

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, August 23, 2023, Truckee Tahoe Airport District Community Room A &
3 B, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California as well as live stream.

4 **CALL MEETING TO ORDER: 3:30 PM (Hybrid Meeting Format)**

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Kathryn Rohlf
7 Vice President Teresa O’Dette
8 Director Rick Stephens
9 Director David Diamond

10 **DIRECTORS ABSENT:** Director Mary Hetherington

11 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
12 Mr. Jeff Menasco, Director of Aviation
13 Ms. Kelly Woo, Director of Finance & Administration
14 Mr. Josh Nelson, District Legal Counsel
15 Ms. Lauren Tapia, HR Manager/District Clerk

16 **VISITORS PRESENT: 0**

17 **PUBLIC COMMENT:** None

18 **CLOSED SESSION**

- 19 • CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - 20 ○ Property: 10356 Truckee Airport Road, Truckee, CA 96161
 - 21 ○ Agency Negotiator: Robb Etnyre
 - 22 ○ Negotiating Parties:
 - 23 ▪ Truckee Tahoe Soaring Association
 - 24 ▪ Skydive Lake Tahoe
 - 25 ○ Under Negotiation: Rent and Terms of Rent
- 26 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - 27 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
 - 28 ○ Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- 29 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - 30 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
 - 31 ○ Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

32 **ADJOURN OUT OF CLOSED SESSION: 3:55 PM**

33 President Rolf noted that there was no reportable action.

34 **OPEN SESSION CALL TO ORDER: 4:30 pm**

35 **VISITORS PRESENT: 10**

36 **SPECIAL ORDERS OF BUSINESS:**

- 37 • Recognize Mr. Tom Meadows: National 2023 Phillips 66 Experimental Aircraft Association (EAA)
38 Young Eagles Leadership Award.
- 39 • Reminder of the Public Commenting Process for Agency Partnership Grant Applicants (PI 311)

40 President Rohlf recognized Mr. Meadows on the Leadership award he received as well as Mr. Meadows
41 giving his 2,000th young eagles ride on August 12, 2023.

42 President Rohlf reviewed the public comment process from Policy Instruction 311 for the Agency
43 Partnership Grant Program as well as the written public comment process.

44 **PUBLIC COMMENT:** Mr. Tom Meadows, Truckee Resident, made a public comment on the special orders
45 of business recognition.

46 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

47 Mr. Bob Beldon, Truckee resident, made a public comment on increased operations over the weekends.

48 Mr. Tom Meadows, Truckee resident, made a public comment regarding the amount of young eagle rides
49 the Truckee Chapter of EAA has flown.

50 Mr. Mike Mayo, Truckee resident, made a public comment regarding the written public comment process.

51 **MODIFICATION OF AGENDA:**

52 Mr. Etnyre requested to pull EAA’s sponsorship request within the Monthly Community Sponsorship
53 Request (Tab 4).

54 **SPEAK YOUR PEACE (TAB 02)**

55 President Rohlf reviewed the “Speak Your Peace” norms for the Board of Directors and general public.

56 **PUBLIC COMMENT:** None.

57 **CONSENT ITEMS**

- 58 • Minutes: July 26, 2023, Regular Meeting ----- TAB 02
- 59 • Monthly Service Bills and Fees – July 2023 ----- TAB 03
- 60 • Monthly Community Sponsorship Requests ----- TAB 04
- 61 • Resolution 2023-06 TTAD/T-TSA Land Exchange ----- TAB 05

62 **PUBLIC COMMENT:** None

63 **MOTION #1 AUGUST 23, 2023:** Director Stephens motioned to approve the Consent Items: Tab Items 02-
64 05 which includes Mr. Etnyre’s modification to Tab Item 04. Director O’Dette seconded the motion.
65 President Rohlf, yes. Vice President O’Dette, yes. Director Diamond, Yes. Director Stephens, yes. The
66 motion passed via roll call vote.

67 **TRUCKEE TAHOE AIRPORT DISTRICT – STRAGETIC PLAN (TAB 06)**

68 Mr. Etnyre summarized the work that occurred this last month to get the District’s Strategic Plan to this
69 final state. District staff and Agnew::Beck are happy with the final document and recommend the Board
70 approve the Strategic Plan as presented. The Board of Directors thanked Agnew::Beck, District staff and
71 each other for the amount of time and energy that was poured into the Strategic Plan.

