



TRUCKEE TAHOE AIRPORT DISTRICT GENERAL MANAGER REPORT

AGENDA TITLE: General Manager Monthly Update

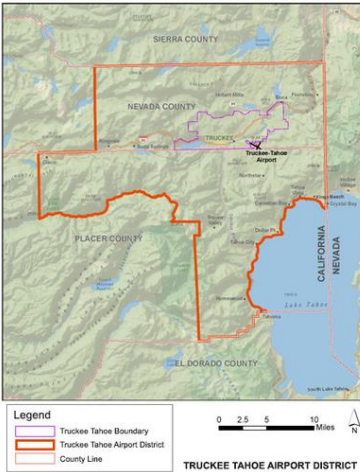
MEETING DATE: June 22, 2022

PREPARED BY: Robb Etnyre




Item 1. Truckee Tahoe Airport District Mission:

The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on our airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.

Item 2. Truckee Tahoe Airport District Organization Structure & Strategic Plan Workshop(s) Plans



Items 3. Truckee Tahoe Airport District Major Projects, recommendations for near-, mid-, and long-term priority shift while Director of Aviation & Community Services position is vacant.

Project / Initiative	Short-Term 3-6 months	Mid-Term 6-12 months	Long-Term 1-3 years
Airport Master Plan Update	Phase 1	Phase 2	
Communication Plan & Website Review	July 2022	Implementation	
Hangar Policy Update		Review & Integrate with new CRM system	
Flight Procedures		Master Plan Phase 2	
Landing Fee	September 2022		
Director of Aviation & Community Services	Recruit & Hire		
Annual Budget Process	+ Review of Capital Projects & Reserve Policy	Annual Report / Audit Report / Budget Report	
Strategic Plan Update	July – November Consultant / Board – Staff Workshop		
Housing Land Use Review		Explore TTAD Land Use Opportunity for Employee Housing	
Customer Relationship Management (CRM) Software	July – November / Select – Purchase - Implement		
Runway 2/20 Design	Continue as planned		
Runway 2/20 Reconstruction		RFP for Reconstruction	Work competed
Annual AIP Review	Fall 2022		
Policy Instruction Review	June – November 2022		
Climate Transformation Alliance (CTA)	Formation	Project Development	Project Implementation
Bioenergy Initiative	Scoping	Project Development	Project Implementation

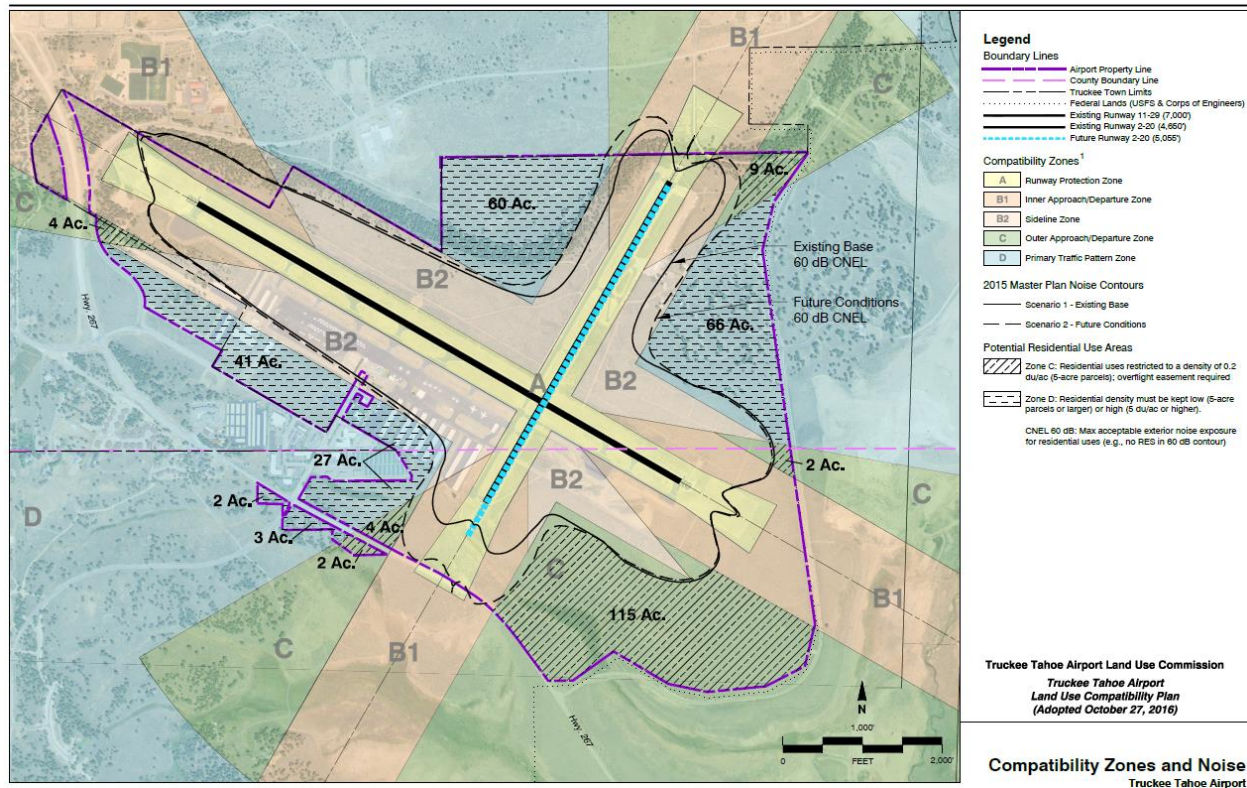
Item 4. Updated Airport Master Plan Schedule, Phase 1

