



TRUCKEE TAHOE AIRPORT DISTRICT

STAFF REPORT

AGENDA TITLE: Minimum Standards Modification & Kevin Slone Request for Commercial Privileges

MEETING DATE: 03/23/2022

PREPARED BY: Hardy Bullock, Director of Aviation & Community Services

RECOMMENDED ACTION: Adopt changes to the Truckee Tahoe Airport District Minimum Commercial Standards for *INDEPENDENT FLIGHT TRAINING OPERATOR*, Section 8, and *AIRCRAFT RENTAL OR FLIGHT TRAINING OPERATOR (SASO)*, section 5.

DISCUSSION: In February 2022 the Board directed Staff to modify the Truckee Tahoe Airport District Minimum Commercial Standards (District Standards) to accommodate commercial flight training by a Certified Flight Instructor (CFI) who owns an aircraft and uses that aircraft for instruction purposes. The following is a list of characteristics associated with this activity **as defined by Staff:**

1. The operator is a Certified Flight Instructor (CFI), in good standing with the FAA.
2. The operator owns an appropriate aircraft for the given rating for which instruction is occurring.
3. The operator has an aircraft storage hangar at the airport.
4. The operator is the sole owner-operator of the aircraft, no leased aircraft, or aircraft owned by other parties.
5. The operator is not renting, loaning, or leasing the aircraft, it is strictly used for instruction or solo flight by a student in pursuit of a given rating.
6. The operator does not employ staff, contract CFI's, or other associated personnel in the conduct of the instruction portion of the operators work.

The attached documents, Exhibit A, are revised (redline) excerpts from the District Standard modified for Board review in support of the recommended action.

The full **original copy** may be read here: <https://truckeetahoeairport.com/publications/5-airport-policies-fees>

****DISCUSSION:** Regarding Mr. Kevin Sloan's Commercial Activity Proposal discussed in February, Staff will utilize existing policy to construct, approve, and monitor a Commercial Operating Permit for the

requested activity should Mr. Sloan meet the approved District Standards. Per policy any lease agreement with a term greater than one year will come before the Board of Directors for approval. Staff is proposing a fee for activities and this will be amended into the Master Fee Schedule which the General Manager is authorized to complete.

WHAT'S NEXT: Following approval of the District Standard language Staff will issue a Commercial Operating Permit to operators meeting the approved standard.

FISCAL IMPACT: Staff is proposing a modification of the current Master Fee Schedule to add two fees for Independent Flight Training Operations. A \$1,000 Fee for all non-owned aircraft instruction, Section 8.1 of Exhibit A, which will grant access to the simulator and admin building for commercial flight instruction activity. A fee of \$2,500 is proposed for owned aircraft operators Section 8.2 of Exhibit A, which will grant access to the simulator and admin building for commercial flight instruction activity. These fees are proposed on a cost recovery basis.

SAMPLE MOTION(S): I move to (approve/deny/amend) the District Standards as outlined by Staff.

ATTACHMENTS:

Exhibit A Redline Copy of District Standards