



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
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DIRECTORS

DAVID DIAMOND
MARY HETHERINGTON
TERESA O'DETTE
KATHRYN ROHLF
RICK STEPHENS

REGULAR MEETING AGENDA FOR JULY 27, 2022

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, July 27, 2022** in Community Rooms A & B at 10356 Truckee Airport Road, Truckee, CA 96161 and via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/>. **Virtual Live Public Comment can be made:** <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: 812 0485 3496. Written public comments may be submitted to Comments@truckeetahoeairport.com and comments received by 2:00 PM on June 22, 2022, will be forwarded to the Board of Directors prior to the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

MISSION STATEMENT:

The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.

CALL TO ORDER

PUBLIC COMMENT ON CLOSED SESSION ITEM

CLOSED SESSION: 3:00 PM

- PUBLIC EMPLOYEMENT
 - Title: General Manager
- CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representatives: Mary Hetherington, Teresa O'Dette
 - Unrepresented Employee: General Manager
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - (Paragraph (1) of subdivision (d) of Section 54956.9)
 - Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Regular Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS:

- Adopt Resolution 2022-08 Authorizing Remote Public Meetings ----- **TAB 01**
- Congratulations to Director Stephens – Elected as a Special District Representative to Placer County Local Agency Formation Commission (LAFCO)

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

SPEAK YOUR PEACE REMINDER ----- TAB 02

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to Comments@truckeetahoeairport.com and comments received by 2:00 PM on July 27, 2022, will be forwarded to the Board of Directors prior to the meeting. Live Virtual Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: **812 0485 3496**.

CONSENT AGENDA

Consent Action Items:

1. Minutes: June 22, 2022, Regular Meeting ----- **TAB 03**
2. Monthly Service Bills and Fees – June 2022 ----- **TAB 04**
3. Quarterly Investment Report ----- **TAB 05**
4. Customer Relations Management Software – Purchase Agreement ----- **TAB 06**
5. Board Policy Instructions – Administration Policies Update ----- **TAB 07**

Consent Information Items (no motion required):

None

SPECIAL PRESENTATION

6. Truckee Donner Recreation and Park District – L Shape Parcel – Lease Proposal ----- **TAB 08**

ACTION ITEMS

7. Placer County Grand Jury Report – District Response ----- **TAB 09**
District Counsel Nelson will provide an overview of the Placer County Grand Jury Report. Board to approve the District’s response letter to the Grand Jury Report.
8. Runway 02-20 ----- **TAB 10**
Board of Directors to consider providing guidance and possible approval to include reconstruction design to accommodate an off-center crown for future widening of Runway 02-20, in conjunction with approved Airport Improvement Program (AIP) design for Runway 02-20.

DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS

- 9. Board Committee Assignments and Ad Hoc Committee Reports -----**TAB 11**
 - 1- Mountain Housing Council Report
 - 2- Truckee Tahoe Workforce Housing Joint Powers Authority Update
 - a. TTWHA Executive Report
 - b. TTWHA Long Term Rental Program
 - 3- Master Plan Project Ad Hoc Committee
 - 4- Hangar Use Policy Ad Hoc Committee
 - 5- General Manager Recruitment Ad Hoc Committee
 - 6- Climate Transformation Alliance Report
 - 7- ACT Attendance by Board of Directors
 - a. ACT Meeting Summary

MANAGEMENT TEAM REPORTS

- 10. General Managers Report -----**TAB 12**
 - 1- TTAD Mission
 - 2- TTAD Sustainability Planning & Strategic Plan Workshops – Update
 - 3- Truckee Tahoe Airport District Major Projects
 - 4- Updated Airport Master Plan Schedule, Phase 1
 - 5- Landing Fee & Ramp Fee to replace existing Transient Use Fee
 - 6- Flight Procedures – Ownership Master Service Agreement
 - 7- Policy Instruction 119 – Campaign Contributions
 - 8- Truckee Tahoe Airport District Scholarship
 - 9- Annual TTAD Hangar CPI Increase Notification
 - 10- Fly Quiet 3 Policy – Hangar Tenant Outreach Review
 - 11- Aviation and Community Services Report
 - a. Quarterly Operations and Comment Report
 - b. Quarterly Operator/Pilot/Passenger Outreach Report
 - c. Quarterly Communications Report
 - 12- Finance and Administration Report
 - a. Quarterly Financial Report
- 11. Future Agenda Priorities and Meeting Management -----**TAB 13**
 - 1- Review of Upcoming Meetings
 - 2- Review of Rolling Agenda
- 12. Staff and Board Member Conference Attendance Reports
- 13. Meeting Review and Direction to Staff

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – August 2, 2022, **1:30 PM**, Community Room A, 10356 Truckee Airport Road, Truckee, CA 96161

- **Special Board Meeting** – August 24, 2022, **1:00 PM**, Community Room A, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – August 24, 2022, **4:30 PM**, Community Room A, 10356 Truckee Airport Road, Truckee, CA 96161

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today's meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on July 22, 2022.



Lauren Tapia, HR Manager / District Clerk