



## **Aviation & Community Services Team Report**

Item 1 – Annual Operations and Comment Reports

Item 2 – Monthly Flight Procedures Update

Item 3 – Quarterly Communications Report

Item 4 – Communications Plan Update

Item 5 – Care Flight RFI

Item 6 – Truckee Tahoe Pilots Group

Item 7 – Website Redesign RFP

Noteworthy

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### **Item 1 – Annual Operations and Comment Reports – David Van Quest**

See Attached Report.

### **Item 2 – Monthly Flight Procedures Update - Hardy Bullock**

This flight procedure work began in March 2021. The running development timeline is now at 13 months. This project is delayed until Flight Tech Engineering can complete flight test validation. The team is currently engaged on the new runway 16/34 procedure design. Once work resumes Staff will notify the Board. Staff is prepared to present the draft flight procedures to the community at the scheduled Master Plan Outreach sessions in April and May.

### **Item 3 – Quarterly Communications Report – Marc Lamb**

See Attached Report.

### **Item 4 – Communications Master Plan Update – Marc Lamb**

Staff coordinated a second meeting with the Aviatrix Communications consultant team to do a final review of the draft TTAD *Communications Master Plan* on March 31, 2022. Significant germane updates to the original document were discussed and implemented. Aviatrix is scheduled to present the finalized version of the 2022 *Communications Master Plan* document to the TTAD Board at their May 25, 2022, meeting.

### **Item 5 – Care Flight RFI – Jill McClendon**

Staff has developed and released a Request for Information for the lease space currently occupied by Care Flight/REMSA for Rotorcraft EMS. When the final responses are evaluated, and a prospective lessee is selected Staff will bring forward a lease agreement. Staff does not see a pending reason to change the existing use or tenant. This process is an open and public opportunity for those parties who may consider offering services on the airfield.

### **Item 6 – Truckee Tahoe Pilots Group – David Van Quest**

The first meeting of the Truckee Pilots Group took place Wednesday, March 30. Approximately 40 pilots including Vice Chair Diamond attended the Zoom meeting and PI 217 was discussed. There was interest in transitioning future meetings to in-person. The next meeting of the Pilots Group is tentatively scheduled for Friday, May 6 and the flight training credit will be available to members shortly after the program is finalized.

#### **Item 7 – Website Redesign RFP – Marc Lamb**

AVCOM staff released a Request for Proposals for a *Website Redesign & Digital Media Management Services* on March 25, 2022. A virtual pre-bid meeting was held on March 29, 2022 with three web design companies in attendance: Aviatrix Communications, New Leaders and The Abbi Agency. Another local web site developer Mike Daniel was invited but declined due to ongoing business commitments. Proposals are due by 5:00 pm on Friday, April 29, 2022. Results of the RFP will be reported at the May 25, 2022 TTAD board meeting.

#### **Noteworthy**

Staff and our Congressional Support Consultant Scott Brenner have submitted language into an appropriations bill in support of the Federal Contract Tower Program. This request was submitted to the offices of Congressman McClintock and Senators Padilla and Feinstein. Senator Padilla Office is actively working with us to deliver suitable language in support of a seasonal tower funding legislative solution.

Staff has met with Skydive Truckee Tahoe and Midwest Contract Tower Manager Larry Finney on the deconfliction plan and suggested routing associated with any skydiving activity. Active discussions are in progress with the goal of allowing the skydiving operation to safely operate in the Northeast quadrant. The FAA has not commented on this activity to date.

Staff is developing the final solution to enhance our weather services to a full Automatic Terminal Information System (ATIS). This will not change the weather reporting quality from the existing system (AWOS) but will allow tower staff to issue tower visibility reports which will enhance safety and capacity. The Midwest fee for providing weather services is \$13,000/year. Once complete, the District UNICOM Staff will no longer be responsible for providing weather observation and reporting services thus freeing up Staff time for other areas of service.

#### **ATTACHMENTS:**

Item 1 – Quarterly Operations and Comment Report

Item 3 – Quarterly Communications Report