

1 The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS
2 regular meeting held Wednesday, January 22, 2025, Truckee Tahoe Airport District Community Room A &
3 B, located at the Truckee Airport, 10356 Truckee Airport Road, as well as live stream.

4 **CALL MEETING TO ORDER: 4:30 PM**

5 **PLEDGE OF ALLEGIANCE**

6 **DIRECTORS PRESENT:** President David Diamond
7 Vice President Mary Hetherington
8 Director Greg Horvath
9 Director Teresa O’Dette
10 Director Kat Rohlf

11 **STAFF PRESENT:** Mr. Robb Etnyre, General Manager
12 Mr. Jeff Menasco, Director of Aviation
13 Ms. Kelly Woo, Director of Finance & Administration
14 Mr. Vince Wawrzynski, Director of Operations &
15 Maintenance Mr. Josh Nelson, District Legal Counsel
16 Ms. Lauren Tapia, HR Manager/District Clerk

17 **VISITORS PRESENT:** 14

18 **SPECIAL ORDERS OF BUSINESS:** None.

19 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

20 Mr. Ken Aronson, Truckee resident, made a public comment on the increase of his monthly Hangar rent.

21 Mr. Leigh Golden, Truckee resident, made a public comment on the Airport District’s support for local
22 STEM Programing.

23 Mr. Kevin Sloan, Truckee resident, made a public comment on the flight overview he provided for Director
24 Horvath.

25 **MODIFICATION OF AGENDA:** None.

26 **SPEAK YOUR PEACE (TAB 01)**

27 President PRO TEM Rohlf reviewed the “Speak Your Peace” norms for the Board of Directors and general
28 public.

29 **SPECIAL ACTION ITEM**

30 **SELECTION OF BOARD PRESIDENT AND VICE PRESIDENT (TAB 2)**

31 District Counsel Nelson reviewed the proposed open nomination process for selecting Board President
32 and Vice President for calendar year 2025.

33 Director Hetherington requested to nominate Director Diamond for Board President.

34 Director O’Dette requested to nominate Director Rohlf for Board President.

35 Discussion ensued regarding the nomination requests.

36 Director Hetherington requested to nominate herself for Board Vice President.

37 Director O’Dette requested to nominate Director Rohlf for Board Vice President.

38 Discussion ensued regarding the nomination requests.

39 **PUBLIC COMMENT:** Mr. Jan Zabriski, Truckee resident, made a public comment on a rotation method
40 for President and Vice President seats.

41 **MOTION #1 JANUARY 22, 2025:** Director Hetherington motioned to approve Director Diamond as Board
42 President and Director Hetherington as Board Vice President for the 2025 Calendar year. Director
43 Diamond seconded the motion. Director Diamond, yes. Director Hetherington, yes. Director Horvath, yes.
44 Director O’Dette, no. Director Rohlf, yes. Motion passed.

45 **CONSENT ITEMS**

- 46 • Minutes: December 4, 2024, Regular Meeting ----- TAB 03
- 47 • Minutes: December 4, 2024, Special Meeting ----- TAB 04
- 48 • Monthly Service Bills and Fees – November 2024 ----- TAB 05
- 49 • PI 303 – Expenditure Authorization – Procurement – Update ----- TAB 06

50 **PUBLIC COMMENT:** None.

51 **MOTION #2 JANUARY 22, 2025:** Director O’Dette motioned to approve the Consent Items Tabs 03 – 06.
52 Vice President Hetherington seconded the motion. President Diamond, Vice-President Hetherington, and
53 Directors Horvath, O’Dette, and Rohlf voted in favor of the motion. Motion passed.

54 **ANNUAL BOARD OF DIRECTORS TRAINING – PRESENTED BY DISTRICT COUNSEL NELSON (BBK)**

55 District Counsel Nelson reviewed the annual Board of Directors training for the Board of Directors.

56 **PUBLIC COMMENT:** None.

57 The Board of Directors thanked District Counsel Nelson for his presentation.

58 **TTAD PROPERTY INSURANCE UPDATE (TAB 07)**

59 Ms. Kelly Woo reviewed the Property Insurance update for the Board of Directors. The Board of Directors
60 reviewed their questions and comments on the agenda item.