72 **PUBLIC COMMENT:**

73 Mr. Tom Meadows, Truckee resident, made a public comment on the Strategic Plan.

74 Mr. Mike Mayo, Truckee resident, made a public comment on the Strategic Plan.

75 Mr. Tod Babarovich, Truckee resident, made a comment on the Strategic Plan.

76 Mr. Nick Pappas, Truckee resident, made a comment on the Strategic Plan.

77 Mr. Collin Butcher, Truckee resident, made a comment on the Strategic Plan.

78 **MOTION #2 AUGUST 23, 2023:** Director O’Dette motioned to approve the Truckee Tahoe Airport District
79 2023-2026 Strategic Plan as presented. Director Stephens seconded the motion. President Rohlf, yes. Vice
80 President O’Dette, yes. Director Diamond, yes. Director Stephens, yes. The motion passed via roll call vote.

81 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 07)**

- 82 • Town of Truckee River Revitalization Steering Committee

83 Mr. Menasco reviewed the monthly Town of Truckee River Revitalization Steering Committee meeting for
84 the Board of Directors.

- 85 • ACT Board of Directors Attendance

86 Mr. Etnyre noted that the topic for the September 13, 2023, ACT meeting has not been decided upon yet.
87 President Rohlf noted that she will try to attend the September ACT Meeting.

88 **PUBLIC COMMENT:** None.

89 **GENERAL MANAGERS REPORT (TAB 08)**

90 Mr. Etnyre noted that the District will be implementing a new long term parking payment service, Park
91 Mobile. Which will help create more efficiency for vehicle parking. Transportation program agreements
92 with the Town of Truckee and Placer County are currently under review; future agreements will focus on
93 funding suitability with TTAD authority, modern transit services meeting demand, carbon reduction, and
94 agency partnership as accelerator of initiatives, not an ongoing subsidy. The FFA Land Use inspection has
95 been postponed due to Hurricane Hillary impacting Southern California. New inspection dates will be
96 forwarded to staff by the FAA soon. Mr. Etnyre reviewed the District’s pricing structure for SAF Jet A fuel,
97 as well as the reduction of fuel sale revenue which is likely tied to a reduction in aeronautical operations
98 the Airport has seen over the last seven (7) months.

99 **PUBLIC COMMENT:** None.

100 Mr. Jeff Menasco reviewed the monthly Aviation and Community Services Report as well as providing
101 highlights from the ATC 101 workshops that were held in August. Mr. Menasco also explained the VIP TFR
102 which is in place from August 18th – 26th. Discussion ensued regarding ATC Technology.

103 **PUBLIC COMMENT:**

104 Mr. Nick Pappas, Truckee resident, made a public comment on the Aviation and Community Services
105 Report.

106 Mr. Collin Butcher, Truckee resident, made a public comment on the Aviation and Community Services
107 Report.

108 Mr. Tal Fletcher, Truckee resident, made a public comment on the Aviation and Community Services
109 Report.

110 Ms. Kelly Woo reviewed the monthly Financial Report and fuel sale revenues.

111 **FUTURE AGENDA PRIORITIES AND MEETING MANAGEMENT (TAB 09)**

112 The Rolling Agenda was reviewed by the Board of Directors.

113 **PUBLIC COMMENT:** None.

114 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORTS**

115 None to report.

116 **PUBLIC COMMENT:** None.

117 **MEETING REVIEW AND DIRECTION TO STAFF (TAB 10)**

118 Mr. Etnyre noted that staff will be meeting with EAA and will have a report to review in September.

119 **BOARD ANNOUNCEMENTS:**

120 Director Diamond noted TDPUD's community circles outreach meetings September 10-19.

121 President Rohlf noted that the North Lake Tahoe Truckee Leadership Program will be hosting a Leadership
122 Horizon's workshop on September 7th.

123 **ADJOURN**

124 **PUBLIC COMMENT:** None

125 **MOTION #3 AUGUST 23, 2023:** Director O'Dette motioned to adjourn the August 23, 2023, Regular
126 meeting. Director Stephens seconded the motion. President Rohlf, yes. Vice President O'Dette, yes.
127 Director Diamond, yes. Director Stephens, Yes. The motion passed via roll call vote.

128 At 5:54 PM the August 23, 2023, regular meeting of the Truckee Tahoe Airport Board of Directors
129 adjourned.

130 **THIS SET OF MINUTES IS A CONDENSED VERSION OF AUGUST 23, 2023, REGULAR BOARD MEETING. TO**
131 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/275848/truckee-tahoe-](https://ttm.open.media/sessions/275848/truckee-tahoe-airport-board-august-23-2023?category=458)
132 [airport-board-august-23-2023?category=458](https://ttm.open.media/sessions/275848/truckee-tahoe-airport-board-august-23-2023?category=458)