



General Manager's Report

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Item 1 – Upcoming Training/Conference Opportunities

There are many great conference and training opportunities in 2022. As you can see from the list below, there are various in-person conference opportunities coming up this year. Some upcoming training opportunities include the following:

- CSDA Special District Leadership Academy – San Diego CA – April 3, 2022
- AAAE Annual Conference and Exposition – Seattle WA – June 5-8, 2022
- AAAE General Aviation Issues Conference – San Francisco CA – August 21-23, 2022
- CSDA Annual Conference – Palm Desert CA – August 22, 2022
- AAAE Arts in the Airport Workshop – Seattle WA – August 22-24, 2022
- CSDA Special District Leadership Academy – Napa CA – September 18, 2022
- AAAE Airport Law Workshop – Seattle WA – October 2-4, 2022
- AAAE/ABS Essentials of Airport Business Management Workshop – Orlando FL – October 8-9, 2022
- National Airports Conference – Orlando FL – October 9-11, 2022
- NBAA Annual Convention – Orlando FL – Oct. 18-20, 2022
- 37th Annual Aviation Issues Conference – Maui HI – January 8-12, 2023

Item 2 – ACT Update

Our Airport Community Team meeting was held on March 9, 2022. We had 38 ACT members attend along a few staff members along with Director's Hetherington and Stephens. A briefing of the meeting as well as a recording is available at www.truckee-tahoeairport.com/administration/act. The theme of the meeting was in depth review of the 3rd Runway option and flight procedures as well as the other development alternatives we will be studying and reviewing as part of our planning effort and development alternatives for the Master Plan Update. I really enjoyed the meeting and the conversation we had with those in attendance. We had quite a few local pilots in attendance as well. We are still encouraging people to sign up as a member of ACT. We hope to start utilizing membership base with polls and to be able to provide them advanced information on items of interest to ACT. Please see the attached report for a full review of the meeting.

Topics for the next two meetings are as follows:

April 13, 2022 – Airport Master Plan Update Project Part II. We will review and provide information on proposed new aircraft arrival and departure flight procedures in development affecting all current Airport runways including those proposed as part of the new Runway 16/34 proposal. We will discuss why this is important, how these arrival and departure procedures are designed along with how they may improve efficiency and reduce noise and annoyance in the communities around the airport

May 11, 2022 – ACT will review and discuss expected aircraft flight operations for Summer 2022, including operational tempo, tools we are using to try and reduce impact, and how community members can keep us informed as to their experience. We will also introduce Airport Staff who work daily on community outreach, annoyance abatement, and pilot and passenger outreach.

I plan to speak with our ACT team on potential master plan topics of interest. We are also programming in our Pilot Group, CLUP, as well as GHG topics for later this summer. I am always open to other topic ideas or items of interest to cover in ACT from the Board, Staff, and public.

Item 3 – Board Workshop Scheduling

Staff would like to request a professional facilitated Board Workshop in early May 2022. I would propose that we use the services of Seana Doherty to help facilitate a Board workshop to tackle various questions that are found in the District Guiding Principles and Goals. Some of the questions are better discussed with actionable outcomes in a workshop over our regular Board Meetings. Some of the questions ready for a workshop discussion are as follows:

- Define Culture of Airport – Who do we serve?
- How should we invest/expend property taxes?
- Discuss what limitations we place on ourselves regarding how property taxes are used?
- Do we need to update our NAP procedures?
- What type of FBO services should we provide?

I think the most important item to tackle first is to define the Culture of the Airport, specifically who are we serving and how we want to go about providing those services. Other questions and initiatives we are working on all flow back to answering that core question. I believe this can be a highly effective meeting. We typically do not have time to tackle these important questions in our regular Board Meetings. My hope is to schedule something in late April or early May.

Item 4 – Landing Fees, Overnight Fees, and Ramp/Transient Use Fee Project

Staff is working hard on a new Landing Fee, Overnight Fee, and Ramp Transient Use Fee as the next step in our analytics from the Revenue and Cost Allocation Study. Originally, we had planned to bring this forward in March but needed additional time to assemble all the required data and fee information to complete this project. Staff anticipates using landing fees to recover the airside deficit as found in the study. This deficit ranges as follows based the various scenarios. The first two ratio numbers in the table below represent the Airport and Noise and Annoyance cost centers. They are as follows:

A	10/90% exclude grant monies	(2,030,779)
B	10/90% include grant monies	(1,520,013)
C	50/50% exclude grant monies	(1,762,520)
D	50/50% include grant monies	(1,251,754)

Staff will use this information to provide a land fee proposal to the Board in April. We will prepare a landing fee based on B and D scenarios. We are not advised to recover fees for items paid for by FAA AIP Grants which excludes using A and C scenarios. We will also suggest this fee be applied to transient operators. Staff is not recommending a land fee for local based tenants. At the April meeting we will also include suggestions for Overnight Fees and Ramp fees.

Item 5 – Hangar Use Storage Policy Update

Staff is appreciative of Board Members who have taken the Operations and Maintenance Department tour of the facility. If you have not had an opportunity yet, we welcome you to for the tour. As part of the tour, we reviewed hangar and hangar storage. This is an important item that staff has been working on for the last 6 months. We will be proposing some additional language to be added to our Rules and Regulations regarding clarifying appropriate and inappropriate personal storage in aircraft hangars. Our current policy leaves this question up to the General Manager. The General Manager needs clearer guidelines and Board, public, and airport user input on this topic. While most hangars have none or only small amounts of non-aviation storage, others have substantial amounts. In addition to personal items, it is common for tenants to park cars, boats, trailers and other vehicles in hangars along with an aircraft. We do not allow hangars use for solely non-aviation storage. All hangars have an aircraft associated with the hangar. At our May Board Meeting staff will propose additional language to be added to Rules and Regulations section of our District compliance documents.

Item 6 – Upcoming Board Meeting Schedule

Board Meeting dates are as follows:

- April 27, 2022
- May 25, 2022

Item 7 – Review of District Guiding Principles and Goals

This is a standing item. This have been reviewed as part of Item 11

Attachments to GM Report

Item 2 – ACT Meeting Briefing