

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS regular meeting held Wednesday, February 26, 2025, Truckee Tahoe Airport District Community Room A & B, located at the Truckee Airport, 10356 Truckee Airport Road, as well as live stream.

CALL MEETING TO ORDER: 3:00 PM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Mary Hetherington
Director Greg Horvath
Director Teresa O'Dette
Director Kat Rohlf

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeff Menasco, Director of Aviation
Ms. Kelly Woo, Director of Finance & Administration
Mr. Vince Wawrzynski, Director of Operations & Maintenance
Mr. Josh Nelson, District Legal Counsel
Ms. Lauren Tapia, HR Manager/District Clerk

VISITORS PRESENT: 0

CLOSED SESSION

- GENERAL MANAGER PERFORMANCE REVIEW
 - Government Code 54957
 - Annual Performance Review
- CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representatives: President David Diamond
 - Unrepresented employee: General Manager Robb Etnyre

ADJOURN OUT OF CLOSED SESSION: 4:17 PM

President Diamond noted that there was no reportable action.

VISITORS PRESENT: 12

SPECIAL ORDERS OF BUSINESS: None.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:

Mr. Rick Stephens, Truckee resident, made a public comment on the Dollar Creek Crossing Development project in Tahoe City, CA.

Mr. Tal Fletcher, Truckee resident, made a public comment on his attendance at the UC Davis Noise and Emissions Symposium.

Ms. Carol Meagher, Executive Director of Kid Zone Museum, made a public comment on Kid Zone Museum's new Phase I Capital Campaign.

MODIFICATION OF AGENDA: None.

CONSENT ITEMS

- Minutes: February 26, 2025, Regular Meeting ----- TAB 02
- Minutes: March 10, 2025, Special Meeting ----- TAB 03
- Monthly Service Bills and Fees – February 2025 ----- TAB 04
- Annual Reporting of Reimbursements and Disclosure Report ----- TAB 05

Mr. Robb Etnyre requested to pull Tab Item 03.

Vice President Hetherington requested to pull Tab Item 04.

PUBLIC COMMENT: None.

MOTION #1 MARCH 26, 2025: Vice President Hetherington motioned to approve the Consent Items Tabs 02 & 05. Director O'Dette seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

Director Hetherington noted the new service bills and fees report is lacking check descriptions and inquired if those descriptions will be added back into future reports. Ms. Kelly Woo stated that the new report will have updates made to it so that the descriptions are reflected.

Mr. Etnyre noted a modification of the March 10, 2025 special meeting minutes that included the request for an additional special workshop.

MOTION #2 MARCH 26, 2025: Vice President Hetherington motioned to approve the Consent Items Tabs 03 & 04. Director O'Dette seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

2025 WILDFIRE MITIGATION PROJECTS – STRATEGIC INITIATIVES (TAB 06)

Mr. Etnyre noted that staff is requesting the Board of Director to approve funding for identified priority strategic initiatives for 2025 wildfire mitigation projects which were collaboratively developed by CalFire Truckee-North Tahoe Battalion, Northstar Fire Department, Truckee Fire Protection District, Olympic Valley Fire Department, California State Parks and North Tahoe Fire Protection District as part of each jurisdiction Community Wildfire Protection Plans (CWPP) and CalFire Burn Plan. Each Fire District/Department representative conducted a short overview of each of their proposed projects for 2025. The Board of Directors reviewed their questions and comments. Discussion ensued regarding the value of each of these proposed projects have to the entire region, mitigation projects being conducted on private land, private landowner financial responsibility in terms of fuels management, California public resource code that obligates public agencies/municipalities to facilitate fire mitigation, rising costs of mitigation/acre, and future funding opportunities to support the maintenance phase of these mitigation projects. There was consensus from the board to support the proposed 2025 Fire Mitigation Projects. District Counsel Josh Nelson reviewed the Board's findings when the Fire Mitigation Program was adopted in 2024 that helps reinforce why it qualifies as a public purpose of the Airport District. District Counsel Nelson also requested that motion to approve the 2025 Wildfire Mitigation Projects include make the same findings: that fire mitigation projects further the public purpose for the District for multiple reasons including that the District is a directly affected land owner, wildfire does not respect property boundaries so all mitigation projects protect District property, and wildfire has significant regional impacts, including threats to the public health and safety, property damage, smoke, loss of tourism and visitors, and others regardless of their location that affect airport operations and safety.

