



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

There are many great conference and training opportunities in 2022. As you can see from the list below, there are various in-person conference opportunities coming up this year. Some upcoming training opportunities include the following:

- Airport Planning, Design, and Construction Symposium – Nashville TN, March 1-3, 2022
- CSDA Special District Leadership Academy – San Diego CA – April 3, 2022
- AAAE Annual Conference and Exposition – Seattle WA – June 5-8, 2022
- CSDA Annual Conference – Palm Desert CA – August 22, 2022

Item 2 – ACT Update

Our Airport Community Team meeting was held on January 12, 2022. We had 9 Team members attend along a few staff members. I want to thank Directors Diamond and Stephens for their attendance. A briefing of the meeting as well as a recording is available at truckee-tahoe-airport.com/administration/act. The theme of the meeting was a review of our upcoming Airport Master Plan Project. This was our first meeting opening up the attendance to anyone that wants to join the zoom call. We are still encouraging people to sign up as a member of ACT. We hope to start utilizing membership base with polls and to be able to provide them advanced information on items of interest to ACT. We had some good conversations and questions from the group. Please see the attached report for a full review of the meeting.

Topics for the next two meetings are as follows:

February 9, 2022 – Topic: Aircraft Fleet that regularly use the Truckee Tahoe Airport. This was a request by a few ACT members. We will have a discussion and provide information on the type of aircraft the typically use the Truckee Tahoe Airport. We will cover noise signatures, operating performance information, type of fuel they use, climb performance during different

times of the year. We will also discuss airport planning and design characteristics that influence the size, type, frequency of aircraft that use our airport.

March 9, 2022 – Airport Master Plan Update Project Part II. We will take a more in depth dive at the 3rd Runway Option and flight procedures as well as the other development alternatives we will be studying and reviewing as part of our planning effort and development alternatives for the Master Plan Update.

Due to the importance and significance of the Master Plan Project, we will also use our April meeting to cover important new developments. We are also programming in our Pilot Group, CLUP, as well as GHG topics for later this spring. I am always open to other topic ideas or items of interest to cover in ACT from the Board, Staff, and public.

Item 3 – Regional Air Service Corporation Update

The Regional Air Service Corporation last met on December 6, 2021. The group has grown in membership and continues to be effective in bringing more non-stop destinations and more frequent air services to our region. The RASC annual revenues are \$850,000 with about \$1,900,000 in assets. We are currently working with airline partners in destination marketing in 4 key markets including Atlanta/Charlotte, Chicago, Dallas/Houston, and New York. RASC continues to work with Jet Suite X (JSX) on mitigation and marketing for Burbank, Orange County, Oakland, and Las Vegas.

Reno Tahoe Int'l (RNO) continues to experience strong passenger enplanement numbers well ahead of the hub airport market. They have exceeded 2019 pre pandemic passenger enplanements which is a great sign for our local commercial service airport. I have included the RNO presentation from our last RASC Meeting that I thought you would find interesting.

Item 4 – Proposal for a Local Jet A Fuel Discount.

Staff would like to propose at a future meeting a Jet A Discount for local pilots and aircraft owners. As of January 1, 2022, the District no longer participates in the Corporate Aircraft Association (CAA) Fuel Discount Program. This program provided a discount for non-commercial operators to buy JET-A fuel from the District. The original intent of our CAA membership was to provide a discount to our residents and tenants. CAA as an organization grew over the years to where a large percentage of non-based/itinerant operators became members which drove the program beyond the scope of our original intent. To that end, staff cancelled the program in January 2022. The goal of the Jet A discount program when originally approved was to do the following:

- To keep flying affordable for local airport district constituents.
- Reduce repositioning of aircraft and repetitive operations by locally based aircraft in search of fuel priced below the current offering at KTRK. This reduces community annoyance.

- Reduce the “tankering” of fuel where aircraft purchase fuel at a lower price and then fly laden with fuel into and out of KTRK. This practice adds weight to the aircraft, reduces performance and is not optimal for rate of climb, maneuverability, or approach speed. This enhances safety.

Staff would like to return at a future meeting with a proposed new policy instruction offering a \$1.00 per gallon discount for local tenants and District constituents.

Item 5 – Runway 2-20 Design and Reconstruction Rescheduling

At the December 2021 Board Meeting, the Board directed staff to hold off on completing any design work on the FAA AIP Design Grant for Runway 2/20 pending discussions on our Master Plan Update. I am happy to report that I was successful in working with the FAA to shift this project one year to 2024 for scheduled construction. We currently have a design grant in place for this project. I have let them know that we will not begin design work on this project and will likely delay design until we learn more from our Master Plan update. In that the project was moved to 2024, should we decide to proceed, final design and bidding will not take place until 2023. As we currently have the design grant finalized with the FAA we can begin design work when ready.

Item 6 – Annual District Data Report Update

Staff is assembling a list of items for Board review at the February meeting which we will include in our annual District Data/Statistical Report. We would like to publish this each year in May after the annual audit is complete. Some of the items we plan to include are the annual operations and comment report, Budget, Audit, among other items we are assembling. If the Board has any additional request for items to include, please let us know.

Item 7 – Winter Board of Directors Workshop

Traditionally the Board has held a winter Board Workshop to discuss items of interest to the Board. I would like to inquire if the Board would like to set up a workshop for March or April of 2022. There will likely also be some Master Plan workshops, all virtual, coming up in March and April also.

Item 8 – Upcoming Board Meeting Schedule

Board Meeting dates are as follows:

- February 23, 2022
- March 23, 2022

Item 9 – Review of District Goals

Staff will review future goals with the Board. See agenda Item 9 for more information on this item.

Attachments to GM Report

Item 2 – ACT Meeting Briefing

Item 3 – RNO RASC Update