

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, March 27, 2024, Truckee Tahoe Airport District Community Room A &
3 B, located at the Truckee Airport, 10356 Truckee Airport Road, Truckee, California as well as live stream.

4 **CALL MEETING TO ORDER: 3:00 PM**

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Rick Stephens
7 Vice President Kat Rohlf
8 Director Mary Hetherington
9 Director Teresa O’Dette
10 Director David Diamond

11 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
12 Mr. Jeff Menasco, Director of Aviation
13 Ms. Kelly Woo, Director of Finance & Administration
14 Mr. Josh Nelson, District Legal Counsel
15 Mr. David Van Quest, Aviation and Community Coordinator
16 Ms. Lauren Tapia, HR Manager/District Clerk

17 **VISITORS PRESENT: 0**

18 **PUBLIC COMMENT:** None

19 **CLOSED SESSION**

- 20 • CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -----TAB 01
- 21 ○ Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section
- 22 54956.9: 1 case
- 23 • CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- 24 ○ Property: 10356 Truckee Airport Road, Truckee, CA 96161
- 25 ○ Agency Negotiator: Robb Etnyre
- 26 ○ Negotiating Parties:
- 27 ▪ Truckee Tahoe Soaring Association
- 28 ▪ Skydive Lake Tahoe
- 29 ○ Under Negotiation: Rent and Terms of Rent
- 30 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
- 31 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
- 32 ○ Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- 33 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
- 34 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
- 35 ○ Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

36 **ADJOURN OUT OF CLOSED SESSION: 4:04 PM**

37 President Stephens noted that there was no reportable action.

38 **OPEN SESSION CALL TO ORDER: 4:32 pm**

39 **VISITORS PRESENT: 17**

40 **SPECIAL ORDERS OF BUSINESS:** None.

41 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

42 Mr. Rick Bentley, Truckee resident, made a public comment on the District’s Hangar availability.

43 Mr. Nick Pappas, Truckee resident, made a public comment on the District’s participation in Community
44 Benefit programs.

45 Mr. Bruce Durham, Truckee resident, made a public comment the District’s Hangar availability.

46 Ms. Brooke Hess, Truckee resident, made a public comment on the District’s participation in Community
47 Benefit programs.

48 **MODIFICATION OF AGENDA:** None.

49 **SPEAK YOUR PEACE (TAB 02)**

50 President Stephens reviewed the “Speak Your Peace” norms for the Board of Directors and general public.

51 **CONSENT ITEMS**

- 52 • Minutes: February 28, 2024, Regular Meeting ----- TAB 03
- 53 • Minutes: February 28, 2024, Special Meeting ----- TAB 04
- 54 • Minutes: March 20, 2024, Special Meeting ----- TAB 05
- 55 • Monthly Service Bills and Fees – February 2024 ----- TAB 06
- 56 • Annual Reporting of Reimbursements and Disclosures Report ----- TAB 07
- 57 • Monthly Community Sponsorship Requests ----- TAB 08
- 58 • Supplemental Service Agreement, Apron A2 Design ----- TAB 09

59 **PUBLIC COMMENT:** None.

60 **MOTION #1 MARCH 27, 2024:** Director Hetherington motioned to approve the Consent Items Tabs 03 –
61 09. Director Diamond seconded the motion. President Stephens, Vice-President Rohlf, Directors
62 Hetherington, O’Dette, and Diamond voted in favor of the motion. The motion passed.

63 **LAFCO SELECTION OF SPECIAL DISTRICT REPRESENTATIVE AND ALTERNATE (TAB 10)**

64 President Stephens noted his recommendation to the Board to select Mr. Joshua Alpine for the LAFCO
65 Regular Voting Special District Representative. President Stephens stated that for the selection of LAFCO
66 Alternative Special District Representative the Board has an opportunity to select two candidates on the
67 ballot. President Stephens recommended that the Board select Ms. Judy Friedman and Mr. Joshual Alpine.
68 There was Board consensus for President Stephens recommendations.

69 **PUBLIC COMMENT:** None.

70 **MOTION #2 MARCH 27, 2024:** President Stephens motioned to select Mr. Joshua Alpine for the LAFCO
71 Regular Voting Special District Representative and Ms. Judy Friedman and Mr. Joshual Alpine for LAFCO
72 Alternative Special District Representative. Director Diamond seconded the motion. President Stephens,
73 Vice-President Rohlf, Directors Hetherington, O’Dette, and Diamond voted in favor of the motion. The
74 motion passed.

75 **BOARD OF DIRECTORS INSURANCE REVISION (TAB 11)**

76 District Counsel Nelson reviewed the staff report outlining the multiple insurance revision options for the
77 Board of Directors. The Board of Directors reviewed their questions and comments on the agenda item.
78 Discussion ensued regarding the optics of raising the monthly Board meeting stipend by 300%, the
79 necessity of Health Insurance being provided to Board Members, the importance of not making policy
80 decisions based on current Board makeup but for future Boards, the increase of financial costs associated
81 with offering a CalPERS Medical plan vs. how much is reimbursed currently, and the option of bifurcating
82 the options.

