



TRUCKEE TAHOE AIRPORT DISTRICT

10356 Truckee Airport Rd.

Truckee, CA 96161

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DIRECTORS

DAVID DIAMOND

MARY HETHERINGTON

TERESA O'DETTE

KATHRYN ROHLF

RICK STEPHENS

REGULAR MEETING AGENDA

FOR

APRIL 26, 2023

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, April 26, 2023** in Community Rooms A & B at 10356 Truckee Airport Road, Truckee, CA 96161, and via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/>. **Virtual Live Public Comment can be made:** <https://truckeetahoeairport.zoom.us/j/81060724781> Meeting ID: **810 6072 4781** Written public comments may be submitted to Comments@truckeetahoeairport.com and comments received by 11:00 AM on April 26, 2023, will be forwarded to the Board of Directors prior to the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

MISSION STATEMENT:

The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.

CALL TO ORDER

PUBLIC COMMENT ON CLOSED SESSION ITEM

CLOSED SESSION: 3:00 PM

- GENERAL MANAGER PERFORMANCE REVIEW
 - Government Code 54957
 - Annual Performance Review
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 10356 Truckee Airport Rd, Truckee, CA 96161
 - Agency negotiator: Robb Etnyre
 - Negotiating parties:
 - Truckee Tahoe Soaring Association
 - Skydive Lake Tahoe

- Under negotiation: Rent and Terms of Rent
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - (Paragraph (1) of subdivision (d) of Section 54956.9)
 - Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
 - (Paragraph (1) of subdivision (d) of Section 54956.9)
 - Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

CLOSED SESSION REPORT OUT

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Regular Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS:

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

SPEAK YOUR PEACE REMINDER ----- TAB 01

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to Comments@truckeetahoeairport.com and comments received by 11:00 AM on April 26, 2023, will be forwarded to the Board of Directors prior to the meeting. Live Virtual Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81060724781> Meeting ID: **810 6072 4781**.

CONSENT AGENDA

Consent Action Items :

1. Minutes: March 23, 2023, Special Meeting -----**TAB 02**
2. Minutes: March 23, 2023, Regular Meeting -----**TAB 03**
3. Monthly Service Bills and Fees – March 2023 -----**TAB 04**
4. Monthly TTAD Community Sponsorship Requests -----**TAB 05**
5. TTAD Reconstruction of Runway 02-20 Cost Proposal -----**TAB 06**
6. Quarter 1 Internal Audit Report – Director Stephens-----**TAB 07**

Consent Information Items (no motion required):

None

ACTION ITEMS

7. Annual Audit Report FY2022-----**TAB 08**
James Marta & Company will present the final fiscal year 2022 Final Financial Statements and Independent Auditors Report to the Board of Directors. The Board will consider final acceptance of the 2022 Audit.

- 8. Annual Appropriations Limit Resolution 2023-03 -----**TAB 09**
The Board of Directors will consider approval of the Annual District Appropriations Limit in compliance with California Senate Bill 1352.
- 9. Climate Transformation Alliance (CTA) Phase II MOU/SOW -----**TAB 10**
TTAD Staff is requesting the Board of Directors to consider approval of a Phase II MOU for the Climate Transformation Alliance (CTA) partnership with the Sierra Business Council (SBC).
- 10. Climate Transformation Alliance (CTA) Accelerator Project - Seed Funding -----**TAB 11**
TTAD Staff is requesting the Board of Directors to consider approval of seed funding for the Climate Transformation Alliance’s Accelerator Project(s) as part of TTAD’s Community Sponsorship Program (PI 311) and it’s expressed commitment to greenhouse gas emission reductions for our community.

DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS

- 11. TTAD/T-TSA Land Exchange – FAA Determination -----**TAB 12**
- 12. Board Committee Assignments and Ad Hoc Committee Reports -----**TAB 13**
 - 1- Truckee Tahoe Workforce Housing Joint Powers Authority Update
 - 2- Climate Transformation Alliance Report
 - 3- ACT Attendance by Board of Directors

MANAGEMENT TEAM REPORTS

- 13. General Managers Report -----**TAB 14**
 - 1- Truckee Tahoe Airport District Major Projects
 - 2- Aviation and Community Services Report
 - a. Quarterly Operations and Comment Charts (Q1)
 - 3- Finance and Administration Report
 - a. Quarterly Financial Report (Q1)
- 14. Future Agenda Priorities and Meeting Management -----**TAB 15**
 - 1- Review of Upcoming Meetings
 - 2- Review of Rolling Agenda
- 15. Staff and Board Member Conference Attendance Reports
- 16. Meeting Review and Direction to Staff

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Special Board Meeting** – May 23, 2023, **9:00 AM**, Gravity Haus Truckee – Tahoe, 10918 Brockway Road, Truckee, CA 96161
- **Regular Board Meeting** – May 24, 2023, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – June 28, 2023, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board*

meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on April 21, 2023.

A handwritten signature in black ink, appearing to read "L. Tapia", written over a horizontal line.

Lauren Tapia, HR Manager / District Clerk