



**TRUCKEE TAHOE AIRPORT DISTRICT**  
10356 Truckee Airport Rd.  
Truckee, CA 96161  
(530) 587-4119 tel  
(530) 587-2984 fax  
[WWW.TRUCKEETAHOEAIRPORT.COM](http://www.TruckeeTahoeAirport.com)

## **DIRECTORS**

DAVID DIAMOND  
MARY HETHERINGTON  
TERESA O'DETTE  
KATHRYN ROHLF  
RICK STEPHENS

## **REGULAR MEETING AGENDA FOR NOVEMBER 30, 2022**

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, November 30, 2022** in Community Rooms A & B at 10356 Truckee Airport Road, Truckee, CA 96161 and via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/>. **Virtual Live Public Comment can be made:** <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: 812 0485 3496. Written public comments may be submitted to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and comments received by 12:00 PM on November 30, 2022, will be forwarded to the Board of Directors prior to the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

### **MISSION STATEMENT:**

***The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.***

### **CALL TO ORDER**

### **PUBLIC COMMENT ON CLOSED SESSION ITEM**

### **CLOSED SESSION: 3:00 PM**

- GENERAL MANAGER'S QUARTERLY PERFORMANCE REVIEW
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 10356 Truckee Airport Rd, Truckee, CA 96161
  - Agency negotiator: Robb Etnyre
  - Negotiating parties:
    - Truckee Tahoe Soaring Association
    - Skydive Lake Tahoe
  - Under negotiation: Rent and Terms of Rent
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- (Paragraph (1) of subdivision (d) of Section 54956.9)
- Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint

**CLOSED SESSION REPORT OUT**

**REGULAR MEETING:** 4:30 PM

**STANDING ORDERS:** Call the Regular Meeting to Order

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**SPECIAL ORDERS OF BUSINESS:**

- Adopt Resolution 2022-11 Authorizing Remote Public Meetings ----- **TAB 01**
- Review AB 2449 Brown Act Teleconferencing Rules Update by BBK ----- **TAB 02**
- Special Thank You to Tahoe/Truckee Local Candidates ----- **TAB 03**

**MODIFICATION OF AGENDA:** The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

**SPEAK YOUR PEACE REMINDER ----- TAB 04**

**PUBLIC COMMENT:** Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to [Comments@truckeetahoeairport.com](mailto:Comments@truckeetahoeairport.com) and comments received by 12:00 PM on November 30, 2022, will be forwarded to the Board of Directors prior to the meeting. Live Virtual Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81204853496> Meeting ID: **812 0485 3496**.

**CONSENT AGENDA**

**Consent Action Items :**

1. Minutes: October 26, 2022, Regular Meeting ----- **TAB 05**
2. Monthly Service Bills and Fees – October 2022 ----- **TAB 06**
3. Board Policy Instruction – Finance Policies Update (PI 300’s) ----- **TAB 07**
4. Tahoe City Cross Country Lodge Project – Grant Deadline Extension Request ----- **TAB 08**
5. Mountain Area Preservation – Grant Deadline Extension Request ----- **TAB 09**
6. Midwest ATC – Contract Amendment – Weather Reporting Services ----- **TAB 10**

**Consent Information Items (no motion required):**

None

**ACTION ITEMS**

None

**DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS**

7. Truckee Fire District Training Facility ----- **TAB 11**
8. Board Committee Assignments and Ad Hoc Committee Reports ----- **TAB 12**
  - 1- Mountain Housing Council Report

- 2- Truckee Tahoe Workforce Housing Joint Powers Authority Update
- 3- Master Plan Project Ad Hoc Committee
- 4- Hangar Use Policy Ad Hoc Committee
- 5- Climate Transformation Alliance Report
- 6- ACT Attendance by Board of Directors
  - a. ACT Meeting Summary

**MANAGEMENT TEAM REPORTS**

- 9. General Managers Report -----**TAB 13**
  - 1- TTAD Mission
  - 2- TTAD Strategic Plan Workshops – Update
  - 3- Truckee Tahoe Airport District Major Projects
  - 4- Updated Airport Master Plan Schedule, Phase 1
  - 5- Director of Aviation
  - 6- Aviation and Community Services Report
    - a. Monthly Operations and Comment Report
    - b. Hangar Waitlist Numbers
  - 7- Finance and Administration Report
    - a. Monthly Financial Report
  - 8- Updated Board Policy Instructions - Implementation
- 10. Future Agenda Priorities and Meeting Management -----**TAB 14**
  - 1- Review of Upcoming Meetings
  - 2- Review of Rolling Agenda
- 11. Staff and Board Member Conference Attendance Reports
- 12. Meeting Review and Direction to Staff

**SPECIAL ACTION ITEM**

- 13. Annual Selection of Board President and Vice President -----**TAB 15**

**BOARD MEMBER ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

**SCHEDULE FOR UPCOMING MEETINGS:** The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – January 25, 2023, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – February 22, 2023, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – March 22, 2023, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – April 26, 2023, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161

**ADJOURNMENT OF MEETING**

***NOTE: A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.***

*I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on November 23, 2022.*

A handwritten signature in black ink, appearing to read "L. Tapia", written over a horizontal line.

**Lauren Tapia, HR Manager / District Clerk**