

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, October 26, 2022, in the Truckee Tahoe Airport District Community
3 Room A & B, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California as well as
4 live stream.

5 **CALL MEETING TO ORDER: 3:00 PM (Hybrid Meeting Format)**

6 **PLEDGE OF ALLEGIANCE**

7 **DIRECTORS PRESENT:** President Kathryn Rohlf
8 Vice President David Diamond
9 Director Rick Stephens
10 Director Mary Hetherington
11 Director Teresa O’Dette (via Web Teleconference)

12 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
13 Ms. Kelly Woo, Director of Finance & Administration
14 Mr. Josh Nelson, District Legal Counsel
15 Ms. Lauren Tapia, HR Manager/District Clerk

16 **VISITORS PRESENT: 1**

17 **PUBLIC COMMENT:**

18 Ms. Carol Hines made a public comment updating the Board on Truckee Tahoe Soaring Association’s
19 summer operations.

20 **CLOSED SESSION**

- 21 • CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - 22 ○ Property: 10356 Truckee Airport Road, Truckee, CA 96161
 - 23 ○ Agency Negotiator: Robb Etnyre
 - 24 ○ Negotiating Parties:
 - 25 ■ Truckee Tahoe Soaring Association
 - 26 ■ Skydive Lake Tahoe
 - 27 ■ Truckee Roundhouse
 - 28 ■ Tahoe Flying Club
 - 29 ○ Under Negotiation: Rent and Terms of Rent
- 30 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - 31 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
 - 32 ○ Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint

33 **ADJOURN OUT OF CLOSED SESSION: 4:00 PM**

34 President Rohlf noted that there was no reportable action.

35 **OPEN SESSION CALL TO ORDER: 4:30 pm**

36 **VISITORS PRESENT: 70**

37 **SPECIAL ORDERS OF BUSINESS:**

38 President Rohlf read aloud the written statement from Truckee Police Department regarding the recent
39 political sign vandalism.

40 **MODIFICATION OF AGENDA:** None.

41 **SPEAK YOUR PEACE (TAB 01)**

42 President Rohlf reviewed the “Speak Your Peace” norms for the Board of Directors and general public.

43 **PUBLIC COMMENT:**

44 Mr. Tom Meadows, Truckee resident, made a public comment regarding Board of Director health
45 insurance reimbursement costs.

46 Mr. John Jones, Placer County resident, made a public comment regarding property tax revenue collected
47 by the District, and false claims made by individuals stating the airport subsidizes aeronautical operations
48 with its property tax revenues.

49 **CONSENT ITEMS**

- 50 • Extend Resolution 2022-09 to Reauthorize Remote Public Meetings ----- TAB 02
- 51 • Minutes: September 28, 2022, Regular Meeting ----- TAB 03
- 52 • Monthly Service Bills and Fees – September 2022 ----- TAB 04
- 53 • Annual Airport Capital Improvement Program (ACIP) Approval ----- TAB 05
- 54 • Policy Instruction 321 District Vehicle Use ----- TAB 06

55 **PUBLIC COMMENT:** None

56 **MOTION #1 OCTOBER 26, 2022:** Director Stephens motioned to approve the Consent Items: Tab Items 02
57 – 07. Director Hetherington seconded the motion. President Rohlf, yes. Vice President Diamond, yes.
58 Director Stephens, yes. Director Hetherington, yes. Director O’Dette, yes. The motion passed via roll call
59 vote.

60 **FY 2022 AGENCY PARTNERSHIP FUNDING DETERMINATIONS (TAB 08)**

61 Ms. Phyllis McConn and Ms. Sache Cantu reviewed the FY2022 Agency Partnership Funding
62 Determination presentation for the Board of Directors and the public. The Board of Directors reviewed
63 their questions and comments on the agenda item. Discussion ensued regarding the rationale behind why
64 certain organizations did not receive their full funding requests by the selection committee.

65 **PUBLIC COMMENT:**

66 Mr. Tom Meadows, Truckee resident, made a public comment regarding Airport District Act, why Property
67 Tax Revenue is collected per the Airport District Act, and requested the Board to dissolve section three of
68 PI 311 – Agency Partnerships.

