

**Goal: Reinvent, improve, and enhance the Districts community engagement process. Consider new and transformative options for the Airport Community Advisory Team (ACAT) to increase community participation, reach, and connectivity with activities and priorities of the Board of Directors.**

| Work Plan   | Action Steps  | Timeline <sup>1</sup>  |
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| (1) Have Workshop and Board Meeting discussions to analyze ACAT effectiveness and consider new options.                     | <ul style="list-style-type: none"> <li>• Meet with Board in February and March to assess ACAT model and effectiveness and consider new ideas and concepts.</li> <li>• Staff prepare various ACAT and community engagement options for Board consideration.</li> <li>• Board and Staff selected new ACT model as best option moving forward at March 24, 2021 Board meeting</li> </ul>   | <p>Completed</p> <p>Completed</p> <p>Completed</p>                               |
| (2) Create or improve community engagement process  | <ul style="list-style-type: none"> <li>• General Manager will create new ACT Standard Procedure Instruction (SPI) as new community engagement program.</li> <li>• ACAT will sunset.</li> <li>• Staff will inform Board and public of new ACT SPI at Spring Board meeting.</li> <li>• Board and Staff will review if General Manager ACT Forum is meeting and achieving Goal.</li> </ul>   | <p>Completed</p> <p>Completed</p> <p>Completed</p> <p>Q4</p>                     |
| (3) Implement new community engagement program and align ACAT and/or new Program with priorities of the Board of Directors. | <ul style="list-style-type: none"> <li>• Staff will implement program as specified in in SPI.</li> <li>• Build Web portal or microsite within District website to allow access to program and meetings.</li> <li>• Begin holding ACT meetings by early to mid-Summer 2021.</li> <li>• Board and Staff will discuss monthly ACT meetings in Board meetings.</li> <li>• Board and Staff will review monthly topics and Items to be considered in ACT meetings.</li> </ul> | <p>Underway</p> <p>Underway</p> <p>Completed</p> <p>Underway</p> <p>Underway</p> |

<sup>1</sup> "Q" refers to Quarter of year.

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|  | <ul style="list-style-type: none"><li>• Board will discuss Board Member ACT Attendance at Monthly Board Meetings.</li></ul> | Underway |
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Updated 6/14/2021