

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS  
2 special meeting held Wednesday August 28, 2024, Truckee Tahoe Airport District, located at 10356  
3 Truckee Airport Road, Truckee, California 96161.

4 **CALL MEETING TO ORDER:** 1:00 PM

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President Rick Stephens  
7 Vice President Kat Rohlf  
8 Director Teresa O’Dette  
9 Director Mary Hetherington  
10 Director David Diamond

11 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager  
12 Ms. Kelly Woo, Director of Finance and Administration  
13 Mr. Jeff Menasco, Director of Aviation  
14 Mr. Josh Nelson, District Counsel  
15 Ms. Lauren Tapia, HR Manager/District Clerk

16 **VISITORS PRESENT:** 8

17 **PUBLIC COMMENT:** None.

18 **SPECIAL ORDERS OF BUSINESS:** None.

19 **MODIFICATION OF AGENDA:** None.

20 **POLICY INSTRUCTION 311 – COMMUNITY SPONSORSHIPS, PARTNERSHIPS, AND AVIATION – PART III**

21 Mr. Etnyre reviewed the slide deck on the Airport Community Benefit Discussion – Part III. The  
22 presentation outlined Policy Instruction 311 in the District’s Strategic Plan, guidance staff received from  
23 the Board of Directors at the April 23, 2024, workshop, the updated 2024 Property Tax allocation,  
24 community benefit cash and in-kind spreadsheet, historical revenue and expenses bar graph, community  
25 benefit as a % of other revenue bar graph, and community benefit policy proposed redline draft updates.  
26 Staff reviewed their desired takeaways for the workshop/ The Board of Directors reviewed their questions  
27 and comments to staff. Discussion ensued.

28 **PUBLIC COMMENT:**

29 Mr. Tim Devine, Truckee resident, made a public comment on the Agency Partnership Program.

30 Ms. Kathlene Egan, Truckee resident, made a public comment on the Agency Partnership Program.

31 Ms. Suzanne Montgomery, Truckee resident, made a public comment on the Agency Partnership  
32 Program.

33 Discussion ensued regarding the idea of the community partnership program policy being broader, not  
34 sunsetting PI 317 and PI 507 until there is a viable replacement for them, mixed support for Fire Mitigation  
35 partnership to be multi-year (concern expressed around “mission creep”), mixed support about  
36 partnerships being “invite only”, transition away from community sponsorships, and if the District were  
37 to partner on Capital Campaigns it should be “last dollar” and tied to an airport purpose.

38 There was no consensus from the board regarding “invitation only” Aviation STEAM program requests, a  
39 consensus of support on the Wildfire Program continuing, but no consensus on the level of future funding.  
40 A consensus to reduce the housing budget line item by half, continue agency partnership program vetted  
41 by TTCF but partnerships must be completed within 18 months without extensions and capital campaigns

42 must be “last dollar”. There was consensus to have PI 317 and PI 507 to be redlined with a transition plan.  
43 And consensus for staff to consider a more aggressive budget estimate of tax revenues.

44 **BOARD ANNOUNCEMENTS:** None.

45 **ADJOURN**

46 At 2:57 PM the August 28, 2024, a special meeting of the Truckee Tahoe Airport Board of Directors  
47 adjourned.