PUBLIC COMMENT:

Mr. Joe Miller, General Manager of Alpine Springs Water District, made a public comment on their wildfire mitigation project. Mr. Miller noted that they were late in submitting their project, but it could be ready for this summer.

Mr. Etnyre noted that staff will work with Mr. Miller to review the timing of the project and bring back a presentation with a proposal of potentially phasing the project over two years.

MOTION #4 MARCH 26, 2025: Vice President Hetherington motioned to approve the five individual Community Wildfire Mitigation Projects that meet the public purpose qualifications stated by District Counsel Nelson in the amount of \$1,970,000 as presented and authorize the General Manager to enter

into professional service agreements for each project for a duration not to exceed 18 months. Director O'Dette seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

PLACER COUNTY LAFCO SPECIAL DISTRICT ELECTION (TAB 07)

President Diamond noted that the Board Nominated Ms. Judy Friedman in February, and this month it is being requested that our Board submit their selection of Special District Representation on Placer County LAFCO.

PUBLIC COMMENT: None.

MOTION #5 MARCH 26, 2025: President Diamond motioned to cast a vote for Ms. Judy Friedman the Special District Representative (Voting Member) on Placer County LAFCO. Director Horvath seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette, and Rohlf voted in favor of the motion. Motion passed.

BREAK: 5:34 PM – 5:45 PM

TRUCKEE TAHOE SOARING ASSOCIATION – LEASE AMENDMENT (TAB 08)

Mr. Jeff Menasco noted that staff is requesting the Board approve of the Truckee Tahoe Soaring Association (TTSA) Lease Addendum to authorize camping. TTSA will be presenting multiple camping options: (i) TTSA leased camping area be available to any FAA Licensed pilot, (ii) Restrict camping to temporary seasonal employees only (e.g.: glider instructors, tow pilots), or (iii) Not approve camping on TTAD property. Mr. Ronn Hess, TTSA Board President, presented the slide deck reviewing TTSA's campground use proposals. The Board reviewed their questions and comments on the agenda item. Discussion ensued regarding TTSA using the Army Corps of Engineer's campground across the street as an option for employee camping, campground size, maximum occupancy, maximum RV lengths, port-a-potty location, total count of employees TTSA hires for the season, trash receptacle locations, how weather plays a factor with pre-reserved clients, the necessity of drafting a without cause termination clause in the Letter of Agreement, the status of the drinking water well, and if results come back as unacceptable potable water being brought in and who is responsible for that. There was consensus that District Staff work with TTSA and bring back a final proposal that includes further clarity and details at the April Board meeting.

PUBLIC COMMENT: None.

RESOLUTION 2025-03 OPPOSING LOCAL, SOCIAL, ECONOMIC, AND SAFETY IMPACTS THAT WILL RESULT FROM FEDERAL FUNDING CUTS (TAB 09)

Mr. Etnyre noted that the Board considered a previous version of this resolution but rather requested revisions be made before considering approval. Staff are presenting the updated version of Resolution 2025-03 that includes whereas language surrounding the impacts to the Airport District due to funding cuts to the FAA. Discussion ensued regarding board member reservations of passing a resolution that could potentially stir the pot and bring undue attention to the Airport District, whether or not this resolution fits our District's mission, the polarizing results should the Board not pass the Resolution, while also countering that the Board has the opportunity to support the impacted programs that affect District constituents by passing the resolution.

