

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, July 24, 2024, Truckee Tahoe Airport District Community Room A & B,
3 located at the Truckee Airport, 10356 Truckee Airport Road, as well as live stream.

4 **CALL MEETING TO ORDER: 3:00 PM**

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Rick Stephens
7 Vice President Kat Rohlf
8 Director Mary Hetherington
9 Director David Diamond

10 **DIRECTORS ABSENT:** Director Teresa O’Dette

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12 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
13 Mr. Jeff Menasco, Director of Aviation
14 Ms. Kelly Woo, Director of Finance & Administration
15 Mr. Josh Nelson, District Legal Counsel
16 Ms. Lauren Tapia, HR Manager/District Clerk

17 **VISITORS PRESENT: 0**

18 **PUBLIC COMMENT:** None

19 **CLOSED SESSION**

- 20 • PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- 21 ○ Title: General Counsel
- 22 • CONFERENCE WITH LABOR NEGOTIATORS
- 23 ○ Agency designated representatives: President Rick Stephens and Director Teresa
- 24 ○ O’Dette
- 25 ○ Unrepresented employee: General Manager
- 26 • CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
- 27 ○ Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section
- 28 ○ 54956.9: 1 case (FAA Dispute regarding Fly Quiet Aviation Incentive Program)
- 29 • CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- 30 ○ Property: 10356 Truckee Airport Road, Truckee, CA 96161
- 31 ○ Agency Negotiator: Robb Etnyre
- 32 ○ Negotiating Parties:
- 33 ○ ■ Truckee Tahoe Soaring Association
- 34 ○ ■ Skydive Lake Tahoe
- 35 ○ Under Negotiation: Rent and Terms of Rent
- 36 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
- 37 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
- 38 ○ Name of case: Skydive Truckee Tahoe, Inc., FAA Part 13 Complaint
- 39 • CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
- 40 ○ (Paragraph (1) of subdivision (d) of Section 54956.9)
- 41 ○ Name of case: Truckee Tahoe Soaring Association, FAA Part 13 Complaint

42 **ADJOURN OUT OF CLOSED SESSION: 4:30 PM**

43 President Stephens noted that there was no reportable action.

44 **OPEN SESSION CALL TO ORDER: 4:38 pm**

45 **VISITORS PRESENT:** 10

46 **SPECIAL ORDERS OF BUSINESS:** None.

47 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

48 Mr. Mike Daniel, Truckee resident, made a public comment on the future of the Truckee Tahoe Airport
49 District.

50 **MODIFICATION OF AGENDA:** None.

51 **SPEAK YOUR PEACE (TAB 01)**

52 President Stephens reviewed the “Speak Your Peace” norms for the Board of Directors and general public.

53 **CONSENT ITEMS**

- 54 • Minutes: June 26, 2024, Special Meeting ----- TAB 02
- 55 • Minutes: June 26, 2024, Regular Meeting ----- TAB 03
- 56 • Monthly Service Bills and Fees – June 2024 ----- TAB 04

57 **PUBLIC COMMENT:** None.

58 **MOTION #1 JULY 24, 2024:** Director Hetherington motioned to approve the Consent Items Tabs 02 – 04.
59 Vice President Rohlf seconded the motion. President Stephens, Vice-President Rohlf, and Directors
60 Diamond and Hetherington voted in favor of the motion. Motion passed.

61 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 05)**

- 62 • Truckee Tahoe Workforce Housing Agency Update

63 Ms. Tapia reviewed an update on the Truckee Tahoe Workforce Housing Agency. TTWHA Directors
64 approved a service agreement with Sierra Business Council for Public Affair Services. This agreement will
65 help the Agency advocate for increased state funding for workforce housing. A proposed Master Lease
66 Pilot Program for Industrial Way Sage Apartments, as well as approved the updated FY 2024-25 Strategic
67 Planning Priorities and the FY 2024-25 Annual Budget.

- 68 • Town of Truckee River Revitalization Steering Committee

69 Mr. Menasco reviewed the monthly Town of Truckee River Revitalization Steering Committee meeting for
70 the Board of Directors. Mr. Menasco reviewed the progress the Economic Vitality Action Team made on
71 developing a strategy to engage property owners on West River Street in collaboration with the
72 contracted urban economist. As well as the final determination made by the Steering Committee that the
73 current road configuration of West River Street is not conducive to the vision of the corridor.

- 74 • Climate Transformation Alliance

75 Mr. Etnyre reviewed the quarterly meeting update for the Climate Transformation Alliance. The Alliance
76 received presentations by Sugar Bowl, Palisades Tahoe and Northstar California Resort on their
77 decarbonization plans. Mr. Etnyre reviewed some upcoming webinars on Electrification of Buildings and
78 Building Decarbonization.

- 79 • ACT Board of Directors Attendance

80 Mr. Etnyre noted that the topic for the August 14, 2024, ACT meeting is on the Truckee Tahoe Airport
81 District 2023-2026 Strategic Plan – Status Update. Director Diamond and President Stephens noted their
82 desire to attend the August ACT Meeting.

83 **GENERAL MANAGERS REPORT (TAB 06)**

84 Mr. Etnyre reviewed the General Managers report; provided an update on Community Benefit Policy
85 Instruction 311 Review Workshop, Wildfire Mitigation Agency Partnerships – Status Update, Truckee
86 Tahoe Air Show 2025, and Aviation Fuel Supplier RFP.

87 Mr. Etnyre will work with the Board President to decide whether the PI 311 workshop would be held as
88 its own separate Workshop or enveloped as a discussion item at an upcoming regular meeting.

89 **PUBLIC COMMENT:** None.

90 Mr. Jeff Menasco reviewed the quarterly Aviation and Community Services Report as well as operational
91 charts.

92 Ms. Kelly Woo reviewed the Quarterly Financial Report.

93 **BOARD MEMBER ANNOUNCEMENTS**

94 President Stephens noted that no one has filed their election paperwork for TTAD's eligible Board seats
95 yet.

96 Director Rolf inquired about the Budget workshop. Mr. Etnyre noted that it will be held in September
97 2024.

98 **ADJOURN**

99 **PUBLIC COMMENT:** None

100 **MOTION #2 JULY 24, 2024:** Director Hetherington motioned to adjourn the meeting. President Stephens
101 seconded the motion. President Stephens, Vice-President Rohlf, and Directors Diamond and Hetherington
102 voted in favor of the motion. Motion passed.

103 At 5:02 PM July 24, 2024, regular meeting of the Truckee Tahoe Airport Board of Directors adjourned.

104 **THIS SET OF MINUTES IS A CONDENSED VERSION OF JULY 24, 2024, REGULAR BOARD MEETING. TO**
105 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/297379/truckee-tahoe-](https://ttm.open.media/sessions/297379/truckee-tahoe-airport-board-meeting-july-24-2024?category=458)
106 [airport-board-meeting-july-24-2024?category=458](https://ttm.open.media/sessions/297379/truckee-tahoe-airport-board-meeting-july-24-2024?category=458)