69 Ms. Susan Safapour, representative from the pickleball group, made a public comment in support of their
70 agency partnership application request.

71 Ms. Dana Adams and Mr. Peter Mayfield, representing the Gateway Mountain Center, made a public
72 comment in support of their agency partnership application request.

73 Ms. April Cole, representing the Friends of the Library, made a public comment in support of their agency
74 partnership application request.

75 Ms. Missy Mueller, representing SWEP, made a public comment in support of their agency partnership
76 application request.

77 The Board of Directors thanked Ms. McConn and Ms. Cantu and the entire selection committee for their
78 presentation and all the work that went into tonight’s recommendations.

79 **MOTION #2 OCTOBER 26, 2022:** Director Stephens motioned to approve all funding recommendations as
80 presented by the Truckee Tahoe Community Foundation totaling \$416,397 for Agency Partnerships. The
81 Agency Partnerships are deemed to be of community and TTAD (Truckee Tahoe Airport District) benefit

82 and available to all Truckee Tahoe Airport District constituents. Director Hetherington seconded the
83 motion. President Rohlf, yes. Vice President Diamond, yes. Director Stephens, yes. Director Hetherington,
84 yes. Director O’Dette, yes. The motion passed via roll call vote.

85 **BOYS AND GIRLS CLUB OF NORTH LAKE TAHOE CONTRACT FOR SERVICES AGREEMENT (TAB 07)**

86 Ms. Mindy Carbajal, Executive Director of the Boys and Girls Club of NLT, reviewed their presentation for
87 the Board of Directors and public. There were no questions posed by the Board of Directors.

88 **PUBLIC COMMENT:** None.

89 Discussion ensued regarding the idea of service agreements being umbrellaed under Policy Instruction
90 311.

91 **MOTION #3 OCTOBER 26, 2022:** Director Stephens motioned to approve the Boys and Girls Club of North
92 Lake Tahoe’s “Contract for Service Agreement” in the amount of \$88,000 per year (over a period of three
93 years from August 1, 2022, through July 31, 2025), plus annual CPI (CONSUMER PRICE INDEX) increases in
94 support of two full-time year-round STEM (Science, Technology, Engineering and Mathematics) and
95 Aviation Coordinators. Director O’Dette seconded the motion. President Rohlf, yes. Vice President
96 Diamond, yes. Director Stephens, yes. Director Hetherington, yes. Director O’Dette, yes. The motion
97 passed via roll call vote.

98 **BREAK:** 5:31 PM – 5:45 PM

99 **2023 TRUCKEE TAHOE AIRSHOW AND FAMILY FESTIVAL BUDGET REQUEST AND SERVICE AGREEMENT**
100 **(TAB 09)**

101 Mr. Etnyre reviewed the details outlined on the agenda item’s staff report requesting Board approval of
102 the 2023 Truckee Tahoe Airport District Air Show and Family STEM Festival’s budget, in an amount not to
103 exceed \$250,000. Mr. David love reviewed the proposed 2023 Airshow Budget proposal for the Board of
104 Directors. The Board of Directors reviewed their questions and comments on the agenda item.

105 **PUBLIC COMMENT:**

106 Ms. Kerry Towers, Truckee resident, made a public comment in support of the Truckee Tahoe Airshow.

107 Mr. Jim Conlin, made a public comment in support of the Truckee Tahoe Airshow.

108 Ms. Ginger (last name not given), made a public comment in support of the Truckee Tahoe Airshow.

109 Mr. Tom Meadows, Truckee resident, made a public comment in support of Truckee Tahoe Airshow.

110 Mr. Grant (last name not given), made a public comment regarding the District exploring alternative
111 funding sources/sponsorship outside of the District fulling funding the Truckee Tahoe Airshow entirely
112 itself.

113 Mr. Todd Babavarovich, Truckee resident, made a public comment requesting an outside auditor to review
114 the Airshow committee’s budget, and expressed support of hosting the Truckee Tahoe Airshow.

