



# General Manager's Report

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## Item 1 – Upcoming Training/Conference Opportunities

There are many great conference and training opportunities in 2022. As you can see from the list below, there are various in-person conference opportunities coming up this year. Some upcoming training opportunities include the following:

- UC Davis Aviation Noise and Emissions Symposium – Davis CA – May 1-3, 2022
- AAAE Annual Conference and Exposition – Seattle WA – June 5-8, 2022
- AAAE General Aviation Issues Conference – San Francisco CA – August 21-23, 2022
- CSDA Annual Conference – Palm Desert CA – August 22, 2022
- AAAE Arts in the Airport Workshop – Seattle WA – August 22-24, 2022
- CSDA Special District Leadership Academy – Napa CA – September 18, 2022
- AAAE Airport Law Workshop – Seattle WA – October 2-4, 2022
- AAAE/ABS Essentials of Airport Business Management Workshop – Orlando FL – October 8-9, 2022
- National Airports Conference – Orlando FL – October 9-11, 2022
- NBAA Annual Convention – Orlando FL – Oct. 18-20, 2022
- 37<sup>th</sup> Annual Aviation Issues Conference – Maui HI – January 8-12, 2023

## Item 2 – ACT Update

Our Airport Community Team meeting was held on April 13, 2022. We had 29 ACT members attend along with 6 Staff members and Director's Stephens and Diamond. A briefing of the meeting as well as a recording is available at [www.truckeetahoeairport.com/administration/act](http://www.truckeetahoeairport.com/administration/act). The theme of the meeting was an in depth review of progress on new flight procedures for current runways as well as procedures for the proposed new runway 16/34 and how these procedures related to our planning effort and development alternatives of the Master Plan Update. As was the case with our March meeting, we really enjoyed the meeting and the conversation we had with those in attendance. We had quite a few local pilots in attendance as well. We are still encouraging people to sign up as a member of ACT. We hope to start utilizing membership base with polls and to be able to provide them advanced information on items of interest to ACT. Please see the attached report for a full review of the meeting.

Topics for the next two meetings are as follows:

May 11, 2022 – ACT will review and discuss expected aircraft flight operations for Summer 2022, including operational tempo, tools we are using to try and reduce impact, and how community members can keep us informed as to their experience. We will also introduce Airport Staff who work daily on community outreach, annoyance abatement, and pilot and passenger outreach.

June 8, 2022 – ACT will review and discuss the Airport Land Use Compatibility Plan. We will review the contents of the plan, why it was created, who administers the plan, how it affects land use in the airport influence area, and how the new Airport Master Plan may affect or change this plan.

We are always open to other topic ideas or items of interest to cover in ACT from the Board, Staff, and public.

### **Item 3 – Board Workshop Scheduling and Planning**

The Board and Staff will have the first Board Guiding Principles Workshop on May 25 from 8:30 to 1:00 PM in the District Board Room. Ellen Campfield Nelson of Agnew Beck will be facilitating this first of the 3 meetings. Seana Doherty will facilitate the 2<sup>nd</sup> and 3<sup>rd</sup>. Seana may not be available for the first meeting due to a commitment out of town that day. They will be meeting with each of you prior to the meetings to prepare materials, set the agenda, and assure the meeting is productive with actionable outcomes. Workshop discussion items will come from the District Guiding Principles. Some of these questions from this document (see attached) are:

- Board and Staff collaboration - Working effectively together.
- Define Culture of Airport – Who do we serve?
- How should we invest/expend property taxes?
- Discuss what limitations we place on ourselves regarding how property taxes are used?
- Do we need to update our NAP procedures?
- What type of FBO services should we provide?

The eventual outcome of these meetings will be improved Board and Staff alignment and a more robust Guiding Principles document that may feel and perform closer to a strategic plan that can be adjusted as needed as focus and priorities change over time.

### **Item 4 – Runway 2/20 Engineering Design Grant**

In May 2021, the District accepted an Engineering and Design Grant from the FAA for \$410,500 to design and bid reconstruction of Runway 2/20. Due to conversations regarding the new proposed Runway 16/34 concept, the Board directed staff in October 2021 to delay engineering and design work on this rehabilitation project until such time as the impacts on Runway 2/20 from the new proposed runway could be ascertained. As 16/34 feasibility work continues, it is evident that Runway 2/20 is unaffected by the proposed Runway 16/34 project. As this is the case staff would like to begin engineering and design on this project.

A few months ago, I reported that the FAA had asked us if we can push our Runway 2/20 construction project to 2024. I recently learned they are now reversing and asking us to continue as planned with reconstruction in 2023. If we are to accept this construction funding in 2023, we need to begin engineering and design work now to be able to bid the project in the fall of 2022. We are not obligated to accept construction funds in 2023. We still have our Design Grant which is active for 4 years. We can begin design and engineering at anytime during that 4 year window, however, they will need to reprogram our construction funding to later years. It is unknown at this time when they would re-program those funds.

Staff is asking the Board to allow the engineering and design work to continue allowing us an option/opportunity to accept funds in 2023. The Board is not obligated to accept the construction grant in 2023 but it is likely that it will be offered to us by FAA for a summer 2023 reconstruction. This project does not include Taxiway Golf.

#### **Item 5 – Air Curtain Burner Summer Pilot Project**

Staff has been working with the Town of Truckee and the Truckee Fire Protection District (TFPD) on a pilot program this summer to operate an Air Curtain Burner (ACB) to assist the District, the Town, and the TFPD on the removal and disposal of forest fuels and biomass. The proposal is to try this technology ([airburners.com](http://airburners.com)) for one summer to see if it is an option to assist the public agencies and community with the removal and disposal of biomass. The District role in this pilot program is to provide a location to house the ACB and materials. Materials would be brought to our location on the west side of the airport where an operator provided by one of the public entities or a contractor would operate the ACB. See attached map of site. There is very little if any smoke or odor from the ACB except for a few minutes at start up. Airport staff would not be operating the equipment. In our assessment, the ACB is one of the best options to remove this material from the forest without the extra cost of trucking and disposing of it in our landfills. As mentioned, this is just a pilot program. Staff wanted the Board to be aware of our discussions. No final decision on this program have been made but both the Town of Truckee and the TFPD are interested in trying this technology this summer. This is an example of a truck roll off module the partners would be leasing for the summer.



Please visit [airburners.com](http://airburners.com) to learn more about how ACBs work and function. Let us know if you have any questions on this.

#### **Item 6 – Upcoming Board Meeting Schedule**

Board Meeting dates are as follows:

- May 25, 2022 – Board Workshop from 8:30 to 1:00 PM in the Board Room
- May 25, 2022 – Regular Board Meeting
- June 22, 2022 – Regular Board Meeting

#### **Item 7 – Review of District Guiding Principles and Goals**

This is a standing item.

#### **Attachments to GM Report**

Item 2 – ACT Meeting Briefing

Item 5 – Air Curtain Burner Site Map

Item 7 – Guiding Principles and Goals