



**TRUCKEE TAHOE AIRPORT DISTRICT
BOARD OF DIRECTOR STAFF REPORT**

AGENDA TITLE: Approval of revised TTAD Wage Scale for CalPERS

MEETING DATE: October 23, 2024

PREPARED BY: Lauren Tapia, Human Resources Manager/District Clerk

RECOMMENDED ACTION: Approve the District’s 2024 Wage Scale that was revised by the approval of the Total Classification and Compensation Study on September 25, 2024.

DISCUSSION: The Truckee Tahoe Airport District is required to provide CalPERS with a publicly available pay schedule that is in compliance with the Public Employees Retirement Law (PERL), Public Employee’s Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR). Per Subdivision (a) of CCR 570.5 states that the publicly available pay schedule must meet all the following eight (8) requirements:

1. Be duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws
2. Identify the position title for every employee position
3. Show the pay rate as a single amount or multiple amounts within a range for each identified position
4. Indicate the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually
5. Be posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's website
6. Indicate an effective date and date of any revisions
7. Is retained by the employer and available for public inspection for not less than five years
8. Does not reference another document in lieu of disclosing the pay rate

The revised wage scale reflects the compensation recommendations made in the Compensation Study that was approved by the Board of Directors at the September 25, 2024, regular Board Meeting.

SAMPLE MOTION(S): I move to (approve, deny) the Truckee Tahoe Airport District's revised 2024 Wage Scale.

ATTACHMENTS:

- Revised 2024 Wage Scale
- CalPERS Payroll Circular Letter – 200-003-20 – January 8, 2020