



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Review and Approval of District Guiding Principles and Goals

MEETING DATE: March 23, 2022

PREPARED BY: Kevin Smith, General Manager

RECOMMENDED ACTION: Review draft of proposed District goals. If there is consensus and agreement, adopt Guiding Principles and Goals for District for 2022.

DISCUSSION: The Board last discussed this topic at our February 21, 2022 Board of Directors Meeting. Board consensus at that meeting was to adopt the following Guiding Principles:

- Safe, high-quality services and facilities
- Reduce impact on neighbors and the environment
- Investments for sustained community benefit

Staff was directed to create a Guiding Principles document for each of these focus areas and include Goals, Tasks, Action Steps, and a Timeline to work toward achievement of these Principles. It was discussed that these may not all be completed in any given year but that specific goals and action steps can be programmed into specific timelines by year or quarter of a year. The Board and staff can then work together to achieve these goals and tasks.

The attached documents are a draft of the Guiding Principles. Staff seeks Board and public review of these documents. Once there is agreement and consensus, the Board can take action on their approval.

These goals form the framework for the District wide employee performance evaluation and goal tracking system (Trakstar) for all employees and the General Manager. Staff is very open to modifications, additions, deletions, and other comments the Board may have on the 2022 Goals.

FISCAL IMPACT: There is no direct fiscal impact to the district to accommodate this request.

SAMPLE MOTION(S): I move to (approve, continue, deny) the Truckee Tahoe Airport District Guiding Principles, Goals, Tasks, and Timeline as discussed and attached with the following modifications. (list if any)

ATTACHMENTS:

Proposed District Guiding Principles