

TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTORS AGENDA ITEM SUMMARY

Topic: Assignment of Board President and Vice President

Purpose	Information:	Guidance:	Decision: X
Recommendation	Assign Vice President Jones as President of the Board of Directors from December 2013 through November 2014. Assign Director Morrison as Vice President.		
Last Action	President Hetherington and Vice President Jones were voted into their current positions at the November 29, 2012 regular meeting of the Board of Directors.		
Discussion	<p>Director Jones was elected to the Board of Director in November of 2010; his term runs through 2014. He has served as Vice President in both 2012 and 2013.</p> <p>Director Morrison was appointed to the Board in May of 2011. He subsequently, in November 2012, was elected to a two year term that runs through 2014.</p> <p>Director Wallace was elected to the Board of Director in November of 2012; her term runs through 2014. This is her first term on the Board.</p> <p>Director VanBerkem was elected to the Board of Director in November of 2008 and re-elected in 2012; his current term runs through 2016. He served as President in 2012.</p> <p>President Hetherington was elected to the Board of Directors in November of 2004 and re-elected in 2008 and 2012; her current term runs through 2016. She served as President in 2008 and 2013.</p> <p>In accordance with Policy Instruction 209 (attached), selection is to be on the basis of rotation and longevity as an elected Director. The assigned President is to be the Director with the longest tenure in his/her current term of office who has not yet served as President during the current term. The Director with the second longest tenure in his/her current term of office who has not yet served as President during the current term will be assigned Vice-President.</p> <p>Per the current policy, Director Jones has the longest tenure in the current term of office, as his term began as a result of the 2010 election. He has not served as President, and Staff recommends he be assigned that position.</p> <p>Directors Morrison, Wallace and VanBerkem all began their current term of office as a result of the 2012 election and none of them have served as President during their current term. Note that Director Morrison's term ends in 2014, so he will not be eligible to serve as President in 2015. Even if he is re-elected in 2014, he would not be selected to serve as President in 2015 based on the Policy criteria, as he would not have the most tenure in his current term of office – in 2015 both Director Wallace and Director VanBerkem would be two</p>		

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years into four year terms (with neither having served as President during that term). The policy also states that “presumably, the Vice-President will be appointed President the following year.”

Despite the fact that it is unknown whether Director Morrison would be able to serve as President in 2015, Staff recommends Director Morrison be assigned the Vice President position, as Director Van Berkem served as President in 2012 and timing will allow Director Wallace to serve as President in 2015 or 2016, assuming she is willing.

The policy directs that the assignment of Board President and Vice President take place as the final item of business at the regularly-scheduled November Board meeting.

Fiscal Impact	None
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Communication Strategy	The assignment will be duly noted in the minutes. Staff will e-blast change to Board structure after the Board meeting. We will also include ACAT officers for 2014 in this e-blast.
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Attachments	Policy Instruction 209
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TRUCKEE TAHOE AIRPORT DISTRICT POLICY INSTRUCTION

PI NUMBER 209

(Replaces PI 113)

Formerly 132.1

Revised: February 22, 1994

November 18, 2004

Approved: August 25, 2011

SUBJECT: ASSIGNMENT OF BOARD PRESIDENT AND VICE-PRESIDENT

PURPOSE: To establish a prescribed order for the annual assignment of the Truckee Tahoe Airport District Board President and Vice-President

POLICY:

1. The five Directors elected to serve four-year terms on the Truckee Tahoe Airport District Board shall be assigned the position of President, and Vice-President, during the year prior to assuming these offices. New positions will be assigned as the last items of business in the regularly-scheduled November board meeting and the terms of office will be December through November.
2. Selection will be on the basis of rotation and longevity as an elected or appointed Director. The assigned President will be the Director with the longest tenure in his/her current term of office who has not yet served as President during the current term, but who has served a minimum of twelve months. The Director with the second longest tenure in his/her current term of office who has not yet served as President during the current term will be assigned as Vice-President. Presumably, the Vice-President will be appointed President the following year.
3. Any Director who chooses not to accept the position of President or Vice-President for an assigned year rejects that year only, and will be eligible to re-enter the succession sequence the following year as Vice-President or President at his/her option. A Director may serve as Vice-President a maximum of two years.
4. When there are two or more Directors with the same length of time in office, names will be drawn to determine the order of assignment.
5. If the above guidelines cannot be met, the Board may, at its discretion, assign Directors to the positions of President or Vice-President. The assignment must be enacted by a majority vote.

K. B. Foster, Board President