

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS  
2 Special meeting held Wednesday, August 2, 2022, in the Truckee Tahoe Airport District Community Room  
3 A & B, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California.

4 **CALL MEETING TO ORDER: 1:30 PM**

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Kathryn Rohlf  
7 Vice President David Diamond  
8 Director Rick Stephens  
9 Director Mary Hetherington  
10 Director Teresa O’Dette

11 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager  
12 Ms. Lauren Tapia, HR Manager/District Clerk

13 **VISITORS PRESENT: 1**

14 **PUBLIC COMMENT:** None.

15 **SPECIAL ORDERS OF BUSINESS:** None

16 **BOARD WORKSHOP**

17 Mr. Etnyre welcomed the Board and gave an overview of today’s workshop for the Board of Directors.

18 **BEST PRACTICE FOR BOARD GOVERNANCE, ROLES, AND RESPONSIBILITIES - PRESENTATION**

19 District Counsel Nelson reviewed a Best Practice for Board Governance, Roles, and Responsibilities  
20 presentation for the Board of Directors. The Board and Directors posed questions for District Counsel  
21 Nelson throughout the presentation. Discussion ensued regarding the best practices reviewed within the  
22 presentation.

23 **CONSOLIDATION OF POLICY INSTRUCTION2 202, 203 AND 206 (TAB 01)**

24 Mr. Etnyre reviewed Draft Policy Instruction 202 line by line with the Board of Directors. Directors posed  
25 questions, discussed, and provided feedback to staff and District Counsel regarding their suggested edits.  
26 Live edits were made to Draft PI 202 based off Board and District Counsel consensus.

27 Director Stephens left meeting at 3:30 PM.

28 Due to time limitations, the Board of Directors were unable to complete their edits to Draft PI 202. There  
29 was Board consensus to continue their edits in a special Board meeting on August 24, 2022.

30 **PUBLIC COMMENT:** None.

31 **BOARD ANNOUNCEMENTS:** None.

32 **ADJOURN**

33 **PUBLIC COMMENT:** None

34 **MOTION #1 AUGUST 2, 2022, S:** Director Hetherington motioned adjourn the meeting. Director O’Dette  
35 seconded the motion. President Rohlf, Vice President Diamond, Directors Hetherington and O’Dette voted  
36 in favor of the motion. The motion passed.

37 At 3:40 PM the August 2, 2022, special meeting of the Truckee Tahoe Airport Board of Directors  
38 adjourned.