



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTORS STAFF REPORT**

**AGENDA TITLE: Supplemental Service Agreement No.1 – Airport Engineer**

**MEETING DATE: Wednesday, April 26, 2023**

**PRESENTED BY: Robb Etnyre, General Manager**

**RECOMMENDED ACTION:** Staff is requesting Truckee Tahoe Airport District (TTAD) Board approval the attached supplemental service agreement No. 1 with Brandley Engineering as part of the FAA Airport Improvement Program potential grant award for the reconstruction of runway 02/20.

**DISCUSSION:** TTAD awarded a master service agreement with Brandley Engineering in January 2023. TTAD is in the process of seeking a FAA Airport Improvement Program (AIP) grant award for the reconstruction of runway 02/20. The supplemental service agreement No. 1 provides for further services from Brandley Engineering for the three phases of the planned project, if awarded.

Phase 1 – Engineering Support During Bidding and Contract Award	\$12,000
Phase 2 – Engineering Design During Construction and Final Project Closeout	\$96,000
Phase 3 – Construction Management	<u>\$246,000</u>
<b>Total – Not to Exceed</b>	<u><b>\$354,000</b></u>

**WHAT’S NEXT:** FAA Grant Award for AIP Funds for runway 02/20 reconstruction, with runway lighting.

**FISCAL IMPACT:** FAA AIP Grant Funding

**SAMPLE MOTION(S):** I move to (approve, deny, or continue) supplemental service agreement No.1 with Brandley Engineering.

**ATTACHMENT(S):**

- Brandley Engineering Letter dated February 19, 2023
- Supplemental Service Agreement No.1. with Brandley Engineering