115 Mr. Mike Daniel, Truckee resident, made a public comment in support of the Truckee Tahoe Airshow.

116 The Board of Directors made comments in reply to some of the public comments made by the public in
117 attendance.

118 **MOTION #4 OCTOBER 26, 2022:** Director O’Dette motioned to approve the 2023 Truckee Tahoe Airport
119 District Airshow and Family STEM Festival Budget in an amount not to exceed \$250,000 as presented.
120 Director Diamond seconded the motion. President Rohlf, yes. Vice President Diamond, yes. Director
121 Stephens, yes. Director Hetherington, yes. Director O’Dette, yes. The motion passed via roll call vote.

122 **FY 2023 FINAL BUDGET REVIEW AND APPROVAL (TAB 10)**

123 **PUBLIC COMMENT:**

124 Mr. John Jones, Truckee resident, made a public comment regarding the proposed 2023 District budget.

125 Mr. Tom Meadows, Truckee resident, made a public comment regarding the proposed 2023 District
126 Budget.

127 Mr. Etnyre and Ms. Woo reviewed the final FY (Fiscal Year) 2023 Budget presentation for the Board of
128 Directors. The Board of Directors reviewed their questions and comments on the proposed 2023 District
129 Budget.

130 **MOTION #5 OCTOBER 26, 2022:** Director Hetherington motioned to approve the FY 2023 Final Budget as
131 presented by District Staff. Director Stephens seconded the motion. President Rohlf, yes. Vice President
132 Diamond, yes. Director Stephens, yes. Director Hetherington, yes. Director O’Dette, yes. The motion
133 passed via roll call vote.

134 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 11)**

- 135
 - Mountain Housing Council

136 No discussion ensued.

- 137
 - Truckee Tahoe Workforce Housing JPA - Update

138 Ms. Lauren Tapia gave a Truckee Tahoe Workforce Housing JPA Update, as well as an update on the JPA’s
139 strategic planning workshop that took place on October 21, 2022. Ms. Tapia provided answers to the
140 questions posed by Board members.

- 141
 - Master Plan & Hangar Use Ad Hoc Committee

142 No discussion ensued.

- 143
 - Climate Transformation Alliance (CTA)

144 No discussion ensued.

- 145
 - ACT Board of Directors Attendance

146 No discussion ensued.

147 **PUBLIC COMMENT:** None.

148 **GENERAL MANAGERS REPORT (TAB 12)**

149 Discussion ensued regarding the early morning departures noted in the operations and comment report,
150 community outreach ideas when Runway 02-20 is being reconstructed next summer, all operations will
151 be taking place on Runway 11-29, and the runway utilization report.

152 There was Board consensus to move the General Manager’s quarterly performance review to the
153 November 30, 2022, Board Meeting.

154 **PUBLIC COMMENT:** None.

155 **FUTURE AGENDA PRIORITIES AND MEETING MANAGEMENT (TAB 13)**

156 Mr. Etnyre reviewed the Rolling Agenda, specifically agenda items slated for the November 30, 2022,
157 Board meeting.

158 **PUBLIC COMMENT:** None.

159 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORTS**

160 Nothing to report.

161 **MEETING REVIEW AND STAFF DIRECTION**

162 This section is intended to capture other items not included in formal motions or agreement by consensus
163 documented in the minutes. Mr. Etnyre noted that staff did not receive further direction from the Board
164 beyond what was captured in formal motions.

165 **PUBLIC COMMENT:** None.

166 **BOARD ANNOUNCEMENTS:**

167 Vice President Diamond made a comment regarding outside negative impacts of the campaign season.

168 **ADJOURN**

169 Director Stephens motion to adjourn the meeting. President Rohlf seconded.

170 **PUBLIC COMMENT:** None

171 At 7:09 PM the October 26, 2022, regular meeting of the Truckee Tahoe Airport Board of Directors
172 adjourned.

173 **THIS SET OF MINUTES IS A CONDENSED VERSION OF THE OCTOBER 26, 2022, REGULAR BOARD**
174 **MEETING. TO WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/256199/truckee-](https://ttm.open.media/sessions/256199/truckee-tahoe-airport-district-board-october-26-2022?category=458)
175 [tahoe-airport-district-board-october-26-2022?category=458](https://ttm.open.media/sessions/256199/truckee-tahoe-airport-district-board-october-26-2022?category=458)