61 **PUBLIC COMMENT:** None.

62 **MOTION #3 JANUARY 22, 2025:** Director O’Dette motioned to switch from Lloyd’s of London property
63 insurance policy to Alliant Property Insurance Program policy effective 2/1/2025. Director Rohlf seconded
64 the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O’Dette, and Rohlf
65 voted in favor of the motion. Motion passed.

66 **APPOINTMENT OF BOARD REPRESENTATIVE TO THE CLIMATE TRANSFORMATION ALLIANCE**

67 Director Rohlf noted that she has served on the Climate Transformation Alliance committee for three
68 years and is ready to cycle off. Director Rohlf reviewed the commitment requirements of being a
69 committee member, and requested another Director to take over committee member duties. There was
70 Board consensus to nominate Director Horvath to sit on the Climate Transformation Alliance committee.

71 **PUBLIC COMMENT:** None.

72 **MOTION #4 JANUARY 22, 2025:** Director O’Dette made a motion to nominate Director Horvath to be a
73 Board representative of the Climate Transformation Alliance committee. Vice President Hetherington
74 seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O’Dette,
75 and Rohlf voted in favor of the motion. Motion passed.

76 **APRON A2 FINANCING OPTIONS – DISUCSSION (TAB 08)**

77 Mr. Robb Etnyre, reviewed the Apron A2 Financing Options slide deck for the Board of Directors. The
78 Board of Directors reviewed their questions and comments on the agenda item. Discussion ensued
79 regarding fixed rates, cost of issuance, term options, debt ratios, the necessity of more detailed

80 information to make a balance decision, possible financing schedule, life of pavement versus the life of
81 the loan, and if the District needs to borrow funds and carry a debt when it doesn't have to. There was
82 Board consensus to have staff come back with more detailed financing information as staff move
83 forwards.

84 **PUBLIC COMMENT:** None.

85 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 9)**

- 86 • Truckee Tahoe Workforce Housing Agency Update

87 Ms. Lauren Tapia reviewed the TTWHA update.

- 88 • Town of Truckee River Revitalization Steering Committee

89 Mr. Menasco reviewed his Truckee River Revitalization Steering Committee monthly update.

- 90 • Climate Transformation Alliance

91 Mr. Etnyre reviewed the Climate Transformation Alliance update.

- 92 • ACT Board of Directors Attendance

93 Mr. Etnyre reviewed the list of monthly meeting topics for calendar year 2025.

94 **GENERAL MANAGERS REPORT (TAB 10)**

95 Mr. Etnyre provided an update on the Hangar Damage report and an insurance update, the Strategic Plan
96 Tune Up, Master Fee Schedule, and the Sustainable Aviation Fuel Immersion Event.

97 Mr. Menasco reviewed the Annual Operations and Comment Report. Discussion ensued regarding the
98 cost of the Plane Noise reporting system, and potential community fatigue of noise reporting.

99 Ms. Kelly Woo reviewed the Monthly Financial Report.

100 **PUBLIC COMMENT:** Mr. Adam Lauber, Truckee resident, made a public comment on noise outreach.

101 **ROLLING AGENDA (TAB 11)**

102 Mr. Etnyre reviewed the Rolling Agenda for the Board of Directors. The Board requested PI 311 to be
103 discussed at a strategic plan update workshop.

104 **BOARD MEMBER ANNOUNCEMENTS**

105 **ADJOURN**

106 **PUBLIC COMMENT:** None

107 **MOTION #5 JANUARY 22, 2025:** Director O'Dette motioned to adjourn the meeting. Director Rohlf
108 seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette,
109 and Rohlf voted in favor of the motion. Motion passed.

110 At 6:13 PM the January 22, 2025, regular meeting of the Truckee Tahoe Airport Board of Directors
111 adjourned.

112 **THIS SET OF MINUTES IS A CONDENSED VERSION OF JANUARY 22, 2025, REGULAR BOARD MEETING. TO**
113 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/307012/truckee-tahoe-airport-](https://ttm.open.media/sessions/307012/truckee-tahoe-airport-board-january-22-2025?category=458)
114 [board-january-22-2025?category=458](https://ttm.open.media/sessions/307012/truckee-tahoe-airport-board-january-22-2025?category=458)