



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

There are many great conference and training opportunities in 2021. As you can see from the list below, there are various virtual training and in-person conference opportunities coming up this year. Some upcoming training opportunities include the following:

- 2021 General Managers Leadership Summit – Olympic Valley CA – June 27, 2021
- 93rd Annual AAAE Conference and Exposition – Las Vegas NV – July 11-14, 2021
- SWAAAE Summer Conference – Reno NV – July 18-21, 2021
- CSDA Annual Conference and Exposition – Monterey CA – August 30 to September 2, 2021
- AAAE General Aviation Conference – Virtual – August 22-24, 2021
- Special District Leadership Academy – South Lake Tahoe CA – September 26-29, 2021 (New Board Members are highly encouraged to attend this training if able)
- National Airports conference – Savannah GA – September 26-28, 2021
- 36th Annual Aviation Issues Conference – Kauai HI – January 9-13, 2022

Item 2 – Board of Director Check Signing

Per District Policy, all checks issued for approved expenditures over \$5,000 need to be signed by a member of the Board of Directors. Due to the COVID-19 pandemic this was very difficult to facilitate and meet the CalOSHA and CDC Safety guidelines. Staff worked with the Board President to receive a weekly email with all checks and supporting documentation on checks over \$5000. The Board President would review and send a confirmation email back to staff giving approval for staff to sign and issue checks. As recovery from the pandemic continues along with new CDC guidelines, staff suggest returning to our regular check signing process. Starting July 1st, staff will reach out to the Board seeking a Director to stop by our Finance Office to sign checks each month. Please let me know if you have any questions on this.

Item 3 – ACT Update

Our first Airport Community Team meeting was a big success on June 9th. I want to thank everyone who attended. Our next meeting will be July 14th at 6:00 PM. The topic will be Air Traffic Control, ADS-B, how it works, and how we leverage it to try and reduce impact. We will also introduce our Tower Manager, Larry Finney to the Team.

For a briefing on the June 9th meeting please review the attached report. You can also visit the District website <https://truckeetahoeairport.com/administration/act> to watch a recording of the meeting.

Item 4 – Bike Share Program

Placer County is seeking District interest in reengaging in community bike share. Placer County is working with various partners to re-launch a community bike share program in communities in and around the Airport District. New program options would use e-bike systems and be spread around communities in eastern Placer and Nevada counties. Staff will give a brief update on this new endeavor and seek interest from the Board of Directors on exploring program participation.

Item 5 – Annual Aircraft Rescue and Firefighting (ARFF) Report

Each year the Truckee Fire Protection District (TFPD) provides a report of ARFF activity and usage of the ARFF Truck purchased by the Airport District. Please review the attached report. TFPD will have a representative at the meeting to answer any questions.

Item 6 – Biomass Update

There is currently community interest from various local public agencies regarding a regional biomass program. The current focus is how to use biomass effectively and efficiently, using local as well as State grant opportunities, to generate heat and/or electricity for local public buildings. I along with representatives of the Town of Truckee and the Truckee Fire Protection District visited a facility in Quincy CA to understand how they are using biomass to heat the Plumas County Administration Building. Other local public agencies had also previously visited the site. Staff and Board will discuss District interest in continuing to pursue biomass locally as well as any Board member interest in participating with the biomass group.

Item 7 – Air Show Update.

The Air Show is progressing on schedule. We have confirmation of the F35 Demo Team from Hill Airforce Base in Utah. The Air Show committee is meeting monthly on logistics and planning with no significant changes planned from Air Shows in prior years. The Air Show is on Sept. 11, 2021. I will provide a brief update at the meeting.

Item 8 – Budget Timeline for 2022 Budget Process.

This is a monthly update on the Budget timeline for the FY2022 Budget process. Below is the proposed schedule subject to change:

- Early June – Send out Budget Worksheets to Board and District Staff
- June 15th – Board of Director Budget Kick Off Workshop.
- July 21st – Budget Worksheets are due.
- August 25th from 1:30 PM to 4:00 PM – Budget Opportunities Workshop
- September 22nd – Presentation of 1st Draft of Preliminary Budget
- October 27th – Presentation of 2nd Draft of Preliminary Budget
- December 1st – Adoption of 2022 Final Budget and 2022 District Goals

Item 9 – Upcoming Board Meeting Schedule

Board Meeting dates are as follows:

- July 28, 2021
- August 25, 2021 (Budget Workshop at 1:30 PM with Board Meeting Starting at 4:30)
- September 25, 2021

Item 10 – Review of District Goals

Staff will review future goals with the Board. Included in this report are Goal Worksheets that we can review together.

Attachments to GM Report

Item 3 – ACT Meeting Briefing

Item 5 – Annual ARFF Report

Item 10 – District Goals for 2021 and Goal Worksheets