



TRUCKEE TAHOE AIRPORT DISTRICT
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DIRECTORS

DAVID DIAMOND
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TERESA O'DETTE
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RICK STEPHENS

AGENDA FOR JULY 28, 2021

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, July 28, 2021 at 4:30 p.m.** Pursuant to Executive Order N-29-20, this meeting will be held exclusively via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: Comments@truckeetahoeairport.com Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/84917023029> Meeting ID: 849 1702 3029. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

MISSION STATEMENT:

The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Pursuant to Executive Order N-29-20, public comment may be provided by email. Please email all comments to Comments@truckeetahoeairport.com and staff will endeavor

to read them during the meeting. Live Public Comment can be made: <https://truckeeatahoeairport.zoom.us/j/84917023029>, Meeting ID: 849 1702 3029

CONSENT AGENDA

Consent Action Items:

- 1. Minutes: June 23, 2021 Regular Meeting -----TAB 01
- 2. Minutes: June 23, 2021 Special Meeting -----TAB 02
- 3. Minutes: July 12, 2021 Special Meeting -----TAB 03
- 4. Monthly Service Bills and Fees – May 2021 -----TAB 04
- 5. Approval of Renewal of Property, Cyber, Workers Compensation Insurance Policies -----TAB 05
- 6. Approval of Air Show GHG Analysis Cost Proposal -----TAB 06
- 7. Policy Instruction 110 Personnel Policies Update – Addition of Juneteenth to observed holidays-----TAB 07

Consent Information Items (no motion required):

None

SPECIAL PRESENTATION

- 8. Friends of the Library Presentation
Friends of the Truckee Library will provide a presentation and information regarding efforts to plan for, construct, and operate a new library in Truckee and eastern Nevada County.
- 9. 2021 Air Show and Family Festival Update
John Manocchio spokesperson for the Truckee Tahoe Air Show and Family Festival will update the board on the Sept. 11, 2021 upcoming Air Show.

MANAGEMENT TEAM REPORTS

- 10. General Managers Report -----TAB 08
Attachments to GM Report:
 - a. ACT Meeting Report
 - b. District Goals
- 11. Operations and Maintenance Department Report -----TAB 09
- 12. Finance and Administration Department Report -----TAB 10
Attachments to Finance Report:
 - a. Monthly Financial Report
- 13. Aviation and Community Services Department Report -----TAB 11
Attachments to AVCOM Report:
 - a. Quarterly Operations and Comment Report
 - b. Quarterly Communications Report
 - c. Master Leasing Exhibit
 - d. Off Runway Landing Program SPI & Map

ACTION ITEMS

- 14. Review and Consideration of Land Lease Option Proposals for Truckee Tahoe Airport District Soaring Way Properties -----TAB 12
The Board will consider land lease proposals from Tahoe Forest Hospital District and Truckee Rents for District property on Soaring Way.
- 15. Discussion and Direction to Staff Regarding the Truckee Tahoe Sanitation Agency (TTSA)/Truckee Tahoe Airport District (TTAD) Real Property Exchange Agreement -----TAB 13
Board and Staff will discuss this May 2019 Property Exchange Agreement to ascertain Board interest in continuing to pursue this agreement.
- 16. Consideration of Proposal by Wildephor to Conduct a Bioenergy Project Scoping Study in Partnership with Town of Truckee and Truckee Fire Protection District-----TAB 14
The Board will consider a proposed partnership with the Town of Truckee and the Truckee Fire Protection District to conduct a Bioenergy Project Scoping Study.
- 17. Additional Payment Proposal to CalPERS Unfunded Pension Liability Obligation -----TAB 15

The board will consider a proposal to prefund a portion of the District's Unfunded pension liability obligation.

- 18. Review and Approval of the 2021 Update to the District Pavement Maintenance/Management Plan---TAB 16**
The Board will review and possibly approve the 2021 update of the District Pavement Maintenance/Management Plan. Representatives of Brandley Engineering will be at the meeting to present the plan.
- 19. Update to District Mission Statement ----- TAB 17**
The Board will consider various options to update the District Mission Statement. The Board previously discussed this at the July 12, 2021 Board Workshop.

BOARD AD HOC COMMITTEE REPORTS AND OTHER ITEMS

- 20. Board Committee Assignments and Ad Hoc Committee Reports ----- TAB 18**
- a. Mountain Housing Council Report
 - b. Revenue and Cost Allocation Ad Hoc Committee Report
 - c. Truckee Tahoe Workforce Housing Joint Powers Authority Update
 - d. Internal Audit Report By Director Rohlf
 - e. Pilot Group Ad Hoc Committee Update
 - f. Regional GHG Coalition Update
 - g. ACT Attendance by Board of Directors
- 21. Future Agenda Priorities and Meeting Management -----TAB 19**
- a. Discuss Future In Virtual vs. In Person Board Meetings
 - b. Review of Upcoming Meetings.
 - c. Review of Rolling Agenda
- 22. Staff and Board Member Conference Attendance Reports**

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – August 25, 2021, **1:30 PM** via Live Web Streaming
- **Regular Board Meeting** – August 25, 2021, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – September 22, 2021, **4:30 PM** via Live Web Streaming

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on July 23, 2021.



Lauren Tapia, HR Manager / District Clerk