

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS  
2 special meeting held Tuesday, August 10, 2021, via live web streaming.

3 **CALL MEETING TO ORDER: 4:30 PM**

4 **PLEDGE OF ALLEGIANCE**

5 **DIRECTORS PRESENT:** President Teresa O’Dette (via Teleconference)  
6 Vice President David Diamond (via Teleconference)  
7 Director Kathryn Rohlf (via Teleconference)  
8 Director Rick Stephens (via Teleconference)  
9 Director Mary Hetherington (via Teleconference)

10 **STAFF PRESENT:** Mr. Kevin Smith, General Manager (via Teleconference)  
11 Mr. Hardy Bullock, Director of Aviation & Community Services (via  
12 Teleconference)  
13 Ms. Kelly Woo, Director of Finance & Administration (via Teleconference)  
14 Mr. Dave Hoffman, Director of Operations and Maintenance (via  
15 Teleconference)  
16 Mr. Brent Collinson, District Legal Counsel (via Teleconference)  
17 Mr. Marc Lamb, Community Relations Manager (via Teleconference)  
18 Mr. David Van Quest, Noise Associate (via Teleconference)  
19 Ms. Emily Pindar, Administrative Clerk (via Teleconference)  
20 Ms. Lauren Tapia, HR Manager/District Clerk (via Teleconference)

21 **VISITORS PRESENT: 15**

22 **MODIFICATION OF AGENDA:** Vice President Diamond requested to remove item 4, TTS-A/TTAD Real  
23 Property Exchange Agreement from the agenda. There was not consensus from the Board to remove Item  
24 4 from the agenda.

25 **SPECIAL ORDERS OF BUSINESS:** None.

26 **PUBLIC COMMENT:**

27 Ms. Jules Drew made a public comment regarding Skydive Truckee Tahoe.

28 Ms. Katherine Rodriguez made a public comment in response to Ms. Drew’s public comment.

29 Mr. Noel Brown made a public comment regarding the balance of safety and noise abatement.

30 • Ms. Lauren Tapia read aloud the following submitted written comments:

31 Ms. Genevieve Mancuso submitted a written comment in support of Skydive Truckee Tahoe.

32 Mr. JT Holmes submitted a written comment in support of Skydive Truckee Tahoe.

33 Mr. Alex Knuuttenen submitted a written comment in support of Skydive Truckee Tahoe.

34 Mr. Charles Bryan submitted a written comment in support of Skydive Truckee Tahoe.

35 Mr. RJ Gill submitted a written comment in support of Skydive Truckee Tahoe.

36 Mr. Kip Johnson submitted a written comment in support of Skydive Truckee Tahoe.

37 Mr. Ephraim Schwartz submitted a written comment in support of Skydive Truckee Tahoe.

38 Mr. Court Leve submitted a written comment in support of Skydive Truckee Tahoe.

39 Ms. Tracy Braylina submitted a written comment in support of Skydive Truckee Tahoe.

40 Mr. David Hoare submitted a written comment in support of Skydive Truckee Tahoe.  
41 Ms. Katherine Hayes Rodriguez submitted a written comment regarding Skydive Truckee Tahoe’s noise.  
42 Ms. Annica Bryan submitted a written comment in support of Skydive Truckee Tahoe.  
43 Ms. Kyla Cox submitted a written comment in support of Skydive Truckee Tahoe.  
44 Ms. Stephanie Hall submitted a written comment in support of Skydive Truckee Tahoe.  
45 Ms. Anne Helminiak submitted a written comment in support of Skydive Truckee Tahoe.  
46 Mr. Aaron McGovern submitted a written comment in support of Skydive Truckee Tahoe.  
47 Mr. Dave Donnelly submitted a written comment in support of Skydive Truckee Tahoe.  
48 Mr. Steven M submitted a written comment in support of Skydive Truckee Tahoe.  
49 Mr. Bryce Standard submitted a written comment in support of Skydive Truckee Tahoe.  
50 Mr. Tal Fletcher Jr. submitted a written comment in support of Skydive Truckee Tahoe.  
51 Mr. Dave Hall submitted a written comment regarding alternative flight path solutions for Skydive Truckee  
52 Tahoe.

