



**TRUCKEE TAHOE AIRPORT DISTRICT**  
**10356 Truckee Airport Rd.**  
**Truckee, CA 96161**  
**(530) 587-4119 tel**  
**(530) 587-2984 fax**  
**WWW.TRUCKEETAHOEAIRPORT.COM**

**DIRECTORS**  
 DAVID DIAMOND  
 MARY HETHERINGTON  
 TERESA O'DETTE  
 KATHRYN ROHLF  
 RICK STEPHENS

**REGULAR MEETING AGENDA  
 FOR  
 SEPTEMBER 22, 2021**

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, September 22, 2021, at 4:30 p.m.** Pursuant to Executive Order N-08-21, this meeting will held exclusively via live web streaming: <https://truckeetahoeairport.zoom.us/j/84917023029> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/84917023029> Meeting ID: 849 1702 3029. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

**MISSION STATEMENT:**

*The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.*

**REGULAR MEETING: 4:30 PM**

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

- Resolution 2021-05 Commendation to Mr. Derek Bosserman ----- **TAB 01**
- Recognition of Truckee Tahoe Airport Air Traffic Control Tower as one of Midwest ATC Towers of the year.

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments

relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Pursuant to Executive Order N-08-21, public comment may be provided by email. Please email all comments to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and staff will endeavor to read them during the meeting. Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/84917023029>  
Meeting ID: **849 1702 3029**.

**CONSENT AGENDA**

**Consent Action Items :**

- 1. Minutes: July 28, 2021, Special Meeting -----TAB 02
- 2. Minutes: August 10, 2021, Special Meeting -----TAB 03
- 3. Minutes: August 25, 2021, Special Meeting-----TAB 04
- 4. Minutes: August 25, 2021, Regular Meeting-----TAB 05
- 5. Minutes: September 01, 2021, Special Meeting -----TAB 06
- 6. Abandonment of Public Utility Easement on Soaring Ranch Property -----TAB 07
- 7. Monthly Service Bills and Fees – August 2021 -----TAB 08

**Consent Information Items (no motion required):**

None

**SPECIAL AGENDA ITEMS AND PRESENTATIONS**

- 8. July 26, 2021, Aircraft Incident Update-----TAB 09

**MANAGEMENT TEAM REPORTS**

- 9. General Managers Report -----TAB 10  
 Attachments to GM Report:
  - a. ACT Meeting Report
  - b. District Goals
- 10. Operations and Maintenance Department Report -----TAB 11
- 11. Finance and Administration Department Report -----TAB 12  
 Attachments to Finance Report:
  - a. Monthly Financial Report
- 12. Aviation and Community Services Department Report -----TAB 13  
 Attachments to AVCOM Report:
  - a. Monthly Operations and Comment Report
  - b. Monthly Flight Procedures Update
  - c. Aircraft Accident Tables and Map
  - d. Annual Flight Operations Data

**ACTION ITEMS**

- 13. Pavement Maintenance Plan Review and Acceptance ----- TAB 14  
 The Board will review and possibly approve the 2021 update of the District Pavement Maintenance/Management Plan. Representatives of Brandley Engineering will be at the meeting to present the plan.
- 14. Reconsideration of the Widening and Extending of Runway 2/20 and Review of Proposed Runway 16/34 -----TAB 15  
 The Board will review and possibly take action on design and bidding of a potential widening and extension of Runway 2/20 as part of the Runway 2/20 FAA Grant project. The Board may also discuss the potential 3<sup>rd</sup> Runway 16/34 as part of this discussion.

**BOARD AD HOC COMMITTEE REPORTS AND OTHER ITEMS**

- 15. FY 2022 Preliminary Draft #1 of Budget Narrative and First Draft of 2022 Goals -----TAB 16  
 The Board will review the first Draft of the Preliminary budget for FY2022.
- 16. Board Committee Assignments and Ad Hoc Committee Reports ----- TAB 17
  - a. Mountain Housing Council Report
  - b. Truckee Tahoe Workforce Housing Joint Powers Authority Update
  - c. Revenue and Cost Allocation Ad Hoc Committee Report – Draft Cost Allocation Tables are included for Board Review.

- d. Truckee Tahoe Pilot Group Ad Hoc Committee Update - Draft Policy Instruction and outline of Education Program will be reviewed.
- e. General Plan Project Ad Hoc Committee Creation
- f. ACT Attendance by Board of Directors

**17. Future Agenda Priorities and Meeting Management -----TAB 18**

- a. Review of Upcoming Meetings
- b. Review of Rolling Agenda

**18. Staff and Board Member Conference Attendance Reports**

**19. Meeting Review and Direction to Staff**

**CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
  - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case.

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – October 27, 2021, **4:30 PM** via TBD
- **Regular Board Meeting** – December 1, 2021, **4:30 PM** via TBD

**ADJOURNMENT OF MEETING**

***NOTE:*** A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on September 17, 2021.*

  
 \_\_\_\_\_  
**Lauren Tapia, HR Manager / District Clerk**