

TTAD Rolling Agenda

Month
<p><u>February 26, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• January Minutes (C)• Monthly Service Bills and Fees (C)• Policy Instruction 311 – Update <p><u>Action</u></p> <ul style="list-style-type: none">• TTSA Land Exchange – Final Contract Approval (A) <p><u>Information</u></p> <ul style="list-style-type: none">• Agnew::Beck Strategic Plan - Check-in• Quarterly Financial Report (I)• Quarterly Pilot/Passenger Outreach Report (I)• Board and Staff Committee Assignment Report (I) <p><u>Guidance</u></p> <ul style="list-style-type: none">• Management Team Reports (G) <p><u>Closed Session</u></p> <ul style="list-style-type: none">• GM Quarterly Performance Review (CS)
<p><u>March 26, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• February Minutes (C)• Monthly Service Bills and Fees (C)• Annual Reporting of Reimbursements and Disclosure Report (C) <p><u>Action</u></p> <ul style="list-style-type: none">• Board of Directors Insurance Revision (A) <p><u>Information</u></p> <ul style="list-style-type: none">• ACT Forum Report (I)• Board and Staff Committee Assignment Report (I) <p><u>Guidance</u></p> <ul style="list-style-type: none">• Management Team Reports (G)
<p><u>April 23, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• March Minutes (C)• Monthly Service Bills and Fees (C) <p><u>Action</u></p> <p><u>Information</u></p> <ul style="list-style-type: none">• Board and Staff Committee Assignment Report (I) <p><u>Guidance</u></p> <ul style="list-style-type: none">• Management Team Reports (G) <p><u>Closed Session</u></p> <ul style="list-style-type: none">• Annual GM Performance Review (CS)• Conference with Labor Negotiators (CS)
<p><u>May 28, 2025</u></p> <p><u>Consent</u></p> <ul style="list-style-type: none">• April Minutes (C)• Monthly Service Bills and Fees (C)• ARFF Annual Report (C)• Call for General Election in Nevada County and Placer County (C) (every even year)

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Action

- General Manager's Merit Increase (Salary) (A)
- Annual Audit Presentation and Acceptance (A)

Information

- 2023 Airshow and Family Festival Preview (I)
- Peak Period Runway Utilization Report - Winter (I)
- Board and Staff Committee Assignment Report (I)

Guidance

- Management Team Reports (G)
- Budget Timeline and Workshop Date FY 2026 Budget (G)
- Review Annual Employee COLA Adjustment (G)

Closed Session

- General Manager's Performance Review
- Conference with Labor Negotiators

June 25, 2025

Consent

- May Minutes (C)
- Monthly Service Bills and Fees (C)
- Property Insurance Renewal (C)
- Approval of Annual Employee COLA (C)
- Approval of GM COLA (C)
- Hangar Sensors Phase 2 (C)

Action

Information

- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

July 23, 2025

Consent

- June Minutes (C)
- Monthly Service Bills and Fees (C)
- Liability and Cyber Insurance Renewal (C)
- Monthly TTAD Community Sponsorship Requests (C)

Action

Information

- Quarterly Financial Report (I)
- Finalize Budget Timeline and Workshop Date FY 2026 Budget (G)
- Quarterly Operations and Comment Report (I)
- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

August 27, 2025

Consent

- July Minutes
- Monthly Service Bills and Fees
- Property, Liability, and Cyber Insurance Renewal
- Monthly TTAD Community Sponsorship Requests

Action

- PI 204 Conflict of Interest Code Review and Approval every even year (A)

Information

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- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

September 24, 2025

Consent

- August Minutes (C)
- Monthly Service Bills and Fees (C)

Action

- Annual ACIP Review (A)

Information

- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

Closed Session

GM Quarterly Performance Review (CS)

October 22, 2025

Consent

- September Minutes (C)
- Monthly Service Bills and Fees (C)
- Hangar CPI Adjustment (C)

Action

- CY 2026 Final Budget Approval (A)

Information

- Quarterly Financial Report (I)
- Quarterly Operations and Comment Report (I)
- Peak Period Runway Utilization Report – Summer (I)
- Board and Staff Committee Assignment Report (I)

Management Team Reports (G)

December 3, 2025

Consent

- October Minutes (C)
- Monthly Service Bills and Fees (C)

SPECIAL PRESENTATION

- Boys and Girls Club of North Lake Tahoe Annual Program Review
- Mission to Mars Summer Camp Review

Information

- Board and Staff Committee Assignment Report (I)

Management Team Reports (G)

January 2026

Special Action Item

- Assignment of Board President & Vice President (A)

Consent

- November/December Minutes (C)
- Monthly Service Bills and Fees (C)

Special Presentation

- Annual Board of Directors Training (Brown Act, FPPC Form 700, Conflict of Interest)

Action

- Property/Liability Insurance Renewal (A) when needed due to an increase in premiums.

Information

- Annual Operations and Comment Report (I)

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- Board and Staff Committee Assignment Report (I)
- Management Team Reports (G)

Required Ethics Training Due (every 2 years)	Required Anti-Harassment Training Due (every 2 years)
O’Dette – March 2025	O’Dette – June 2025
Hetherington – April 2025	Hetherington – June 2025
Horvath -	Horvath -
Rohlf – November 2026	Rohlf – August 2025
Etnyre – May 2026	Diamond – March 2025
Diamond – January 2025	Etnyre – May 2026
Woo – May 2025	Menasco – February 2025
Menasco – October 2026	Wawrzynski – September 2026
Wawrzynski – September 2026	Woo – February 2025

Service Contracts Tracking List		
Vendor	Service	Expiration Date
Brandley Engineering	Aviation/Airport Engineering Services	January 2026
Mead & Hunt	Planning – Master Plan Phase I	October 2023
BBK	Special District, General, HR Legal Services	Retainer Agreement
Auerbach Engineering	General Civil Engineering (Local Engineer)	January 2026
Kaplan Kirsch Rockwell	Specialized Aviation Legal Services	Retainer Agreement

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