



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

There are many great conference and training opportunities in 2021. As you can see from the list below, there are various virtual training and in-person conference opportunities coming up this year. Some upcoming training opportunities include the following:

- SWAAAE Summer Conference – Reno NV – August 8-11, 2021
- Association of California Airports Annual Conference – South Lake Tahoe – Sept. 14-17, 2021
- CSDA Annual Conference and Exposition – Monterey CA – August 30 to September 2, 2021
- AAAE General Aviation Conference – Virtual – August 22-24, 2021
- Special District Leadership Academy – South Lake Tahoe CA – September 26-29, 2021 (New Board Members are highly encouraged to attend this training if able)
- National Airports conference – Savannah GA – September 26-28, 2021
- Aviation Business Conference – Miami FL – November 3-4, 2021
- 36th Annual Aviation Issues Conference – Kauai HI – January 9-13, 2022

Item 2 – Public Safety Outage Management (PSOM) Update

The District is an active partner with other local agencies to prepare for possible power outages primarily related to high wind events in our region. As many are already aware, the electrical power providers may shut down power to District communities in the event of sustained wind events, typically in excess of 40 MPH, to mitigate the threat of wildfires. All critical District facilities including our air traffic control tower, medivac facilities, shop, and administration building all have backup power generation. We have also offered our District Board room as one of various locations in the community where residents can come to charge mobile devices and phones. We continue to participate actively in preparation for PSOM events should they occur. For a more information on PSOM and PSPS (Public Safety Power Shutoff) please see the following website. <https://www.mynevadacounty.com/2878/Prepare-for-Power-Outages-PSPS-and-PSOM>

Item 3 – ACT Update

Our second Airport Community Team meeting was held on July 14th. We had good attendance and great comments from the public. We covered Airspace and how Air Traffic Control works, trying to tackle the question of why airplanes fly where they fly. This is a very technical topic, and may have been a bit too technical for some on in the meeting. In August, we plan to do a part 2 of this topic using the July Meeting as the foundation. Our August 11th meeting will cover Why do planes fly over my house. We are going to work to make it simpler and more applicable to neighbors. Along with some materials and graphics explaining why you see airplanes over or around homes and neighborhoods, we will discuss who regulates what, the regulatory authority the airport has, and authority reserved by FAA among other things. We will have local flight instructors in the meeting to briefly discuss how they teach NAPs, how they try and minimize repetitive operations, and effects of density altitude. This also gives community members a chance to interact and ask questions of our flight instructors regarding what they see over their homes. We feel this topic will be good follow up to the July Meeting. We will also be shortening presentations a bit to allow more time for questions. I should note that in the first two meetings we did not have to cut short question and answer time due to a lack of time.

For a briefing on the July 14th meeting please review the attached report. You can also visit the District website <https://truckeeatahoeairport.com/administration/act> to watch a recording of the meeting.

Item 4 – Tenant Consumer Price Index (CPI) Adjustment Update

In October the District implements CPI increases for tenants, both aviation and non-aviation. We will calculate this number as we receive the July CPI index. Due to the wide fluctuations in CPI indexes, staff will propose a 4 month average similar to the methodology used for employee Cost of Living Adjustments. We are also reassessing the electrical utility surcharge to see if any adjustments are necessary. This information along with the proposed CPI index adjustment will be presented at the August Board Meeting as a consent action item.

Item 5 – Warehouse Parking Lot Improvements Update

The 2021 Budget includes funds for the District to make parking and gate access improvements at the Warehouse area. These improvements also include a new gate for westside hangar access. Staff is in the final stages of construction drawings and permitting with Nevada County. We recently received the engineers estimate to complete this work. The engineers estimate came in at \$948,983. The Budget included \$400,000 for this project based on our projections of construction pricing from last fall. The dramatic increase in cost estimate is due to the high price of oil, construction material shortages, labor shortages and other factors. In that the engineer estimate far exceeds the Budget, staff proposes to bid this project next year with the

hope of finding more favorable pricing. Plans and Nevada County permits will be completed now in preparation of completing this project in 2022.

Item 6 – Master Plan Update

A few months back we discussed delaying the bidding of the Master Plan RFPs until the Board has a chance to approve/accept the Airport Aviation Forecast and the Airport Layout Plan Set. These two products constitute approximately 40% of the entire cost of a master plan project and were already underway when the Board discussed a new Master Plan endeavor. As previously discussed, to use District funds most efficiently we want to complete these two projects already underway before we launch any new master planning projects. Consultants will not be able to give us a bid for Master plan work if they do not have the completed Forecast and ALP. The Board approved the Forecast at the June 2021 Meeting. With the forecast approved, Mead & Hunt can complete the ALP plan set. We plan to present the ALP at the September 22, 2021 Board meeting.

Item 7 – Budget Timeline for 2022 Budget Process.

This is a monthly update on the Budget timeline for the FY2022 Budget process. Below is the proposed schedule subject to change:

- August 25th from 1:30 PM to 4:00 PM – Budget Opportunities Workshop
- September 22nd – Presentation of 1st Draft of Preliminary Budget
- October 27th – Presentation of 2nd Draft of Preliminary Budget
- December 1st – Adoption of 2022 Final Budget and 2022 District Goals

Just a reminder for Board and Staff that Budget Worksheets are due if you would like to submit one.

Item 8 – Upcoming Board Meeting Schedule

Board Meeting dates are as follows:

- August 25, 2021 (Budget Workshop at 1:30 PM with Board Meeting Starting at 4:30)
- September 22, 2021
- October 27, 2021
(No Meeting in November)
- December 1, 2021

Item 9 – Review of District Goals

Staff will review future goals with the Board. Included in this report are Goal Worksheets that we can review together.

Attachments to GM Report

Item 3 – ACT Meeting Briefing

Item 9 – District Goals for 2021 and Goal Worksheets