53 **CONSENT ITEMS:** None

54 **UPDATE ON AIRCRAFT ACCIDENT OF JULY 26, 2021 (TAB 00)**

55 Mr. Smith provided an update on the aircraft accident of July 26, 2021.

56 **PUBLIC COMMENT:**

57 • Ms. Tapia read aloud the following submitted written comments:

58 Mr. Walter Rise submitted a written comment expressing concern regarding the aircraft accident of July  
59 26, 2021.

60 Mr. Jonathan Sorger submitted a written comment regarding a “Petition for Airport Change” being  
61 circulated in the community.

62 Mr. Tom Meadows submitted a written comment in favor of an open land buffer space around the airport.

63 Mr. Collin Butcher submitted a written comment from concerned residents regarding various proposal  
64 ideas detailed in the “Petition for Airport Change”.

65 • Live public comments:

66 Mr. Collin Butcher made a public comment expanding on concerns regarding aircraft and airport  
67 operations outlined in his submitted written public comment.

68 **2021 AIR SHOW AND FAMILY FESTIVAL CANCELLATION (TAB 00A)**

69 Mr. Smith reviewed the submitted staff report indicating this item is for the Board to make an official  
70 determination on cancellation of the airshow. Discussion ensued amongst the Board regarding the air  
71 show and its future as well as the idea of a static airshow with STEM emphasis. There was also a question  
72 regarding the greenhouse gas study for the airshow. Mr. Smith indicated that would be forthcoming before  
73 the Board made a decision on an a new agreement.

74 **PUBLIC COMMENT:**

75 • Ms. Tapia read aloud the following submitted written comments:

76 Mr. Chris Hobbs submitted a written comment in support of holding the Air Show.

77 Mr. Barney Ferreira submitted a written comment in support of holding the Air Show.  
78 Mr. Fred Zapponi submitted a written comment in support of holding the Air Show.  
79 Mr. and Ms. Bruno submitted a written comment in support of holding the Air Show.  
80 Ms. Lynn Meadows submitted a written comment in support of holding an Airport Open House on  
81 September 11, 2021.  
82 Mr. Tom Meadows submitted a written comment disagreeing with the cancellation of the Air Show.  
83 Mr. Scott on Reynold Way submitted a written comment disagreeing with the date of the Airshow (9/11).  
84 • Live Public Comments:  
85 Ms. Megan Butcher made a public comment supporting the cancellation of the Air Show.

86 **MOTION #1 AUGUST 10, 2021, S:** Vice President Diamond motioned to ratify the consensus decision at  
87 the July 28, 2021, Board of Directors meeting to cancel the 2021 Truckee Tahoe Air Show and Family  
88 Festival based on the following findings:

- 89 - In an abundance of caution as well as respect for those most affected by the accident, the  
90 Board and Staff of the District agree cancellation of the 2021 Airshow is in the best interest of  
91 the community and District
- 92 - To assist staff to prioritize the District's recovery and mitigation efforts from the July 26<sup>th</sup>  
93 aircraft accident.
- 94 - Cancellation is in line with the District's safety expert and staff counsel.

95 Director Diamond also moved to express the District's appreciation to the Truckee Optimist, EAA 1073  
96 and the Kid Zone for the tremendous effort they put into preparation for the 2021 show. To recognize  
97 this effort, Director Diamond moved to approve payment of \$22,000 to each organization per the Air  
98 Show Services Agreement. Director Stephens seconded the motion. President O'Dette, yes. Vice President  
99 Diamond, yes. Director Stephens, yes. Director Rohlf, yes. Director Hetherington, yes. The motion passed  
100 via roll call vote.

