



TRUCKEE TAHOE AIRPORT DISTRICT
10356 Truckee Airport Rd.
Truckee, CA 96161
(530) 587-4119 tel
(530) 587-2984 fax
WWW.TRUCKEETAHOEAIRPORT.COM

DIRECTORS

DAVID DIAMOND
MARY HETHERINGTON
TERESA O'DETTE
KATHRYN ROHLF
RICK STEPHENS

REGULAR MEETING AGENDA FOR NOVEMBER 29, 2023

A meeting of the Truckee Tahoe Airport District will be held on **Wednesday, November 29, 2023** in Community Rooms A & B at 10356 Truckee Airport Road, Truckee, CA 96161, and via live web streaming: <http://ttctv.org/live-meeting/truckee-tahoe-airport/>. **Virtual Live Public Comment can be made:** <https://truckeetahoeairport.zoom.us/j/81060724781> Meeting ID: 810 6072 4781 Written public comments may be submitted to Comments@truckeetahoeairport.com and comments received by 12:00 PM on November 28, 2023, will be forwarded to the Board of Directors prior to the meeting. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2 No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Truckee Tahoe Airport District office at (530) 587-4119, at least three days prior to the meeting.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters.

MISSION STATEMENT:

The Truckee Tahoe Airport aims to provide safe, high-quality services and facilities, reduce impact on airport neighbors and the environment, and invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.

CALL TO ORDER

PUBLIC COMMENT ON CLOSED SESSION ITEM

CLOSED SESSION: 3:00 PM

- GENERAL MANAGER PERFORMANCE REVIEW
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 10356 Truckee Airport Rd, Truckee, CA 96161
 - Agency negotiator: Robb Etnyre
 - Negotiating parties:
 - Truckee Tahoe Soaring Association
 - Skydive Lake Tahoe
 - Under negotiation: Rent and Terms of Rent
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - (Paragraph (1) of subdivision (d) of Section 54956.9)

- Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
 - (Paragraph (1) of subdivision (d) of Section 54956.9)
 - Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

CLOSED SESSION REPORT OUT

REGULAR MEETING: 4:30 PM

STANDING ORDERS: Call the Regular Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ORDERS OF BUSINESS:

MODIFICATION OF AGENDA: The Board President reserves the right to modify the agenda in order to most effectively process the agenda items. Items may be taken out of order; Items may be combined for consideration by the Board of Directors; Items may be pulled or removed from the agenda at any time.

SPEAK YOUR PEACE REMINDER ----- TAB 01

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Board. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Board on any issue brought forth under Public Comment. Comments relating to items on today’s agenda are to be taken at the time the item is heard. Time allotted to each speaker is determined by the Board President; however, comments will generally be limited to three minutes. Written comments may be submitted to Comments@truckeetahoeairport.com and comments received by 12:00 PM on November 28, 2023, will be forwarded to the Board of Directors prior to the meeting. Live Virtual Public Comment can be made: <https://truckeetahoeairport.zoom.us/j/81060724781> Meeting ID: **810 6072 4781**.

CONSENT AGENDA

Consent Action Items :

1. Minutes: October 25, 2023, Special Meeting ----- **TAB 02**
2. Minutes: October 25, 2023, Regular Meeting ----- **TAB 03**
3. Monthly Service Bills and Fees – October 2023 ----- **TAB 04**
4. Monthly Community Sponsorships Requests ----- **TAB 05**
5. Policy Instruction 110 – Personnel Policies - Update ----- **TAB 06**
6. Policy Instruction 212 – Medical Insurance Benefits for Directors and Employees – Update -- **TAB 07**
7. Policy Instruction 308 – Investment Policy ----- **TAB 08**
8. Resolution 2023-08 - Investment Policy ----- **TAB 09**
9. Policy Instruction 309 – Reserve Policy ----- **TAB 10**
10. Annual Hangar CPI Adjustment ----- **TAB 11**
11. Resolution 2023 – 07 CalFIRE Forest Fire Prevention Grant Application ----- **TAB 12**
12. Resolution 2023-09 TTAD Traffic and Parking Regulations ----- **TAB 13**

Consent Information Items (no motion required):

ACTION ITEMS

13. FY 2024 Final Budget Approval ----- **TAB 14**
14. Policy Instruction 311 Update – Adding Fly Safe and Fly Quiet Incentive Program ----- **TAB 15**

DISCUSSION ITEMS AND BOARD AD HOC COMMITTEE REPORTS

- 15. Board Committee Assignments and Ad Hoc Committee Reports -----TAB 16**
- 1- Truckee Tahoe Workforce Housing Joint Powers Authority Update
 - 2- Town of Truckee River Revitalization Steering Committee
 - 3- Climate Transformation Alliance Report
 - 4- ACT Attendance by Board of Directors

MANAGEMENT TEAM REPORTS

- 16. General Managers Report -----TAB 17**
- 1- Truckee Tahoe Airport District Budget Priorities
 - 2- 2024-2026 Strategic Plan
 - 3- Runway 02/20 Reconstruction Update
 - 4- EPA Determination Update
 - 5- Aviation and Community Services Report
 - a. Monthly Operations and Comment Report
 - 6- Finance and Administration Report
 - a. Monthly Financial Report
- 17. Future Agenda Priorities and Meeting Management -----TAB 18**
- 1- Review of Upcoming Meetings
 - 2- Review of Rolling Agenda
- 18. Staff and Board Member Conference Attendance Reports**
- 19. Meeting Review and Direction to Staff**

SPECIAL ACTION ITEM

- 20. Selection of Board President, Vice President, and Internal Auditor -----TAB 19**

BOARD MEMBER ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Board members may make a brief announcement or report on activities. Board members may also provide a reference to staff or other resources for information, or request staff to report back to the Board at a subsequent meeting concerning any matter.

SCHEDULE FOR UPCOMING MEETINGS: The Board President and Airport Manager shall determine the agenda. Scheduled meetings of the Truckee Tahoe Airport Board of Directors are as follows:

- **Regular Board Meeting** – January 24, 2024, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – February 28, 2024, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – March 27, 2024, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – April 24, 2024, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161
- **Regular Board Meeting** – May 22, 2024, **4:30 PM**, Community Room A&B, 10356 Truckee Airport Road, Truckee, CA 96161

ADJOURNMENT OF MEETING

NOTE: *A copy of the agenda packet and all documents related to this agenda are available for public review at the Airport Administration Office, 10356 Truckee Airport Road, Truckee, California 96161. Agenda items that are not able to be addressed at today’s meeting may be placed on the next regularly scheduled Board meeting agenda. Requests for agenda items and/or supporting background information must be submitted in writing to the Airport Manager or the Board President ten days prior to the next meeting.*

I declare a copy of this agenda was posted at the Truckee Tahoe Airport District Administration Office, 10356 Truckee Airport Road, Truckee, CA, and mailed on November 20, 2023.

A handwritten signature in black ink, appearing to read "L. Tapia", written in a cursive style.

Lauren Tapia, HR Manager / District Clerk