83 **PUBLIC COMMENT:**

84 Mr. Sven Pole, Truckee resident, made a public comment on Directors Insurance Revision.

85 Director Hetherington requested to establish bifurcated options for the Director’s Insurance Revision:
86 \$100/meeting stipend if a Director takes the provided Medical Insurance option, \$320/meeting stipend if
87 a Director foregoes the provided Medical Insurance option. There was Board consensus for Director
88 Hetherington’s request. District Counsel Nelson noted that staff will return in April with the appropriate
89 Resolutions and Board Policy Instructions to execute the Director’s Insurance revisions.

90 **COMMUNITY BENEFIT – WILDFIRE MITIGATION – AGENCY PARTNERSHIP (TAB 12)**

91 Mr. Etnyre reviewed the staff report and key historic fire maps on the conceptual Community Benefit –
92 Wildfire Mitigation. Board of Directors reviewed their questions and comments on the agenda item. Chief
93 McKechnie of Truckee Fire Protection District, Ms. Sasha Cantu of Tahoe Truckee Community Foundation,
94 and Battalion Chief Thomas Smith of CalFIRE provided expert specialist comments on the conceptual
95 Wildfire Mitigation Community Benefit program. Discussion ensued regarding the Truckee Fire Protection
96 District’s Measure T, the importance of including CalFire and USFS into this proposed concept as they are
97 owners of the majority of the land that needs mitigation, the necessity of the Board to work through key
98 items that will be discussed at the April Board workshop first before a decision is to made on this
99 conceptual program, and should this conceptual program come to fruition the necessity of selecting
100 projects that are “ready to go”.

101 **PUBLIC COMMENT:**

102 Mr. Nick Pappas, Truckee resident, made a public comment on the Fire Mitigation agenda item.

103 Mr. Michael Cohen, Truckee resident, made a public comment on the Fire Mitigation agenda item.

104 Ms. Ann Penfield made a public comment on the Fire Mitigation agenda item.

105 Mr. Tal Fletcher, Truckee resident, made a public comment on the Fire Mitigation agenda item.

106 Mr. Etnyre noted that staff will return to a future meeting with an immediate action plan and a long-term
107 action plan and what this might look like if there were other funding partners that would participate.

108 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 13)**

- 109
 - Truckee Tahoe Workforce Housing JPA Update

110 Ms. Tapia provided a meeting update for the March 20, 2024, TTWHA Board meeting.

- 111
 - Town of Truckee River Revitalization Steering Committee

112 Mr. Menasco reviewed the monthly Town of Truckee River Revitalization Steering Committee meeting for
113 the Board of Directors.

- 114
 - ACT Board of Directors Attendance

115 Mr. Etnyre noted that the topic for the April 10, 2024, ACT meeting is a Hangar Revitalization update. The
116 meeting will be conducted via zoom and in person.

117 **PUBLIC COMMENT:** None.

118 **GENERAL MANAGERS REPORT (TAB 14)**

119 Mr. Etnyre reviewed the General Managers report; provided an update on strategic workplan and the
120 Spring Workshop, FAA AIP KTRK Apron A2 Design and Reconstruction, California Assembly Constitutional
121 Amendment 1, and Spring/Summer Airfield/Hangar Operations and Activities.

122 **PUBLIC COMMENT:** None.

123 Mr. Jeff Menasco reviewed the monthly Aviation and Community Services Report and Hangar
124 Revitalization/Inspection Program.

125 **PUBLIC COMMENT:**

126 Mr. Tal Fletcher, Truckee resident, made a public comment on the Aviation and Community Services
127 report.

128 Ms. Kelly Woo reviewed the monthly Financial Report for February 2024.

129 **PUBLIC COMMENT:** None.

130 **FUTURE AGENDA PRIORITIES AND MEETING MANAGEMENT (TAB 15)**

131 The Rolling Agenda was reviewed by the Board of Directors.

132 **PUBLIC COMMENT:** None.

133 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORTS**

134 Mr. Etnyre plans to attend a 3-day conference next week on Sustainable Aviation Fuel in Texas.

135 **PUBLIC COMMENT:** None.

136 **MEETING REVIEW AND DIRECTION TO STAFF**

137 Mr. Etnyre noted that staff will be working on an immediate action plan and a long-term action plan for
138 the conceptual Fire Mitigation program and the appropriate official documents for the Directors Insurance
139 and Meeting Stipend revisions.

140 **BOARD ANNOUNCEMENTS**

141 Director Diamond gave an update on the development of an evaluation process on the General Manager
142 position.

143 **ADJOURN**

144 **PUBLIC COMMENT:** None

145 **MOTION #3 MARCH 27, 2024:** President Stephens motioned to adjourn the meeting. Director
146 Hetherington seconded the motion. President Stephens, Vice President Rohlf, Directors Hetherington,
147 O’Dette, and Diamond voted in favor of the motion. The motion passed.

148 At 6:42 PM March 27, 2024, the regular meeting of the Truckee Tahoe Airport Board of Directors
149 adjourned.

150 **THIS SET OF MINUTES IS A CONDENSED VERSION OF MARCH 27, 2024, REGULAR BOARD MEETING. TO**
151 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/288243/truckee-tahoe-](https://ttm.open.media/sessions/288243/truckee-tahoe-airport-board-march-27-2024?category=458)
152 [airport-board-march-27-2024?category=458](https://ttm.open.media/sessions/288243/truckee-tahoe-airport-board-march-27-2024?category=458)