



**TRUCKEE TAHOE AIRPORT DISTRICT  
BOARD OF DIRECTORS STAFF REPORT**

**AGENDA TITLE:** ATC Tower RFP Bid Recommendation  
**MEETING DATE:** Wednesday, April 24, 2024  
**PREPARED BY:** Jeff Menasco, Director of Aviation

---

**RECOMMENDED ACTION:** Board approve staff recommendation of Midwest ATC as the selected vendor to provide ATC Tower services at KTRK.

**STRATEGIC PLAN:**

2.D.1: Update the Fly Quiet and Pilot Safety Programs to increase participation and engagement.

**BACKGROUND:** The current ATC Tower contract with Midwest ATC is set to expire on June 30, 2024. TTAD published an RFP in March 2024 with a closeout date of April 9<sup>th</sup>. Two highly qualified vendors submitted bids, Midwest ATC and Serco. Both vendors met all RFP requirements and would very likely be successful given their prove track records in the industry.

A selection committee reviewed both proposals and the decision was unanimous. Staff recommends selection of Midwest ATC with a 3-year contract period, and two additional option years. The Midwest ATC bid was less over the contract period and Midwest ATC has provided excellent service at KTRK as the current vendor.

**FISCAL IMPACTS:** The cost of the current year ATC Tower contract is \$910K. The Midwest ATC bid prices for contract years 1 through 3 would be: \$978K, \$1M, and \$1M respectively.

**PUBLIC COMMUNICATIONS:** Minimal as KTRK Tower has now been in operation since summer 2017.

**SAMPLE MOTION(S):** I move to (approve, deny) Midwest ATC as the selected vendor to provide ATC Services for a 3-year period with 2 option years.