TRK Airport Master Plan Update 6/17/2022		PHASE 1 Schedule											
		2022											
Task		Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1	Notice to Proceed	■											
2	Project Management	■	■	■	■	■	■	■	■	■	■	■	
3	Stakeholder Coordination		●	●	●								
4	Facility Requirements Update	■	■	■	■	■	■	■	■	■	■	■	
5	Runway Alternative Analysis												
5.1.1, 5.1.2	Goals and Screening Criteria	■	■										
5.1.3	Preliminary Runway Concept												
5.1.4	Initial Runway Alternative Analysis		■	■	■	■	■	■	■	■	■	■	
5.1.5	Runway Feasibility Working Paper Initial Draft												
5.1.6	Runway Feasibility Final Draft												
5.1.7	Preliminary Environmental Roadmap												
6	Noise Analysis												
6.1	Model setup, data input, known runways												
6.1	Rwy 16/34 analysis												
6.2	Noise Contours (CNEL)												
7	Airspace Analysis												
7.1, 7.2	Model setup, data input, known runways												
7.1	Rwy 16/34 analysis												
7.2	Impacts to Runways 11 and 2/20												
8	Airport Layout Plan												
Milestones		①	②	③	④	④			⑤	⑥	⑦		

Milestones key:

1. Project Kickoff with TTAD and Ad Hoc Committee
2. Community Outreach Begins – advertisements for Workshops, website setup
3. Screening Criteria Development
4. Community Workshop and Virtual Meetings
5. Draft Runway Feasibility Working Paper submitted to Ad Hoc
6. Final Runway Feasibility Working Paper and Draft ALP Submitted to TTAD
7. Draft ALP submitted to FAA

