

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, July 28, 2021 via live web streaming.

3 **CALL MEETING TO ORDER: 6:31 PM**

4 **PLEDGE OF ALLEGIANCE**

5 **DIRECTORS PRESENT:** President Teresa O’Dette (via Teleconference)
6 Vice President David Diamond (via Teleconference)
7 Director Kathryn Rohlf (via Teleconference)
8 Director Rick Stephens (via Teleconference)
9 Director Mary Hetherington (via Teleconference)

10 **STAFF PRESENT:** Mr. Kevin Smith, General Manager (via Teleconference)
11 Mr. Hardy Bullock, Director of Aviation & Community Services (via
12 Teleconference)
13 Ms. Kelly Woo, Director of Finance & Administration (via Teleconference)
14 Mr. Dave Hoffman, Director of Operations and Maintenance (via
15 Teleconference)
16 Mr. Josh Nelson, District Legal Counsel (via Teleconference)
17 Mr. Marc Lamb, Community Relations Manager (via Teleconference)
18 Mr. David Van Quest, Noise Associate (via Teleconference)
19 Ms. Emily Pindar, Administrative Clerk (via Teleconference)
20 Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

21 **VISITORS PRESENT: 25**

22 **MODIFICATION OF AGENDA:** President O’Dette noted that quite a few items will be pushed off of the
23 agenda tonight. The Board will keep the Consent Items on the agenda, move agenda item 13 after the
24 consent items, then agenda itemS 9, 16 and 17 will follow. There was Board consensus for President
25 O’Dette’s proposed agenda modifications.

26 **SPECIAL ORDERS OF BUSINESS:** None.

27 **PUBLIC COMMENT:** None.

28 **CONSENT ITEMS**

- 29 • Minutes: June 23, 2021 Regular Meeting ----- TAB 01
- 30 • Minutes: June 23, 2021 Special Meeting ----- TAB 02
- 31 • Minutes: July 12, 2021 Special Meeting ----- TAB 03
- 32 • Monthly Service Bills and Fees -June 2021 ----- TAB 04
- 33 • Approval of Renewal of Property, Cyber, Workers Compensation Insurance Policies ---- TAB 05
- 34 • Approval of Air Show GHG Analysis Cost Proposal ----- TAB 06
- 35 • Policy Instruction 110 Personnel Policy Update – Juneteenth Holiday ----- TAB 07

36 **PUBLIC COMMENT:** None.

37 **MOTION #1 JULY 28, 2021:** Director Stephens motioned to approve Tab Items 01-07 on the Consent
38 Calendar. Director Hetherington seconded the motion. President O’Dette, yes. Vice President Diamond,
39 yes. Director Stephens, yes. Director Rohlf, yes. Director Hetherington, yes. The motion passed via roll call
40 vote.

41 **AVIATION AND COMMUNITY SERVICES DEPARTMENT REPORT (TAB 11)**

42 Mr. Hardy Bullock updated the Board of Directors on two specific projects listed in the AvCom report,
43 which was the status of the flight procedures which are under development, as well as Skydive Truckee
44 operations and an update on the status of their aircraft. Discussion ensued amongst the Board regarding
45 the repayment of the supercharger modification (\$2,800), and the increase in community complaints
46 regarding Skydive Truckee Tahoe. There was consensus from the Board to have staff provide the
47 operational numbers of Skydive Truckee Tahoe for the years of 2019, 2020 and thus far in 2021.

48 **PUBLIC COMMENT:**

49 Mr. Eric Premack made a public comment regarding his concerns about adequate liability insurance of the
50 operators that conduct business at the airport.

51 Mr. Jr made a public comment regarding Skydive Truckee Tahoe not being a good citizen to the
52 community.

53 Discussion continued regarding the operation of Skydive Truckee Tahoe and the leased equipment they
54 are currently using, the District's Primary Management Control Documents (PMCD) and the opportunities
55 those documents provide the District when it comes to regulating Skydive Truckee Tahoe. There was
56 Board consensus for staff to provide a definitive list of options the District has when it comes to regulating
57 Skydive Truckee Tahoe.

