



TRUCKEE TAHOE AIRPORT DISTRICT GENERAL MANAGER REPORT

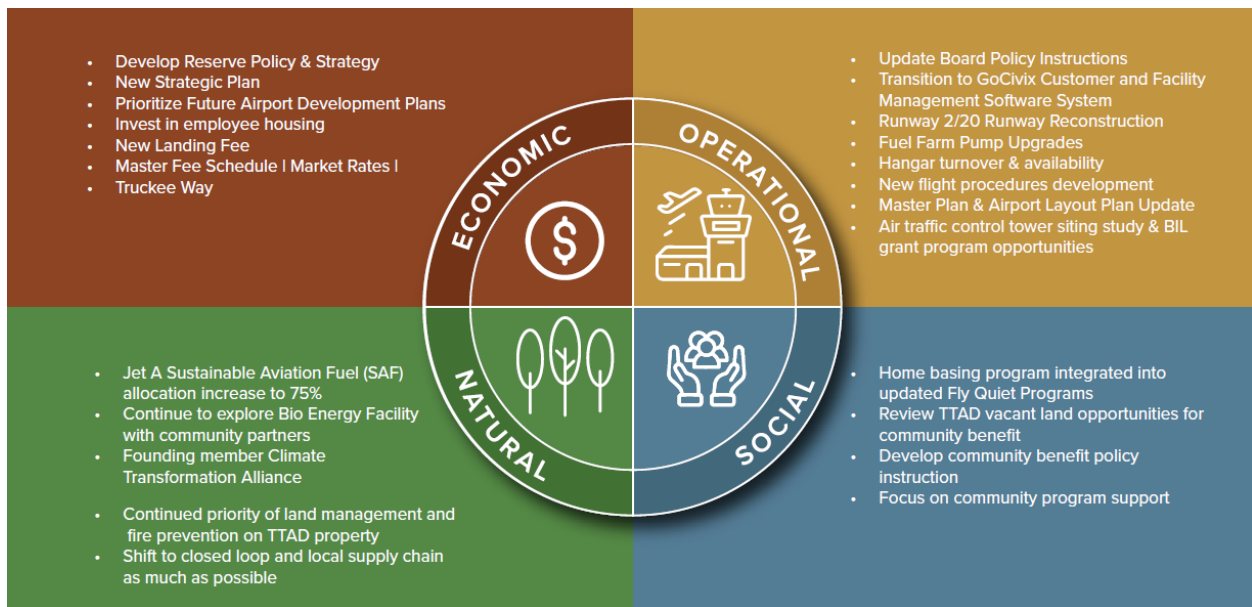
AGENDA TITLE: General Manager Monthly Update

MEETING DATE: February 22, 2023

PREPARED BY: Robb Etnyre, General Manager

Item 1. Truckee Tahoe Airport District Mission & 2023 Budget Priorities:

*The Truckee Tahoe Airport aims to provide **safe, high-quality services and facilities**, **reduce impact** on our airport **neighbors** and the **environment**, and **invest in opportunities** that increase **community safety** and provide **sustained benefit** to the **entire Truckee Tahoe region**.*


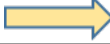
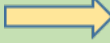




Item 2. Strategic Plan Workshop(s)

AGNEW::BECK has been engaged to conduct a series of board workshops to develop a new Truckee Tahoe Airport District Strategic Plan. Initial workshops dates:

February 8, 2023 | **March 22, 2023** | April 27, 2023

Items 3. Truckee Tahoe Airport District Major Projects, near-, mid-, and long-term priorities.

Project / Initiative	Short-Term 3-6 months	Mid-Term 6-12 months	Long-Term 1-3 years
Airport Master Plan Update	<u>Phase 1</u> Runway Alternatives: February 22, 2023	<u>Phase 2</u> TBD	
Communication Plan & Website Review	Updated Communications Plan - 90% complete. New TTAD FBO Focused Microsite May '23 Delivery	Implementation	
Hangar Policy Update		Review & Integrate with new CRM system	
Flight Procedures	Flight Validation Conducted September 2022 	10 Procedures being evaluated	
Landing Fee Ramp Fee	August 2022 Board Approved October 1, 2022, Implementation	Review Market Rates / TTAD Cost Associated with Landing Fee	
Annual Budget Process	'23 TTAD Budget Approved Review of Capital Projects & Reserve Policy (1 st QTR '23)	Annual Report Audit Report	
Strategic Plan Update	 AGNEW::BECK Engaged	Workshops Underway	

Local District / Employee Housing & Land Use Review		Work with Housing JPA to help fund various options.	
Customer Relationship Management (CRM) Software	Approval and Implementation of the GoCivix program	Implementation	
Runway 2/20 Design	Design completed and approved by FAA		
Runway 2/20 Reconstruction	Construction RFP Issued 2/17/2023	Reconstruction Bid Award & Potential FAA Funding 1 st QTR 2023 ~12 Week Project May – Oct '23	Fall Back Construction Date if FAA Funding Delay May – Oct '24
Annual AIP Review	October 2022 Complete		
Board Policy Instruction Review/Update	June – November 2022 	November '22 – March '23 Ongoing	Review PIs every 5 years
Primary Management Compliance Documents (PCMD) Review / Update	2 nd or 3 rd Quarter 2023 after Strategic Plan Completion		
Climate Transformation Alliance (CTA)	Formation / Quarterly Meetings Joint Member Grant Application March 22, 2023	Project Development -Review TTAD Community Sponsorship Funding of CTA Accelerator Projects	Project Implementation
Bioenergy Initiative	Town of Truckee Scoping Study Estimated 2 nd QTR '23	Project Development	Project Implementation
RFQ/SOQ Master Service Agreements - Airport Engineer - Planning - General Engineering	RFQ November 2022 -Airport Engineer & General Engineering Awarded 1/2023		

Sustainable Aviation Fuel (SAF) Jet A	Moved from 10% to 25% SAF in 2022	50% SAF January '23 75% SAF July '23	100% SAF 2024
100LL Fuel Transition to G100UL			When supply chain is available
TTAD – TTSA ~40 Acre Land Exchange	FAA / Legal Review Feb '23		
Waddle Ranch Land Management	CalFire Grant Application Feb '23		

ATTACHMENTS

- Operations and Comment Report
- Financial Report and Statements
- 2023 Transit and Intercity Rail Capital Program Application for “Keep Truckee Moving” - Letter of Support
- 2023 Transit and Intercity Rail Capital Program Application for the Transforming Tahoe Program of Projects – Letter of Support