



TRUCKEE TAHOE AIRPORT DISTRICT GENERAL MANAGER REPORT

AGENDA TITLE: General Manager Monthly Update

MEETING DATE: October 26, 2022

PREPARED BY: Robb Etnyre, General Manager

Item 1. Truckee Tahoe Airport District Mission:

*The Truckee Tahoe Airport aims to provide **safe, high-quality services and facilities**, **reduce impact** on our airport **neighbors** and the **environment**, and **invest** in opportunities that increase **community safety** and provide **sustained benefit** to the **entire Truckee Tahoe region**.*







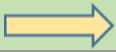
"Airport sustainability is a holistic approach to managing an airport so as to ensure the integrity of the Economic viability, Operational efficiency, Natural resource conservation and Social responsibility (EONS) of the airport." — Airport's Council International – North America.

Item 2. Strategic Plan Workshop(s)

AGNEW::BECK has been engaged to conduct a series of board workshops to update the Truckee Tahoe Airport District Strategic Plan. Initial meetings with AGNEW::BECK and TTAD Board will take place in January/February 2023 after formal board governance training by legal counsel. An initial strategy meeting on timeline and topics was held with AGNEW::BECK, President Rohlf, and me October 11, 2022.

Items 3. Truckee Tahoe Airport District Major Projects, near-, mid-, and long-term priorities.

Project / Initiative	Short-Term 3-6 months	Mid-Term 6-12 months	Long-Term 1-3 years
Airport Master Plan Update	Phase 1	Phase 2	
Communication Plan & Website Review	September-October 2022	Implementation	
Hangar Policy Update		Review & Integrate with new CRM system	
Flight Procedures	Flight Validation Conducted September 2022 	Master Service Agreement already in place	
Landing Fee Ramp Fee	August 2022 Board Approved October 1, 2022, Implementation		
Director of Aviation	Recruit & Hire		
Annual Budget Process	+ Review of Capital Projects & Reserve Policy	Annual Report / Audit Report / Budget Report	
Strategic Plan Update	 AGNEW::BECK Engaged	Work Begins 2023	
Housing Land Use Review		Work with Housing JPA to help fund various options. Explore TTAD Land Use Opportunity for Employee Housing	
Customer Relationship Management (CRM) Software	Approval and Implementation of the GoCivix program	Implementation	
Runway 2/20 Design	Continue as planned	Scope of Work	
Runway 2/20 Reconstruction		RFP for Reconstruction 1 st QTR 2023	Work compete 2 nd or 3 rd QTR 2023
Annual AIP Review	October 2022		

Policy Instruction Review	June – November 2022 	November 2022 – February 2023 (work continues)	
Climate Transformation Alliance (CTA)	Formation / Quarterly Meetings	Project Development	Project Implementation
Bioenergy Initiative	Town of Truckee Contracted Scoping Study	Project Development	Project Implementation

Item 4. Updated Airport Master Plan Schedule, Phase 1

Airport Master Plan: At the completion of Phase 1 scope of work, it is expected the Mead & Hunt and TTAD management will make a recommendation on the five runway alternatives being studied to focus the effort of the Phase 2 Master Plan work. Phase 1 is expected to be complete by the end of 2022. Currently, work on Phase 1 is still focused on noise analysis related to the runway utilization study previously reviewed.

Item 5. Flight Procedures, see attached FAA Handout on new MOWGL One Departure

MOWGL ONE DEPARTURE (RNAV) (New)

Project Background

The Federal Aviation Administration (FAA) is proposing to replace the TAHOE ONE DEPARTURE (Area Navigation [RNAV]) with the MOWGL ONE DEPARTURE (RNAV) procedure for Runway (RWY) 2 and RWY 29 at the Truckee-Tahoe Airport (KTRK), Truckee, California.

Purpose of Changes

The Truckee-Tahoe airport authority has published voluntary noise abatement procedures for arrivals and departures. The new MOWGL ONE DEPARTURE (RNAV) initial departure tracks for RWY 2 and RWY 29 would closely align with the airport’s preferred routes for north-bound departures to assist in meeting noise abatement requirements.

Attached is a handout that details procedural changes at KTRK currently scheduled to be published and **implemented November 3, 2022**. The changes include a new departure procedure that is more in line with the airports current noise abatement procedure.

Item 7. Director of Aviation Recruitment Timeline

A refined list of candidates was screened / interviewed with the assistance of ADK, TTAD key staff and President Rohlf these past few weeks with the final two candidates being scheduled for onsite interviews mid-November 2022.

Item 8. AVCOM Report

See attached report.

Item 9. Finance and Administration Department Report

See attached report.

ATTACHMENTS

- AVCOM Report
 - Q3 Operations & Comment Report
 - Q3 Operator/Pilot Outreach Report
 - Q3 Communications Report
- Runway Utilization Report Summer 2022
- Finance and Administration Department Report
 - Monthly Financial Report and Statements
 - Q3 Investments Report 2022