101  
102 **REVIEW AND CONSIDERATION OF LAND LEASE OPTION PROPOSALS FOR TRUCKEE TAHOE AIRPORT**  
103 **DISTRICT SOARING WAY PROPERTIES (TAB 01)**

104 Mr. Smith noted that the District received two proposals from interested parties in leasing land on Soaring  
105 way: Tahoe Forest Hospital District and Truckee Rents. Mr. Smith reviewed the non-aeronautical land map  
106 of the potential property. Mr. Dylan Crosby, of TFHD, expressed appreciation to the Board for considering  
107 the intent to lease the property to TFHD. The board posed various comments and questions to staff.  
108 Discussion ensued regarding what is allowed to be built in Zone D of the CLUP, the community's need of  
109 industrial land, the need of a strategic plan for the land on soaring way instead of the District being  
110 reactive to proposals as they come up, the Hospital District's expansion plans within the Tahoe Basin, and  
111 idea of purchasing land in PC-3 (north of the winery) for open space. Ms. Judy Newland, of TFHD provided  
112 information regarding the Hospital's master plan and their expansion needs in Truckee and in the Tahoe  
113 Basin. They expressed their strong interest in finding a solution or option to lease the proposed property.

114 Board discussion ensued regarding the future disposition of this property. General Board consensus was  
115 that the District should not lease this property at this time until a more formal land use planning or master  
116 plan can be completed. There was consensus from the board to not move forward with the land leasing  
117 proposal by TFHD, but to include this discussion in the upcoming Master Plan effort planned for 2022.

118 **DISCUSSION AND DIRECTOR TO STAFF REGARDING THE TRUCKEE TAHOE SANITATION AGENCY (TTS-**  
119 **A)/TRUCKEE TAHOE AIRPORT DISTRICT (TTAD) REAL PROPERTY EXCHANGE AGREEMENT (TAB 02)**

120 Mr. Smith noted that the question for the Board to answer today is whether the Board wishes to continue  
121 with the land exchange agreement with TTS-A currently in place. It is staff's recommendation that the  
122 Board fulfill the contract that was signed in 2019. Mr. Smith reviewed the parcel map. Mr. LaRue Griffen,  
123 General Manager of TTS-A thanked the Board of Directors and Mr. Smith for their time and reviewed the  
124 history of the land swap between TTS-A and TTAD. Discussion ensued amongst the Board regarding all the  
125 agencies in the region coming together to find mutual interest in the land they all have. Various pros and  
126 cons of the proposal were discussed. There was an idea to possibly have a joint meeting between TTS-A's  
127 Board and TTAD's Board to find common ground, as well as more public outreach.

128 **PUBLIC COMMENT:** None

129 **MOTION #2 AUGUST 10, 2021, S:** Director Stephens motioned to proceed with the contract as signed in  
130 2019. Director Rohlf seconded the motion. President O'Dette, yes. Vice President Diamond, no. Director  
131 Stephens, yes. Director Rohlf, yes. Director Hetherington, no. The motion passed via roll call vote.

132 **REVIEW AND APPROVAL OF THE 2021 UPDATE TO THE DISTRICT PAVEMENT**  
133 **MAINTENANCE/MANAGEMENT PLAN (TAB 03)**

134 Mr. Damon Bradley of Bradley engineering reviewed their power point presentation on the District's  
135 Pavement Maintenance/Management Plan. The board posed various comments and questions to staff.  
136 Discussion ensued regarding setting pavement weight limits, designing runway pavement to the Airport's  
137 forecasted aircraft, and pavement life.

138 **PUBLIC COMMENT:**

139 Mr. Collin Butcher made a public comment supporting using the pavement maintenance plan to restrict  
140 jet traffic.

141 Ms. Tatjana made a public comment supporting not increasing the strength of the runways and  
142 questioning projects implemented for operational safety.

