



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

MEETING DATE: MARCH 22, 2023

PREPARED BY: Lauren Tapia, District Clerk/HR Manager

RECOMMENDED ACTION: It is recommended that the Board of Directors of the Truckee Tahoe Airport District to review and accept the District’s FPPC approved Conflict of Interest Code.

SUMMARY: Pursuant to Section 87306.5 of the Political Reform Act (the “Act”), the Fair Political Practices Commission (“FPPC”) directed the District to: (1) conduct a review of the District’s Conflict of Interest Code (“Code”) to determine if a change in the Code was necessary; (2) file a biennial notice regarding the results of the review no later than the required deadline, and (3) amend the District’s Code pursuant to the Act, if necessary.

During the review process in August of 2022, staff found that there were no new updates or amendments needed to the District’s Conflict of Interest Code. The Conflict-of-Interest Code was then sent to the FPPC for them to review. February 14, 2023 the District received notification that the FPPC agreed with the District’s findings, that there were no necessary updates or amendments needed. A certification of FPPC approval can be found on the last page of the Conflict-of-Interest Code. The latest approved Conflict of Interest Code will be attached to Policy Instruction 204 – Conflict of Interest Policy.

BACKGROUND: The Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), requires all public agencies to adopt and maintain a Conflict-of-Interest Code. The Act further requires that agencies regularly review and update their Codes as necessary when directed by the code-reviewing body or when change is necessitated by changed circumstances (Sections 87306 and 87306.5). The FPPC is the District’s code-reviewing body and directed that the Code be reviewed as required under the Act. Policy Instruction 204 requires that the Conflict-of-Interest Code be reviewed no later than October 1 of even-numbered years.

SAMPLE MOTION:

I move to accept the Truckee Tahoe Airport District's FPPC approved Conflict of Interest Code.

ATTACHMENTS:

- POLICY INSTRUCTION 204 – CONFLICT OF INTEREST POLICY
- FPPC APPROVED CONFLICT OF INTEREST CODE