



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTOR STAFF REPORT**

**AGENDA TITLE: Board and Staff Committee Assignments and Ad Hoc Committee Updates**

**MEETING DATE: June 28, 2023**


**PREPARED BY: Robb Etnyre, General Manager**

**1. Truckee Tahoe Workforce Housing Joint Powers Authority (TTWHA) Update** – Lauren Tapia.



<https://ttipa.org/>

Ms. Emily Vitas gave an update on the Workforce Housing Fund structure, specifically the development of a business plan that outlines the execution of the strategic plan. The Business plan will outline how the agency will serve both member employees and the general workforce through each component of the strategic plan. The draft business plan will be presented at the July 19 regular board meeting, it will also include a financial model for agency and housing fund operations. TTWFHA reissued its offer on the 12515 Northwoods Blvd property several weeks ago, and finally heard back from the property owner. On the advice of the homeowner’s financial advisors, they decided to not pursue the sale of their multi-family unit property, citing tax benefits. A group of representatives made up of TTWHA, TTAD, North Tahoe Community Alliance, and a TTWHA Acquisition Advisor conducted a site visit of another potential housing acquisition, 8755 Montreal Road. During the site walk, we discovered several significant barriers to acquiring the property and opted to “watch” the property over the first month of it being active. Ms. Vitas is in frequent contact with the listing agent and is tracking the property. The Executive Director recruitment plan was reviewed, the hiring committee will be conducting first round of interviews on June 22<sup>nd</sup> and 23<sup>rd</sup>. The Board reviewed redlined edits of the Agency’s Bylaws and Agency Agreements, additional readability amendments were made, as well as adding the definition of “Workforce” to the Agency’s Bylaw’s list of definitions. All redlined changes and added amendments were approved by the Board of Directors. [June 21, 2023, Board Meeting Materials](#)

**2.**  Director Rohlf & Robb Etnyre – TTAD Representatives

- Climate Transformation Alliance, next Quarterly Meeting July 14th, 2023, from 9-11am.

### **3. ACT Attendance by Board of Directors**

This is a standing agenda item to discuss Board interest and coordination in attending the next Airport Community Team Meetings. Meetings are every 2<sup>nd</sup> Wednesday of every month from 6:00 PM to 7:00 PM.

The next ACT meetings will be virtual only via Zoom link provided on the District homepage (July 12, 2023, 1800-1900) is as follows: Runway 2-20 Reconstruction Schedule

Board Attendance: To be decided.