PUBLIC COMMENT: None.

MOTION #6 MARCH 26, 2025: Vice President Hetherington motioned to approve Resolution 2025-03 Opposing Local, Social, Economic and Safety Impacts that will Result from Federal Funding Cuts and to waive the reading. Director Rohlf seconded the motion. President Diamond, Vice-President Hetherington,

129 and Director Rohlf voted in favor of the motion. Directors O’Dette and Horvath opposed the motion.
 130 Motion passed.

131 **BOARD COMMITTEE ASSIGNMENTS AND AD HOC COMMITTEE REPORTS (TAB 10)**

132 • Truckee Tahoe Workforce Housing Agency Update

133 Ms. Lauren Tapia reviewed the TTWHA update.

134 • Town of Truckee River Revitalization Steering Committee

135 Mr. Jeff Menasco reviewed his Truckee River Revitalization Steering Committee monthly update.

136 • Climate Transformation Alliance Report

137 Mr. Etnyre noted that the Climate Transformation Alliance will be meeting in Kings Beach on April 11th
 138 and will be discussing the future of transportation in Truckee-Tahoe.

139 • ACT Board of Directors Attendance

140 Mr. Etnyre reviewed the list of monthly meeting topics for calendar year 2025.

141 **GENERAL MANAGERS REPORT (TAB 11)**

142 Mr. Etnyre provided an update on the A2 reconstruction project, as well as the project timeline and
 143 funding options.

144 District Counsel Josh Nelson reviewed the statutory and constitutional rights of the public to provide
 145 comment, accessibility, and no disruptions to a meeting location should a board member participate
 146 under the traditional teleconferencing rules.

147 Mr. Menasco reviewed the Monthly Operations and Comment Report.

148 Ms. Kelly Woo reviewed the Monthly Financial Report and noted that President Diamond will be assuming
 149 the Internal Auditor role that will begin in April.

150 **PUBLIC COMMENT:** None

151 **ROLLING AGENDA (TAB 12)**

152 Mr. Etnyre reviewed the Rolling Agenda for the Board of Directors.

153 There was consensus from the Board to hold an internal Board workshop on May 6th to discuss District
 154 priorities and to find new dates for the Strategic Plan (re)tune up workshop #2 and #3.

155 Mr. Etnyre reviewed key takeaways from tonight’s meeting.

156 **STAFF AND BOARD MEMBER CONFERENCE ATTENDANCE REPORT(S)**

157 Mr. Etnyre and Director Horvath provided a high-level overview of their attendance at the UC Davis Noise
 158 and Emissions Symposium and noted that they will be meeting to debrief and review potential next steps.
 159 They will be providing a more detailed report at the April Board meeting.

160 **BOARD MEMBER ANNOUNCEMENTS**

161 Director Horvath noted that he will be traveling the first half of April and will be unavailable.

162 **ADJOURN**

163 **PUBLIC COMMENT:** None

164 **MOTION #7 MARCH 26, 2025:** Director O'Dette motioned to adjourn the meeting. Director Rohlf
165 seconded the motion. President Diamond, Vice-President Hetherington, and Directors Horvath, O'Dette,
166 and Rohlf voted in favor of the motion. Motion passed.

167 At 7:18 PM the March 26, 2025, regular meeting of the Truckee Tahoe Airport Board of Directors
168 adjourned.

169 **THIS SET OF MINUTES IS A CONDENSED VERSION OF MARCH 26, 2025, REGULAR BOARD MEETING. TO**
170 **WATCH THE MEETING IN ITS ENTIRTY:** [https://ttm.open.media/sessions/312089/truckee-tahoe-airport-](https://ttm.open.media/sessions/312089/truckee-tahoe-airport-board-march-26-2025?category=458)
171 [board-march-26-2025?category=458](https://ttm.open.media/sessions/312089/truckee-tahoe-airport-board-march-26-2025?category=458)