



TRUCKEE TAHOE AIRPORT DISTRICT GENERAL MANAGER REPORT

AGENDA TITLE: General Manager’s Monthly Update

MEETING DATE: January 22, 2025

PREPARED BY: Robb Etnyre, General Manager

Item 1. Truckee Tahoe Airport District 2024 Budget Focus Area Priorities:

<p>Vision Defines where we want to be in the future—our horizon line. A community-focused, sustainable, safe, and well-run airport district, respected locally and nationwide.</p>	<p>Mission Defines what we do, where we serve and who we serve. TTAD aims to provide safe, high-quality aviation services and facilities, reduce impact on our neighbors and the environment, invest in opportunities that increase community safety and provide sustained benefit to the entire Truckee Tahoe region.</p>	<p>Core Values Defines and drives the culture of our organization and what we focus on daily.</p> <ul style="list-style-type: none"> • Safety for all • Regionally focused • Responsible • Innovative 	<p>Guiding Principles Expands on core values and describes a set of principles that guide priorities and decision-making for the District.</p> <ul style="list-style-type: none"> • We adhere to high standards of safety, accountability, equitability, and transparency. • We care for and invest in our land, facilities, team, and community. • We maintain exclusive rights of airport land and facilities in perpetuity. • We strive to make fair and equitable decisions with property taxes and user fees. • We listen to and learn from all our partners, neighbors, and constituencies. • We are an industry leader in sustainable aviation innovation.
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<p>ECONOMIC VIABILITY</p> <p>Operate a fiscally responsible District and contribute measurable community investments to the region.</p>	<p>Focus Areas</p> <ul style="list-style-type: none"> • Maintain Reserve Fund Balance • Segregate Funds (Air/Land) • Focus Funds; Airport Purpose • Invest in Aviation STEAM • Update Rent Studies • Update Strategic Plan • Develop Long Term Infrastructure Reinvestment Plan 		<p>OPERATIONAL EFFICIENCY</p> <p>Effectively and safely operate the District.</p>	<p>Focus Areas</p> <ul style="list-style-type: none"> • Apron A2 Reconstruction • Hangar Revitalization Program • Develop Hangar Reservation System • Fly Safe & Fly Quiet Programs • Update PMCDs • Team Training • Point of Sale Software Update
<p>NATURAL RESOURCE CONSERVATION</p> <p>Commit to climate-resilient practices and act to preserve and enhance the natural environment.</p>	<p>Focus Areas</p> <ul style="list-style-type: none"> • Maintain Blended Sustainable Aviation Fuel (SAF) Only Jet Fuel Sales • Transition to Unleaded Avgas • Climate Transformation Alliance Programs • Develop Net Zero Goals & Reporting • Waddle Ranch Lands Management 		<p>SOCIAL RESPONSIBILITY</p> <p>Work to be a good neighbor and community partner for District and community outcomes.</p>	<p>Focus Areas</p> <ul style="list-style-type: none"> • Fly Safe/ Fly Quiet / Fly SAF Focus • Aviation STEAM Focus • Community Communication Engagement • Community Wildfire Mitigation Focus • Promote Crosswind Runway Use

Ⓞ On Hold / Move to 2026	⬅ Currently Developing	✔ Complete / In progress
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Item 2. Winter Damage Hangar Repair Claim Status

We are working with Cumming Group Engineers to develop a detailed review and reply to the AIG consultant hangar insurance claim analysis. The review will be completed by the end of January 2025 and presented to AIG to address TTAD full insurance claim assessment.

Item 3. Strategic Plan Update – Agnew::Beck Consulting

We are working to finalize a plan to update the strategic plan with our consultant Agnew::Beck, and will be circulating the draft plan for board review and meeting dates. There are three board workshops planned for this update. Those dates will be circulated for board availability as soon as identified to address the established task below.

Task 1: Initial Assessment

- a. GM Consultation
- b. Board Consultation
- c. Strategic Plan Review

Task 2: Design, Prepare and Facilitate 3 work sessions

- a. Board Work session #1
- b. Board Work session # 2
- c. Board work session # 3:

Task 3: Strategic Plan Tune Up

Item 4. Master Fee Schedule Update

We have updated the Master Fee Schedule effective 1/1/2025 to reflect CPI increases and expanded the categories of heavier aircraft categories which have greater impact on our pavement maintenance program at KTRK. Highlights below.

Type 3: 12,500-21,999 LBS MTOW			
Landing Fee	Per 1,000 LBS MTOW	Per Operation	\$ 8.00
Ramp Fee		Per Operation	\$ 248.00
Overnight Tie Down Fee		Nightly	\$ 60.00
Ramp Use Fee - Fuel Waiver Requirement		Per Occurrence	150 Gallons
Type 4: 22,000-35,999 LBS MTOW			
Landing Fee	Per 1,000 LBS MTOW	Per Operation	\$ 10.00
Ramp Fee		Per Operation	\$ 480.00
Overnight Tie Down Fee		Nightly	\$ 80.00
Ramp Use Fee - Fuel Waiver Requirement		Per Occurrence	300 Gallons
Type 5 : 36,000-79,999 LBS +> MTOW			
Landing Fee	Per 1,000 LBS MTOW	Per Operation	\$ 14.00
Ramp Fee		Per Operation	\$ 800.00
Overnight Tie Down Fee		Nightly	\$ 220.00
Ramp Use Fee - Fuel Waiver Requirement		Per Occurrence	500 Gallons
Type 6 : 80,000 LBS +> MTOW			
Landing Fee	Per 1,000lbs MTOW	Per Operation	\$ 16.00
Ramp Fee		Per Operation	\$ 900.00
Overnight Tie Down Fee		Nightly	\$ 240.00
Ramp Use Fee - Fuel Waiver Requirement		Per Occurrence	600 Gallons

Item 5. Sustainable Aviation Fuel (SAF) Immersion Event

We are hosting an invitation only aviation industry SAF immersion event for ~15-20 on February 10, 2025, to introduce a SAF Playbook to the General Aviation (GA) community documenting

KTRKs journey to a SAF only offering for Jet Fuel. Working both with SimpliFlying and Earth Finance, Inc to host this event as part of our strategic plan guiding principle: We are an industry leader in sustainable aviation innovation.



SimpliFlying IMMERSION

at

TRUCKEE TAHOE AIRPORT

Exclusive insights: Learn from real-world experiences in SAF implementation and sustainability leadership, directly from the experts at Truckee Tahoe Airport.

Behind-the-scenes tour: Get an insider's look at the airport's facilities, operations, and innovative approaches to building a sustainable community.

Collaborate with peers: Connect with a select group of industry leaders, local officials, and sustainability pioneers in a focused and intimate setting.

ATTACHMENTS

- [Truckee Tahoe Airport 2023-2026 Strategic Plan](#)
- Rolling Agenda
- Aviation and Communication Reports
- Financial Report and Statements