143 The board asked staff to return with additional information related to Pavement Classification Numbers,  
144 Current load bearing capacity of the runway as they currently sit, and information related to how  
145 rehabilitation numbers may affect future load bearings. Staff indicated they would return at the  
146 September 2021 Meeting with more information.

147 **UPDATE TO DISTRICT MISSION STATEMENT (TAB 04)**

148 The Board discussed the various Mission statement options. There was board consensus to accept  
149 Mission Statement Version 3 as outlined on the District's staff report.

150 **PUBLIC COMMENT:** None

151 **MOTION #3 AUGUST 10, 2021, S:** Director Hetherington motioned to approve *"The Truckee Tahoe*  
152 *Airport aims to provide safe, high-quality services and facilities, reduce impact on airport*  
153 *neighbors and the environment, and invest in opportunities that increase community safety and*  
154 *provide sustained benefit to the entire Truckee Tahoe region."* as the new Mission Statement for  
155 the Truckee Tahoe Airport District. Director Diamond seconded the motion. President O'Dette,  
156 yes. Vice President Diamond, yes. Director Stephens, yes. Director Rohlf, yes. Director Hetherington,  
yes. The motion passed via roll call vote.

157

**MANAGEMENT TEAM REPORTS (TABS 05-08)**

158

159 President O'Dette noted that Staff will receive comments/questions from the Board for all  
160 the management team's reports if they have any. Each report will not be presented individually as the  
Board has had ample time to review the reports.

161 The board posed various comments and questions to staff regarding the various management teams  
162 reports.

163 **PUBLIC COMMENT:**

164 • Ms. Tapia read aloud the following submitted written comments:

165 Ms. Tina Longfield submitted a written public comment regarding increasing fees to limit operations.

166 Mr. Damon Cianci submitted written public comment regarding concern over the increase in operational  
167 traffic.

168 Ms. Stacy Russel submitted a written public comment regarding shifting air traffic away from residential  
169 areas.

170 • Live public comment:

171 Mr. Kevin Sloane made a public comment noting that the Demonte Ranch aircraft incident was not a  
172 backcountry plane as had been previously stated in the meeting.

173 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 09)**

174 Mr. Smith noted that the only information staff needs from the Board regarding this report is who will be  
175 attending the August ACT meeting. Director's Hetherington and Diamond indicated they would attend.

176 **FUTURE AGENDA PRIORITIES AND MEETING MANAGEMENT (TAB 10)**

177 There was Board consensus to continue having public meetings in a virtual meeting format.

178 **CLOSED SESSION: 7:59PM**

179 • CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

180 ○ Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section  
181 54956.9: 1 case.

182 **PUBLIC COMMENT:** None

183 **ADJOURN OUT OF CLOSED SESSION: 8:46 PM**

184 President O'Dette noted that direction was given to Staff. There was no reportable action.

185 **BOARD MEMBER ANNOUNCEMENT:** There was Board consensus for the General Manager to review a list  
186 at the end of every meeting that notes board agreed upon tasks for District staff.

187 **ADJOURN**

188 **MOTION #4 AUGUST 10, 2021, S:** Director Stephens motioned to adjourn the meeting. Director  
189 Hetherington seconded the motion. President O'Dette, yes. Vice President Diamond, yes. Director  
190 Stephens, yes. Director Rohlf, yes. Director Hetherington, yes. The motion passed via roll call vote.

191 At 8:48 PM the August 10, 2021, special meeting of the Truckee Tahoe Airport Board of Directors  
192 adjourned.

193 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE AUGUST 10, 2021, SPECIAL BOARD MEETING.**  
194 **TO WATCH THE MEETING IN ITS ENTIRTY:** [https://tm.open.media/sessions/226934/truckee-tahoe-](https://tm.open.media/sessions/226934/truckee-tahoe-airport-board-august-10-2021?category=458)  
195 [airport-board-august-10-2021?category=458](https://tm.open.media/sessions/226934/truckee-tahoe-airport-board-august-10-2021?category=458)