



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
[WWW.TRUCKEETAHOEAIRPORT.COM](http://www.TruckeeTahoeAirport.com)

DIRECTORS

DAVID DIAMOND
MARY HETHERINGTON
TERESA O'DETTE
KATHRYN ROHLF
RICK STEPHENS

REGULAR MEETING AGENDA FOR JANUARY 26, 2022

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, January 26, 2022**. The Board of Directors will be holding a Closed session at 3:30 PM. Regular Open session begins at 4:30 PM. Pursuant to AB 361, this meeting will held exclusively via live web streaming: <https://truckeetahoeairport.zoom.us/j/81204853496> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: Comments@truckeetahoeairport.com Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: 812 0485 3496. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

MISSION STATEMENT:

The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.

CALL TO ORDER

PUBLIC COMMENT ON CLOSED SESSION ITEM

CLOSED SESSION: 3:30 PM

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 10356 Truckee Airport Rd, Truckee, CA 96161
 - Agency negotiator: Kevin Smith, Hardy Bullock
 - Negotiating parties:
 - Truckee Tahoe Soaring Association
 - Skydive Lake Tahoe
 - Under negotiation: Rent and Terms of Rent

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Regular Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

BOARD PRESIDENT DISCUSSION - MEETING PROTOCOLS FOR 2022: The Board President would like to take a moment to review a few items and ideas for 2022 to assist in meeting management and agenda item discussion process. The Board President would like to discuss the following Items: ----- **TAB 01**

- Speak Your Peace (See Attached)
- Agenda Item Review Process (See Attached)
- Email and public comment

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Public comment may be provided by email. Please email all comments to Comments@truckeetahoeairport.com and staff will endeavor to read them during the meeting. Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: **812 0485 3496**.

CONSENT AGENDA

Consent Action Items :

1. Extend Resolution 2021-11 to Re-Authorize Virtual Public Meetings in accordance with AB 36 -----**TAB 02**
2. Minutes: December 1, 2021, Regular Meeting -----**TAB 03**
3. Minutes: December 15, 2021, Special Meeting -----**TAB 04**
4. Minutes: January 5, 2022, Special Meeting -----**TAB 05**
5. Monthly Service Bills and Fees – November and December 2021 -----**TAB 06**
6. TTAD Liability Insurance -----**TAB 07**

Consent Information Items (no motion required):

7. Art in the Airport Program Update -----**TAB 08**

ACTION ITEMS

8. Review of Air Show Proposal and Budget ----- **TAB 09**
The Truckee Tahoe Airshow and Family Festival Committee will present a proposal and Budget for a 2022 event.
9. Safety Gap Analysis Presentation and Acceptance ----- **TAB 10**
Doug Downey of Falcon 16 Solutions will present the 5-year safety gap analysis update.
10. Review of Proposed Goals for 2022 Discussion and Possible Action ----- **TAB 11**
Staff was prepared draft Goals for 2022 for Board Review and possible action.

DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS

11. Board Committee Assignments and Ad Hoc Committee Reports ----- **TAB 12**
 - 1- Mountain Housing Council Report
 - 2- Truckee Tahoe Workforce Housing Joint Powers Authority Update
 - 3- Allocation Study Ad Hoc Committee Report
 - 4- Master Plan Project Ad Hoc Committee
 - 5- Climate Transformation Alliance Update
 - 6- ACT Attendance by Board of Directors

MANAGEMENT TEAM REPORTS

12. General Managers Report -----**TAB 13**
 - 1 – Upcoming Training/Conferences
 - 2 – ACT Update
 - 3 – RASC Update
 - 4 – Proposal for a local Jet a Fuel Discount

- 5 – Runway 2-20 Design Update
- 6 – Annual District Data Report Update
- 7 – Winter Board of Director Workshop
- 8 – Up Coming Meetings
- 9 – District Goals Review
- 13. Operations and Maintenance Department Report -----TAB 14**
 - 1 – Snow Removal Events Update
- 14. Finance and Administration Department Report -----TAB 15**
 - 1 - Monthly Financial Report
- 15. Aviation and Community Services Department Report ----- TAB 16**
 - 1 – Annual Operations and Comment Reports
 - 2 – Monthly Flight Procedures Update
 - 3 – Pilot & Passenger Outreach Report
 - 4 – Quarterly Communications Report
 - 5 – Aircraft Accident Statistics Presentation
 - 6 – Climb Gradient Analysis (Density Altitude)
- 16. Future Agenda Priorities and Meeting Management -----TAB 17**
 - 1- Review of Upcoming Meetings
 - 2- Review of Rolling Agenda
- 17. Staff and Board Member Conference Attendance Reports**
- 18. Meeting Review and Direction to Staff**

CLOSED SESSION

- General Manager’s Annual Performance Review

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – February 23, 2022, **4:30 PM** via TBD
- **Regular Board Meeting** – March 23, 2022, **4:30 PM** via TBD
- **Regular Board Meeting** – April 27, 2022, **4:30 PM** via TBD
- **Regular Board Meeting** – May 25, 2022, **4:30 PM** via TBD

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on January 21, 2022.



Lauren Tapia, HR Manager / District Clerk