



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: Board and Staff Committee Assignments and Ad Hoc Committee Updates**

**MEETING DATE: March 23, 2022**

**PREPARED BY: Kevin Smith, General Manager**

**1. Mountain Housing Council (MHC) Member Report** - Directors Stephens.

Director Stephens will provide an update on activities of the Mountain Housing Council and other local’s housing projects currently underway.

**2. Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) Update** – Kevin Smith.

The last TTWHA meeting was on Wednesday, March 16, 2022. This month we held our first annual Workforce Housing Retreat. All Board Members and alternates were in attendance. It was a highly productive meeting facilitated by Seana Doherty. Our goal is to create a Strategic Plan with 5 year and 10-year goals for the JPA. We will have our first draft of this plan that will be presented at our April 20<sup>th</sup> JPA meeting. I will share the draft plan and our collective vision, goals and tactics as soon as I receive the draft plan. The focus of the Retreat was to find ways to make housing accessible to all our employees, looking at both rental and ownership options, and looking for alignment among the 7 members of the JPA. We also discussed how to leverage public private partnerships and work with local developers to find housing ownership options for our employees. We discussed how to continue our concierge service with the goal of providing services and information to our employees regarding all housing programs available to them locally. We have become a clearinghouse of information for employees even if it is a program that we do not run specifically. More to come on this. The feeling among the group is momentum is building and the JPA has tremendous potential to help our employees with future housing needs.

**3. Airport Master Plan Ad Hoc Committee Report** – Directors Hetherington and Stephens

We are currently preparing for public workshops on April 20<sup>th</sup> and May 3<sup>rd</sup> 2022. The April 20<sup>th</sup> workshop will be virtual while the May 3<sup>rd</sup> meeting will be in person. Aviatrix is assisting the

District in its efforts to plan and prepare for these outreach meeting. Staff will make a robust effort to outreach to all facets of our community regarding these meetings. As mentioned earlier in the GM report we had 38 people attend our March 9<sup>th</sup> ACT meeting where we discussed and provided an overview of the 3<sup>rd</sup> Runway proposal. There were a lot of great questions and comments from those in attendance. A full report as well as a recording of the meeting is available on the following link: <https://truckeeatahoeairport.com/administration/act>. We also will have an ACT meeting on April 13<sup>th</sup> that will outline and provide information on new flight procedures the District is working toward. This will be an informative session and will provide information on how these procedures will operate, where they will be located, and how anyone interested can find out more information about this project including the Flight Procedure microsite. We continue our work on the 3<sup>rd</sup> Runway Working Paper. We held our last Ad Hoc Committee Meeting on March 17<sup>th</sup> to review the pilot survey which will be used in interviews of pilots to better understand potential use and operation of this proposed runway. This is a necessary component for submittal to FAA and noise modeling. We are on track to have the 3<sup>rd</sup> Runway working paper to the FAA by Summer of 2022. The Ad Hoc Committee and Staff have regularly scheduled biweekly meetings on the Master Plan. Our next is on March 22<sup>nd</sup>. We will provide a report of that meeting as part of our committee report.

#### **4. Climate Transformation Alliance (CTA)** - Director Rohlf - CTA Board Representative

The CTA held a Governance Workshop on March 10<sup>th</sup>. I was not able to attend. President Rohlf will provide a brief update on the CTA activities for the past month. As work on this project continues, we will provide additional updates.

#### **5. ACT Attendance by Board of Directors**

This is a standing agenda item to discuss Board interest and coordination in attending the next Airport Community Team Meetings. Meetings are every 2<sup>nd</sup> Wednesday of every month from 6:00 PM to 7:30 PM. The next two ACT meetings are as follows:

April 13, 2022 – Airport Master Plan Update Project Part III - Flight Procedures. We will review and provide information on proposed new aircraft arrival and departure flight procedures in development affecting all current airport runways, including those proposed as part of the new Runway 16/34 proposal. We will discuss why this is important, how these arrival and departure procedures are designed along with how they may improve efficiency and reduce noise and annoyance in the communities around the airport.

Board Attendance: Directors Rohlf and Diamond

May 11, 2022 – ACT will review and discuss expected aircraft flight operations for Summer 2022. Discussions will cover operational tempo, tools we are using to try and reduce impact, and how community members can keep us informed as to their experience. We will also introduce Airport Staff who work daily on community outreach, annoyance abatement, and pilot and passenger outreach.

Board Attendance: To be decided.

**ATTACHMENTS:**

None