



TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTOR STAFF REPORT

AGENDA TITLE: Board and Staff Committee Assignments and Ad Hoc Committee Updates

MEETING DATE: June 23, 2021

PREPARED BY: Kevin Smith, General Manager

1. Mountain Housing Council (MHC) Member Report - Directors Stephens.

Director Stephens will provide an update on activities of the Mountain Housing Council and other local's housing projects currently underway.

2. Revenue and Cost Allocation Study Ad Hoc Committee – Directors Diamond and Hetherington.

We continue to work with AMCG on this important project. Staff and the Ad Hoc Committee held our last meeting on July 15, 2021, received a project update, and reviewed the attached Employee Time Allocation Table. This table includes staff time, wages, and salaries across the various primary, secondary, and tertiary cost centers for the Study. The Study timeline is still on schedule to have a completed product for Board review as part of our 2021 Budget process. Preliminary data will be available in August with the final report expected in late September.

3. Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) Update – Kevin Smith.

The last TTWHA meeting was on Wednesday July 21, 2021. For a brief review of the activities of the JPA, I have included the monthly JPA Executive Director's report which outlines current programs and activities of the JPA. We continue to explore options with the Forest Service for housing on federal property as well as master leasing options for the Soaring Ranch project. More information will be forthcoming as these options develop further. Please let me know if you have any question on these items.

4. Regional Greenhouse Gas Reduction Collective Update

Work continues with this endeavor. The Board approved a not to exceed \$5000 for this effort at our last meeting. Representatives from TTAD, Town of Truckee, and the Truckee Donner PUD are currently reviewing a project proposal from Sierra Business Council (SBC). It is anticipated that we will have an actionable item for Board review and approval at our August 25, 2021 Board Meeting.

5. Pilot Group Ad Hoc Committee Update – Directors Diamond and Rohlf.

Staff is working on the two deliverables per our instruction at the June Board meeting. We will be crafting the Pilot Group Proposal into a Policy Instruction for Ad Hoc Committee Review and eventual Board Review and approval. The Ad Hoc Committee and staff will be meeting to review the pilot education programming content. We hope to have a draft of these materials by early August for Ad Hoc Committee Review with an update or possible action to the Board at the August Board meeting.

6. Internal Audit By Board of Directors – Directors Rohlf.

Director Rohlf will present the Quarterly Internal Audit by Board of Directors. See attached.

7. ACT Attendance by Board of Directors

This is a standing agenda item to discuss Board interest and coordination in attending the next Airport Community Team Meetings. Meetings are every 2nd Wednesday of every month from 6:00 PM to 7:30 PM.

August 11th Topic – Why Are Planes Over my house? The August ACT Meeting will discuss why you see airplanes over or around your homes and neighborhoods. We will discuss who regulates pilots and airspace, the authority the airport has, and authority reserved by FAA. Who enforces FAA regulations. Local flight instructors will be in attendance to briefly discuss how they teach noise abatement procedures, how they try and minimize repetitive operations, night training requirements and the effects of density altitude. This will be an opportunity for community members to interact with and ask questions of our flight instructors.

September 8th Topic – Why are airplanes noisy, what makes them noisy, and advancing technology trying to make them quieter. We will discuss what parts of an airplane are generating noise. The answer may surprise you. We will also have an expert in the meeting to discuss advances in airframe, propeller, and power plant design to reduce noise. We will look at advances in electric aircraft and what may be coming our way in the near future.

October 13th Topic – A discussion about Airport Hangars. We will work to inform and answer questions such as: how the Airport District decide when to build hangars, can I lease property to build a private hangar, new hangar products under consideration, what is the process to lease a hangar, what are “Fly Quiet” incentives, how does the wait list function, as well as answer to other questions related to airport hangars and hangar leasing.

ATTACHMENTS:

Item 2 – Employee Time Allocation Table

Item 3 – Housing JPA Executive Director’s Report

Item