



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

DAVID DIAMOND
MARY HETHERINGTON
TERESA O'DETTE
KATHRYN ROHLF
RICK STEPHENS

REGULAR MEETING AGENDA FOR APRIL 27, 2022

<http://ttctv.org/live-meeting/truckee-tahoe-airport/>

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, April 27, 2022**. **The Board of Directors will be holding a Closed session at 3:00 PM. Regular Open session begins at 4:30 PM.** Pursuant to AB 361, this meeting will held exclusively via live web streaming: <https://truckeetahoeairport.zoom.us/j/81204853496> Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: 812 0485 3496. Written public comments may be submitted to Comments@truckeetahoeairport.com and comments received by 1:00 PM on April 27, 2022, will be forwarded to the Board of Directors prior to the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

MISSION STATEMENT:

The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.

CALL TO ORDER

PUBLIC COMMENT ON CLOSED SESSION ITEM

CLOSED SESSION:

- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 10356 Truckee Airport Rd, Truckee, CA 96161
 - Agency negotiator: Kevin Smith, Hardy Bullock
 - Negotiating parties:
 - Truckee Tahoe Soaring Association
 - Skydive Lake Tahoe
 - EAA
 - Under negotiation: Rent and Terms of Rent
- GENERAL MANAGER'S ANNUAL PERFORMANCE REVIEW
- PUBLIC EMPLOYEE APPOINTMENT
 - Title: Interim General Manager
- CONFERENCE WITH LABOR NEGOTIATORS

- Agency designated representatives: Mary Hetherington; Teresa O’Dette
- Unrepresented Employee: Interim General Manager

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Regular Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS

- Master Plan Open House – May 3, 2022, 5:30 – 8:00 PM, Community Room A, 10356 Truckee Airport Road, Truckee, CA 96161

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

SPEAK YOUR PEACE REMINDER ----- TAB 01

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to Comments@truckeetahoeairport.com and comments received by 1:00 PM on April 27, 2022, will be forwarded to the Board of Directors prior to the meeting. Live Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: **812 0485 3496**.

CONSENT AGENDA

Consent Action Items :

1. Extend Resolution 2021-11 to Re-Authorize Virtual Public Meetings in accordance with AB 36 -----**TAB 02**
2. Minutes: March 23, 2022, Regular Meeting -----**TAB 03**
3. Minutes: April 5, 2022, Special Meeting -----**TAB 04**
4. Minutes: April 8, 2022, Special Meeting -----**TAB 05**
5. Minutes: April 14, 2022, Special Meeting -----**TAB 06**
6. Monthly Service Bills and Fees – March 2022 -----**TAB 07**
7. Extension (8 months) of Brandley Engineering Contract -----**TAB 08**
8. Extension (8 months) of Mead & Hunt Planning and GIS Contract -----**TAB 09**
9. Amendment to Minimum Standards for Independent Flight Training Operator-----**TAB 10**

Consent Information Items (no motion required):

None

ACTION ITEMS

10. Approval of Resolution 2022-01 JEDI Vision and Mission -----**TAB 11**
The Board will consider adoption of the proposed Justice, Equity, Diversity, and Inclusion vision and Mission as proposed in the attached resolution.
11. New 3rd Fly Quiet Incentive to Replace Home Basing Incentive ----- **TAB 12**
The Board will review and consider a new Fly Quiet tier 3 incentive from 10:00 PM to 7:00 AM to replace the current Home Basing Incentive.
12. Policy Instruction 317 – Non-Profit Agreements for Service----- **TAB 13**
The Board will consider a new Policy Instruction to provide guidance and direction for non-profit agreements for service with the District.
13. Approve Employment Agreement for Interim General Manager

DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS

- 14.** New Landing Fee Proposal and Discussion -----**TAB 14**
Staff will make a presentation regarding the adoption of a proposed aircraft Landing Fee.
- 15.** Board Committee Assignments and Ad Hoc Committee Reports -----**TAB 15**
 - 1- Mountain Housing Council Report
 - 2- Truckee Tahoe Workforce Housing Joint Powers Authority Update
 - 3- Master Plan Project Ad Hoc Committee
 - 4- Hangar Use Policy Ad Hoc Committee
 - 5- Interim General Manager Recruitment Ad Hoc Committee
 - 6- Climate Transformation Alliance Report
 - 7- ACT Attendance by Board of Directors

MANAGEMENT TEAM REPORTS

- 16.** General Managers Report -----**TAB 16**
 - 1 – Upcoming Training/Conferences
 - 2 – ACT Update
 - 3 – Board Workshop Scheduling
 - 4 – Runway 2/20 Engineer Design Grant
 - 5 – Air Curtain Burner Summer Pilot Project
 - 6 – Upcoming Board Meeting Schedule
 - 7 – Review of District Guiding Principles and Goals
 - 8 - Safety and Security Report – Q1
- 17.** Operations and Maintenance Department Report -----**TAB 17**
 - 1 – Miscellaneous Information
 - 2 - Snapshot of March Fuel Sales
- 18.** Finance and Administration Department Report -----**TAB 18**
 - 1 - Quarterly Financial Report
- 19.** Aviation and Community Services Department Report ----- **TAB 19**
 - 1 – Monthly Operations and Comment Reports
 - 2 – Monthly Flight Procedures Update
 - 3 – Quarterly Communications Report
 - 4 – Communications Plan Update
 - 5 – Care Flight RFI
 - 6 – Truckee Tahoe Pilot Group
 - 7 – Website Redesign RFP
- 20.** Future Agenda Priorities and Meeting Management -----**TAB 20**
 - 1- Review of Upcoming Meetings
 - 2- Review of Rolling Agenda
- 21.** Staff and Board Member Conference Attendance Reports
- 22.** Meeting Review and Direction to Staff

CLOSED SESSION:

- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
 - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Master Plan Open House** – May 3, 2022, **5:30 – 8:00 PM**, Community Room A, 10356 Truckee Airport Road, Truckee, CA 96161
- **Special Board Meeting** – May 25, 2022, **9:00 AM – 1:00 PM**, Community Room A, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – May 25, 2022, **4:30 PM** via TBD

- **Regular Board Meeting** – June 22, 2022, **4:30 PM** via TBD

ADJOURNMENT OF MEETING

NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on April 22, 2022.



Lauren Tapia, HR Manager / District Clerk