



**TRUCKEE TAHOE AIRPORT DISTRICT**  
10356 Truckee Airport Rd.  
Truckee, CA 96161  
(530) 587-4119 tel  
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## **DIRECTORS**

DAVID DIAMOND  
MARY HETHERINGTON  
TERESA O'DETTE  
KATHRYN ROHLF  
RICK STEPHENS

## **SPECIAL MEETING AGENDA FOR AUGUST 10, 2021**

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Tuesday, August 10, 2021 at 4:30 p.m.** Pursuant to Executive Order N-08-21, this meeting will held exclusively via live web streaming: <https://truckeetahoeairport.zoom.us/j/81038312605> Public comment can be sent to the following email and will be read aloud during Public Comment sections of each agenda topic: [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81038312605> Meeting ID: 810 3831 2605. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

All written public comments received by 4:30 PM on Tuesday before the regularly scheduled Board meeting will be posted on the District website and forwarded to District Board Members for their consideration at the meeting.

### **MISSION STATEMENT:**

*The Truckee Tahoe Airport is a community airport that provides high quality aviation facilities and services to meet local needs, and strives for low impact on our neighbors, while enhancing the benefit to the community-at-large.*

**REGULAR MEETING:** 4:30 PM

**STANDING ORDERS:** Call the Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board and ACAT. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board or ACAT on any issue brought forth under Public Comment. Comments relating to items on today's agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Pursuant to Executive Order N-08-21, public comment may be provided by email. Please email all comments to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and staff will endeavor

to read them during the meeting. Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81038312605>  
Meeting ID: 810 3831 2605.

**CONSENT AGENDA**

**Consent Action Items:**

None

**Consent Information Items (no motion required):**

None

**SPECIAL REVIEW ITEM AND PUBLIC COMMENT**

- 1. Update on Aircraft Accident of July 26, 2021, at Reynold Way near the Ponderosa Golf Course ----- **TAB 00**  
While the accident investigation is ongoing, the Board and Staff will provide an update and discuss information related to accident and next steps including future meetings and workshops, as well as provide an opportunity for questions from the public.

**ACTION ITEMS**

- 2. 2021 Air Show and Family Festival Cancellation Action Item -----**TAB 00A**  
The Board of Directors will take action regarding the cancellation of the 2021 Truckee Tahoe Air Show and Family Festival.
- 3. Review and Consideration of Land Lease Option Proposals for Truckee Tahoe Airport District Soaring Way Properties -----**TAB 01**  
The Board will consider land lease proposals from Tahoe Forest Hospital District and Truckee Rents for District property on Soaring Way.
- 4. Discussion and Direction to Staff Regarding the Truckee Tahoe Sanitation Agency (TTSA)/Truckee Tahoe Airport District (TTAD) Real Property Exchange Agreement -----**TAB 02**  
Board and Staff will discuss this May 2019 Property Exchange Agreement to ascertain Board interest in continuing to pursue this agreement.
- 5. Review and Approval of the 2021 Update to the District Pavement Maintenance/Management Plan---**TAB 03**  
The Board will review and possibly approve the 2021 update of the District Pavement Maintenance/Management Plan. Representatives of Brandley Engineering will be at the meeting to present the plan.
- 6. Update to District Mission Statement ----- **TAB 04**  
The Board will consider various options to update the District Mission Statement. The Board previously discussed this at the July 12, 2021 Board Workshop.

**MANAGEMENT TEAM REPORTS**

- 7. General Managers Report -----**TAB 05**  
Attachments to GM Report:
  - a. ACT Meeting Report
  - b. District Goals
- 8. Operations and Maintenance Department Report -----**TAB 06**
- 9. Finance and Administration Department Report -----**TAB 07**  
Attachments to Finance Report:
  - a. Monthly Financial Report
- 10. Aviation and Community Services Department Report -----**TAB 08**  
Attachments to AVCOM Report:
  - a. Quarterly Operations and Comment Report
  - b. Quarterly Communications Report
  - c. Master Leasing Exhibit
  - d. Off Runway Landing Program SPI & Map

**BOARD AD HOC COMMITTEE REPORTS AND OTHER ITEMS**

- 11. Board Committee Assignments and Ad Hoc Committee Reports ----- **TAB 09**
  - a. Mountain Housing Council Report
  - b. Revenue and Cost Allocation Ad Hoc Committee Report
  - c. Truckee Tahoe Workforce Housing Joint Powers Authority Update
  - d. Internal Audit Report By Director Rohlf

- e. Pilot Group Ad Hoc Committee Update
  - f. Regional GHG Coalition Update
  - g. ACT Attendance by Board of Directors
- 12. Future Agenda Priorities and Meeting Management -----TAB 10**
- a. Discuss Future In Virtual vs. In Person Board Meetings
  - b. Review of Upcoming Meetings.
  - c. Review of Rolling Agenda
- 13. Staff and Board Member Conference Attendance Reports**

**CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
  - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case.

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – August 25, 2021, **1:30 PM** via Live Web Streaming
- **Regular Board Meeting** – August 25, 2021, **4:30 PM** via Live Web Streaming
- **Regular Board Meeting** – September 22, 2021, **4:30 PM** via Live Web Streaming

**ADJOURNMENT OF MEETING**

**NOTE:** *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on August 6, 2021.*

  
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**Lauren Tapia, HR Manager / District Clerk**