described above.

**ATTACHMENTS:**

Item 3 – Revenue and Cost Centers Chart

Item 4 – Workforce Housing JPA Executive Directors Report

Item 4 – Workforce Housing New Member Agencies Project Report