

Meeting Date: June 15, 2022
Prepared By: Emily Vitas, Executive Director
Agenda Item: 5b. Executive Director Report

TTWHA STRATEGIC FRAMEWORK PROCESS

Our contract with Agnew::Beck to execute Phase II of the Agency's Strategic Framework will begin July 1. Agnew::Beck's main areas of focus will be the analysis and model development relating to the creation of a housing fund and a ten-year plan to produce homes for our employees. Agency staff will focus on refining programs and offerings and building out operational capacity to support our efforts (this task will mostly be focused around the development of a technical advisory committee).

AGENCY OPERATIONS

Budget

The budget was passed at the June 1 Special Meeting. Annual fee invoices will go out to member agencies the week of June 13.

Audit

Our annual audit process will begin in August, with a final report presented in October. We will continue to work with James Marta & Associates, the firm who completed the 2022-21 audit.

TTWHA HOUSING PROGRAM & PROJECT UPDATES

Landed Down Payment Assistance Program

At the May 18 board meeting, the board took action to approve the opportunity for our employees to access Landed's down payment assistance program, pending review of the company's terms. TTWHA's legal counsel has reviewed and considered those terms and prepared a letter outlining that review. An overview of the program and the letter from Best Best and Krieger are included as an attachment to this report.

The Landed program will be advertised to our employees starting in early July. Landed will consider expansion to other public agencies as they continue to expand to serve the Truckee-Tahoe region.

Employee Survey

The 2022 employee survey will go out to member agency employees in late June. The survey will act as an update to the 2020 survey while also asking new questions that will support the development of our strategic framework and provide insight in to housing-related struggles impacted by covid. Agnew::Beck is serving as our data analysis partner.

Staff will request board member support in ensuring the survey is completed by as many employees as possible, and will work closely with our member agency human resource contacts to distribute.

Long-term Rental Pilot Program (November 2021 – June 2022)

Employee placements: 6

Homes currently listed: 2

Funds utilized as of April 1: \$28,824 of \$75,000

The long-term rental pilot program ends on June 30, 2022. Staff would like to continue this offering in some way, while recognizing our regional partners are leading similar efforts through the region. A revised program will be presented to the board at the July board meeting.

ATTACHMENTS

TTWHA Strategic Framework Slides

Landed Down Payment Assistance Program Memo