

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, February 28, 2024, Truckee Tahoe Airport District Community Room A
3 & B, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California as well as live stream.

4 **CALL MEETING TO ORDER: 2:30 PM**

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Rick Stephens
7 Vice President Kat Rohlf
8 Director Mary Hetherington
9 Director Teresa O’Dette
10 Director David Diamond

11 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
12 Mr. Jeff Menasco, Director of Aviation
13 Ms. Kelly Woo, Director of Finance & Administration
14 Mr. Josh Nelson, District Legal Counsel
15 Mr. David Van Quest, Aviation and Community Coordinator
16 Ms. Lauren Tapia, HR Manager/District Clerk

17 **VISITORS PRESENT: 0**

18 **PUBLIC COMMENT:** None

19 **CLOSED SESSION**

- 20 • GENERAL MANAGER PERFORMANCE REVIEW
- 21 • CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - 22 ○ Property: 10356 Truckee Airport Road, Truckee, CA 96161
 - 23 ○ Agency Negotiator: Robb Etnyre
 - 24 ○ Negotiating Parties:
 - 25 ■ Truckee Tahoe Soaring Association
 - 26 ■ Skydive Lake Tahoe
 - 27 ○ Under Negotiation: Rent and Terms of Rent
- 28 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - 29 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
 - 30 ○ Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- 31 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - 32 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
 - 33 ○ Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

34 **ADJOURN OUT OF CLOSED SESSION: 4:04 PM**

35 President Stephens noted that there was no reportable action.

36 **OPEN SESSION CALL TO ORDER: 4:30 pm**

37 **VISITORS PRESENT: 11**

38 **SPECIAL ORDERS OF BUSINESS:** Director Diamond expressed condolences of the passing of Rex Hoffman,
39 dog of District employee Mr. Dave Hoffman.

40 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

41 **MODIFICATION OF AGENDA:** None.

42 **SPEAK YOUR PEACE (TAB 01)**

43 President Stephens reviewed the “Speak Your Peace” norms for the Board of Directors and general public.

44 **CONSENT ITEMS**

- 45 • Minutes: January 24, 2024, Regular Meeting ----- TAB 02
- 46 • Minutes: January 25, 2024, Special Meeting ----- TAB 03
- 47 • Monthly Service Bills and Fees – January 2024 ----- TAB 04
- 48 • Monthly Community Sponsorship Requests ----- TAB 05
- 49 • TTAD Down Payment Assistance Program ----- TAB 06
- 50 • Truckee Donner Recreation and Park District – Agency Partnership Extension – Pickleball – TAB 07

51 Director O’Dette requested to pull Tab Item 07 – Truckee Donner Recreation and Park District – Agency
52 Partnership Extension – Pickleball.

53 **PUBLIC COMMENT:** None.

54 Director O’Dette noted that she will be abstaining from a vote for Tab Item 06 due to a conflict of interest
55 stemming from her professional employment as a mortgage broker.

56 **MOTION #1 FEBRUARY 28, 2024:** Director O’Dette motioned to approve the consent items but is
57 abstaining from Tab item 06. Director Hetherington seconded the motion. President Stephens, Vice
58 President Rohlf, Directors Hetherington, O’Dette, and Diamond voted in favor of the motion. The motion
59 passed.

60 Discussion ensued amongst the Board as to whether an extension agreement should be granted for
61 Truckee Donner Recreation and Park District’s agency partnership request to construct pickleball courts.
62 Discussion continued on whether the agency partnership request fits the District’s mission, if the rec
63 district can complete the project with in the stated timeline, and past precedence of accepting agency
64 partnership extension requests from other agencies.

65 **PUBLIC COMMENT:**

66 Mr. Pete Christian, Recreation Superintendent for the Truckee Donner Recreation and Park District, made
67 a public comment on the Agency Partnership Extension request.

68 Mr. Steve Randell, Former General Manager of Truckee Donner Recreation and Park District and Truckee
69 Resident, made a public comment on the Agency Partnership Extension request.

70 Discussion continued amongst the Board as to whether an extension agreement should be granted for
71 Truckee Donner Recreation and Park District’s agency partnership request to construct pickleball courts.

72 **MOTION #2 FEBRUARY 28, 2024:** Director Hetherington motioned to approve Tab Item 07 with a deadline
73 of July 30, 2025. Director Diamond seconded the motion. Vice President Rohlf, Directors Hetherington,
74 and Diamond voted in favor of the motion. President Stephens and Director O’Dette opposed the motion.
75 The motion passed.