58 Mr. Mike Swanson, owner of Skydive Truckee Tahoe noted that their plane being out of commission is an
59 unfortunate event, and that parts being unavailable is what is contributing to the delay in fixing it.

60 Discussion ensued regarding the difference of sound between the aircraft Skydive Truckee Tahoe is leasing
61 and their aircraft that is broken, and the idea of Skydive Truckee Tahoe voluntarily reduce operations until
62 they find an aircraft that is quieter.

63 Ms. Jules Drew, owner of Skydive Truckee Tahoe noted that their business is being singled out when there
64 are plenty of loud jet operations, and that if they could change planes they would.

65 Director Diamond acknowledged the Operations & Maintenance personnel that caught the load of
66 contaminated fuel.

67 **2021 AIR SHOW AND FAMILY FESTIVAL UPDATE**

68 There was Board consensus to cancel the 2021 Air Show and to pay the non-profit partners that help
69 coordinate the event. This item will be placed on the next Board meeting agenda that will be formally
70 voted on by the Board of Directors.

71 **PUBLIC COMMENT:** None

72 **CONSIDERATION OF PROPOSAL BY WILDEPHOR TO CONDUCT A BIOENERGY PROJECT SCOPING STUDY
73 IN PARTNERSHIP WITH TOWN OF TRUCKEE AND TRUCKEE FIRE PROTECTION DISTRICT (TAB 14)**

74 Mr. Smith reviewed the partnership opportunity for the District to participate with the Town of Truckee
75 and the Truckee Fire Protection Agency to conduct a Bioenergy Project Scoping study. Discussion ensued
76 amongst the Board about how biomass would be collected as well as if the study would provide further
77 information regarding PM 10 (which causes inversion). There was Board consensus of support for this
78 proposal.

79 **PUBLIC COMMENT:** None

80 **MOTION #2 JULY 28, 2021:** Vice President Diamond motioned to authorize the General Manager to enter
81 into an agreement with Town of Truckee and the Truckee Fire Protection District to retain Wildephor
82 Consulting Services, LLC to complete a Bioenergy Project Scoping Study per the attached agreement with
83 the District contribution to the study being \$6,400. Director Hetherington seconded the motion. President

84 O’Dette, yes. Vice President Diamond, yes. Director Stephens, yes. Director Rohlf, yes. Director
85 Hetherington, yes. The motion passed via roll call vote.

86 **ADDITIONAL PAYMENT PROPOSAL TO CALPERS UNFUNDED PENSION LIABILITY OBLIGATION (TAB 15)**

87 Ms. Kelly Woo, Director of Finance, provided further information regarding the idea of making an
88 additional payment to the District’s CalPERS Unfunded Pension Liability Obligation. There was Board
89 consensus to pay down the pension liability as quickly as possible, and to make the additional \$500,000
90 payment to the unfunded pension liability obligation.

91 **PUBLIC COMMENT:** None

92 **MOTION #3 JULY 28, 2021:** Director Stephens motioned to approve a payment of \$500,000 to CalPERS
93 towards paying down our UAL in August 2021. Director Hetherington seconded the motion. President
94 O’Dette, yes. Vice President Diamond, yes. Director Stephens, yes. Director Rohlf, yes. Director
95 Hetherington, yes. The motion passed via roll call vote.

96 **ADJOURN**

97 **MOTION #4 JULY 28, 2021:** Director Stephens motioned to adjourn the meeting. Director Rohlf seconded
98 the motion. President O’Dette, yes. Vice President Diamond, yes. Director Stephens, yes. Director Rohlf,
99 yes. Director Hetherington, yes. The motion passed via roll call vote.

100 At 7:35 PM the July 28, 2021, regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

101 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE JULY 28, 2021 REGULAR BOARD MEETING. TO**
102 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/225865/truckee-tahoe-airport-](https://ttm.open.media/sessions/225865/truckee-tahoe-airport-board-july-28-2021?category=458)
103 [board-july-28-2021?category=458](https://ttm.open.media/sessions/225865/truckee-tahoe-airport-board-july-28-2021?category=458)