

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS  
2 special meeting held Wednesday, March 22, 2023, Truckee Tahoe Airport District, located at 10356  
3 Truckee Airport Road, Truckee, California 96161.

4 **CALL MEETING TO ORDER:** 9:00 AM

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Kathryn Rohlf  
7 Director Rick Stephens  
8 Director Mary Hetherington  
9 Director David Diamond

10 **DIRECTORS ABSENT:** Vice President Teresa O’Dette

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12 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager  
13 Mr. Jeffrey Menasco, Director of Aviation  
14 Ms. Lauren Tapia, HR Manager/District Clerk

15 **CONSULTANTS:** Ms. Seana Doherty, Agnew::Beck  
16 Ms. Ellen Campfield, Agnew::Beck

17 **VISITORS PRESENT:** 2

18 **PUBLIC COMMENT:** Ms. Karol Hines, Truckee Tahoe Soaring Association, made a public comment  
19 introducing herself to the Board of Directors.

20 **SPECIAL ORDERS OF BUSINESS:** None.

21 **MODIFICATION OF AGENDA:** None.

22 **TRUCKEE TAHOE AIRPORT DISTRICT STRATEGIC PLAN WORKSHOP #2**

23 **1. WELCOME**

- 24 1- Opening Remarks
- 25 2- Agenda Review
- 26 3- Objectives for the day

27 **2. INPUT TO DATE**

- 28 1- Common Themes from Board Interviews
- 29 2- Review of District Staff Feedback Summary
- 30 3- Board Reactions and Key Takeaways

31 **3. BREAK – 10:55 AM – 11:10 AM**

32 **4. FRAMEWORK REVIEW AND DISCUSSION**

- 33 1- Draft Strategic Plan Structure
- 34 2- Draft Strategic Framework
- 35 3- Prioritization Criteria

36 **5. WORKING LUNCH – 12:15 PM**

37 **6. WRAP UP**

- 38 1- What’s Next
- 39 2- Reflection

40 There was consensus by the Board to push Strategic Workshop #3 to May 23, 2023 to allow more  
41 time for District Staff and Agnew::Beck to formulate a draft Strategic Plan for the Board to review  
42 by the 3<sup>rd</sup> Workshop. Consensus was also found to extend the length of the meeting as well to  
43 allow for more discussion/feedback on the draft Strategic Plan.

44 **BOARD ANNOUNCEMENTS:** None.

45 **ADJOURN**

46 **PUBLIC COMMENT:** None

47 **MOTION #1 MARCH 22, 2023 S:** Director Stephens motioned to adjourn the March 22, 2023, Special  
48 meeting. Director Diamond seconded the motion. President Rohlf, yes. Director Stephens, yes. Director  
49 Hetherington, yes. Director Diamond, yes. The motion passed via roll call vote.

50 At 1:07 PM the March 22, 2023, special meeting of the Truckee Tahoe Airport Board of Directors  
51 adjourned.