76 **BIOENERGY FEASIBILITY REPORT – SPECIAL PRESENTATION (TAB 08)**

77 Mr. David Fetherman, Wildephor Consulting Services, LLC., reviewed the final report summary for the
78 Truckee Bioenergy Feasibility Study. The Board of Directors thanked Mr. Fetherman for his presentation.

79 **PUBLIC COMMENT:**

80 Mr. Mike Staudenmayer, General Manager of Northstar Community Services District (CSD) provided
81 public comment on Northstar CSD’s Bioenergy System.

82 **AGENCY-SUPPORTED INDEPENDENT JOURNALIST (TAB 09)**

83 Director Diamond reviewed his staff report on the concept of supporting an Independent Journalist that
84 will cover the various public agencies within the region. The Board of Directors reviewed their questions
85 and comments on the agenda item. Discussion ensued regarding the concept in general.

86 **PUBLIC COMMENT:**

87 Ms. Alex Hoft, Journalist for Moonshine Ink, made a public comment on the Agency-Supported
88 Independent Journalist agenda item.

89 Ms. Mayumi Peacock, Owner and Publisher of Moonshine Ink, made a public comment on the Agency-
90 Supported Independent Journalist agenda item.

91 There was Board consensus to have Director Diamond to meet with the staff of Moonshine Ink to flush
92 out the concept and to report back to the Board of Directors at a future meeting.

93 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 10)**

- 94
 - Town of Truckee River Revitalization Steering Committee

95 Mr. Menasco reviewed the monthly Town of Truckee River Revitalization Steering Committee meeting for
96 the Board of Directors.

- 97
 - Climate Transformation Alliance Report

98 Mr. Etnyre noted that there was an amendment to the Professional Services Agreement between Truckee
99 Tahoe Airport District, Climate Transformation Alliance, and Sierra Business Council. The agreement is
100 through the end of 2024.

- 101
 - ACT Board of Directors Attendance

102 Mr. Etnyre noted that the topic for the March 13, 2024, ACT meeting is a Hangar Revitalization update.
103 The meeting will be conducted via zoom.

104 **PUBLIC COMMENT:** None.

105 **GENERAL MANAGERS REPORT (TAB 11)**

106 Mr. Etnyre reviewed the General Managers report; provided an update on strategic workplan and spring
107 workshop(s) scheduling, Draft CA SB 1193, and California Air Resource Board (CARB) – Public Hearing.
108 Discussion ensued regarding spring workshop agenda crafting.

109 **PUBLIC COMMENT:** None.

110 Mr. Jeff Menasco reviewed the monthly Aviation and Community Services Report and Hangar
111 Revitalization/Inspection Program.

112 **PUBLIC COMMENT:** None.

113 Ms. Kelly Woo reviewed the monthly Financial Report for January 2024.

114 **PUBLIC COMMENT:** None.

115 **FUTURE AGENDA PRIORITIES AND MEETING MANAGEMENT (TAB 12)**

116 The Rolling Agenda was reviewed by the Board of Directors.

117 **PUBLIC COMMENT:** None.

118 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORTS**

119 Mr. Etnyre attended a virtual conference on Carbon Markets.

120 **PUBLIC COMMENT:** None.

121 **MEETING REVIEW AND DIRECTION TO STAFF**

122 Mr. Etnyre noted that staff will follow up regarding the extension process for agency partnerships,
123 schedule guided hangar tours for the Board of Directors, and circulate a doodle for the spring workshop(s).

124 **BOARD ANNOUNCEMENTS**

125 None

126 **ADJOURN**

127 **PUBLIC COMMENT:** None

128 **MOTION #3 FEBRUARY 28, 2024:** President Stephens motioned to adjourn the meeting. Director O’Dette
129 seconded the motion. President Stephens, Vice President Rohlf, Directors Hetherington, O’Dette, and
130 Diamond voted in favor of the motion. The motion passed.

131 At 6:36 PM February 28, 2024, the regular meeting of the Truckee Tahoe Airport Board of Directors
132 adjourned.

133 **THIS SET OF MINUTES IS A CONDENSED VERSION OF FEBRUARY 28, 2024, REGULAR BOARD MEETING.**
134 **TO WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/285602/truckee-tahoe-](https://ttm.open.media/sessions/285602/truckee-tahoe-airport-board-february-28-2024?category=458)
135 [airport-board-february-28-2024?category=458](https://ttm.open.media/sessions/285602/truckee-tahoe-airport-board-february-28-2024?category=458)