Item 5. Truckee Tahoe Airport District Land Use Compatibility Zones

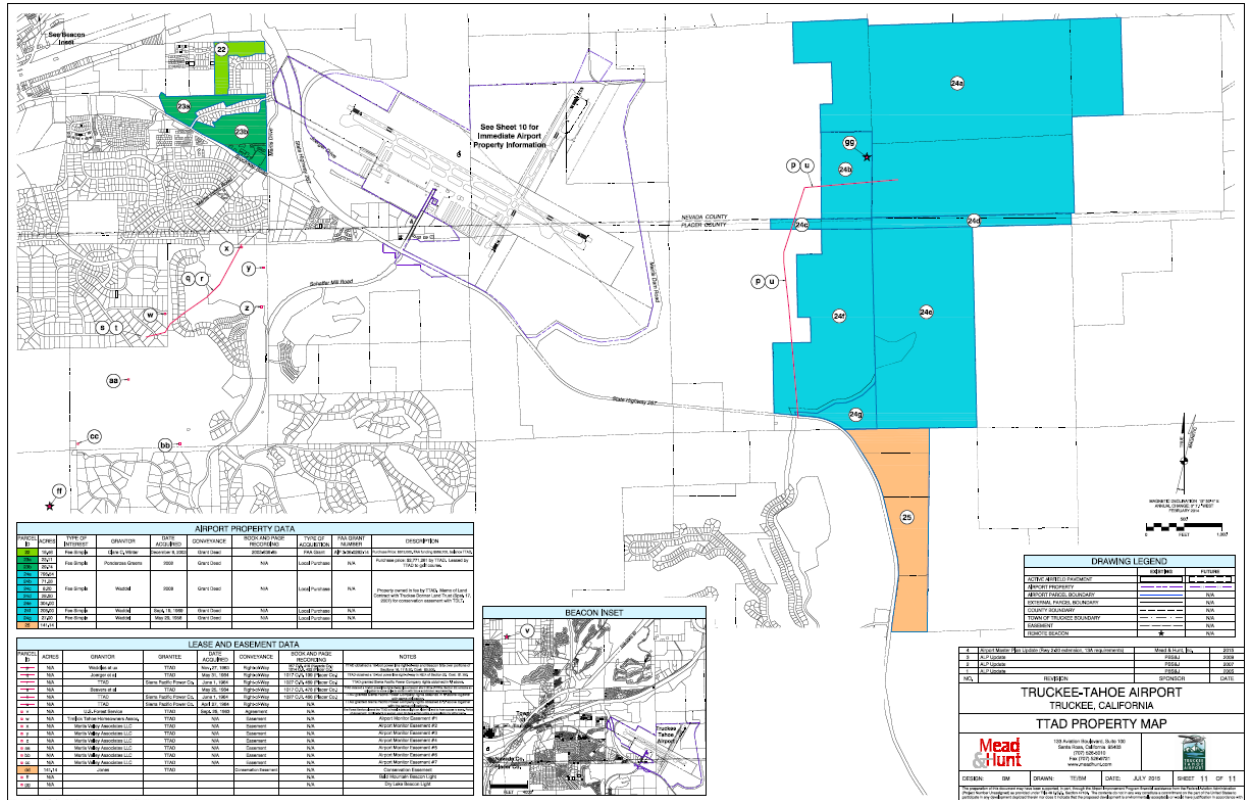


Here's [info from 2016 ALUCP](#):

- Zone C: Residential uses restricted to a density of 0.2 du/ac (5-acre parcels); overflight easement required

- Zone D: Residential density must be kept low (5-acre parcels or larger) or high (5 du/ac or higher).
- CNEL 60 dB: Max acceptable exterior noise exposure for residential uses (e.g., no RES in 60 dB contour)

There is some guidance from the FAA in the [draft Airport Land Use Compatibility Planning advisory circular](#).



Item 6.

The Town of Truckee is excited to announce that TART Connect will launch on June 25, 2022. The free, on-demand, shared shuttle service, currently operating in North Lake Tahoe, will expand to the Truckee area as a pilot project throughout the summer.

The Truckee TART Connect Pilot Program is a service that aims to meet more transit needs, especially for those seeking to travel to and from our residential areas without using their cars. Service will operate 7 days a week from 10 AM to 10 PM. TART Connect users can download the TART Connect app and enjoy the free service in Tahoe Donner, the Downtown commercial core, Glenshire, and the Tahoe Forest Health System zone. Riders can also make connections from the Truckee Train Depot and Truckee Tahoe Airport to North Lake Tahoe by the TART fixed route bus

system (not included in TART Connect App). Once in North Lake Tahoe, riders can request rides within the North Shore's TART Connect service zones.

The TART Connect app is available on both iOS and Android for you to set up your account now. For more information about this program and regional transportation services, visit TahoeTruckeeTransit.com.

Item 7. Truckee Tahoe Airport District & Truckee Tahoe Community Foundation Agency Partnership.

- Application Cycle Currently Open through Jul 31, 2022
- TTAD Board / Staff representative on review committee needed: _____?
- Target date for interim report to TTAD Staff for August 24, 2022
- Lesson learned from the previous cycle are being discussed, and finalizing modifications to processes, review, and approval are critical to continuous process improvement.

Item 8. Caltrans Division of Aeronautics, State permit compliance inspection, May 24, 2022. See correspondence below. Great inspection overall, with 2 areas for corrective action. A Corrective action plan is being developed and will be back briefed.

*The California Department of Transportation (Caltrans), Division of Aeronautics, conducted a State permit compliance inspection and Federal Aviation Administration (FAA) Airport Master Record (Form 5010-1) update of Truckee-Tahoe Airport (FAA Site No. 02366.*A) on May 24, 2022. We appreciate meeting with you and touring the airport with Stacy Justesen.*

During the inspection, it was apparent that the airport has made significant progress in removing obstructions from the Code of Federal Regulations (CFR) Part 77 imaginary surfaces and airport safety areas. We commend your efforts and understand that the clearing project is ongoing. We also acknowledge the successful completion of the runway remarking and the Taxiway A paving and marking project.

The airport was evaluated using the State Airport Permit, the latest Airport Layout Plan, and previous inspection letters. The updated information will be entered into State records and the FAA Form 5010-1. Our inspection revealed the following items listed in order of priority which we now bring to your attention:

1. Trees from 400 to 600 feet north of the Runway 11/29 centerline and 500 feet west to 800 feet east of the Runway 11 Threshold penetrate the CFR Part 77, 7:1 Transitional Surface by as much as 20 feet. These trees should be removed or trimmed, as shown in enclosed Photograph 1, so they do not penetrate the Transitional Surface. This is a repeat discrepancy.

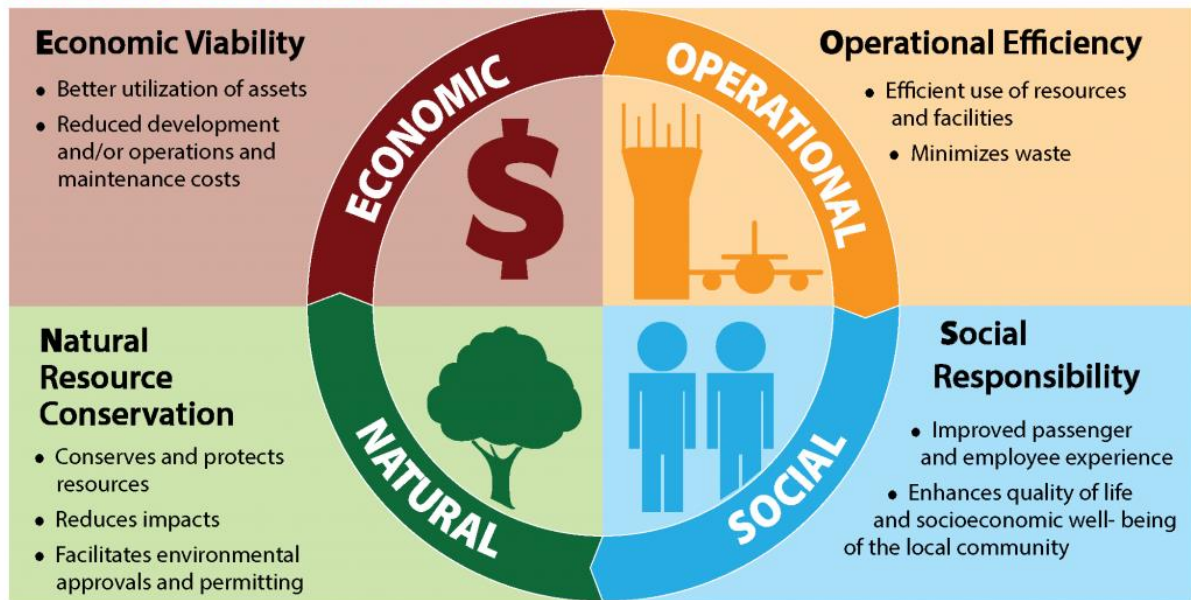
2. Obstruction lighting located atop Bald Mountain, approximately 2.21 nautical miles southwest (39° 17' 48.28" N / 120° 10' 53.92" W) of the Runway 1 threshold, has become obscured by trees

and is no longer visible from the airport (please see enclosed Photograph 2). The surrounding trees must be trimmed to a height below the level of the obstruction light so that the obstruction light is visible to departing/arriving aircraft or be removed. This is a repeat discrepancy.

Item 9. Future General Manager Updates will include

- Operations & Maintenance Objectives and Key Results
- Capital Projects Status Report
- Green House Gas (GHG) Project(s) Objectives and Key Results
- Land Management Objectives and Key Results
- Safety / Risk Management Objectives and Key Results
- Sustainable Community Benefit Objectives and Key Results

AIRPORT SUSTAINABILITY PLANNING



"Airport sustainability is a holistic approach to managing an airport so as to ensure the integrity of the Economic viability, Operational efficiency, Natural resource conservation and Social responsibility (EONS) of the airport." — Airport's Council International – North America.

Item 10. Aviation and Community Services Department Report

See Attached Report

Item 11. Finance and Administration Department Report

See Attached Report

ATTACHMENTS

- Aviation and Community Services Department Report
 - Monthly Operations and Comment Report
- Finance and Administration Department Report
 - Monthly Financial Report and Statements