

The following is a **condensed** version of the TRUCKEE TAHOE AIRPORT DISTRICT BOARD OF DIRECTORS special meeting held Monday, May 06, 2025, Truckee Tahoe Airport District, located at 10356 Truckee Airport Road, Truckee, California 96161 and Stahlgruberring 45, 81829 München, Germany.

CALL MEETING TO ORDER: 11:30 AM

PLEDGE OF ALLEGIANCE

DIRECTORS PRESENT: President David Diamond
Vice President Mary Hetherington
Director Greg Horvath (via teleconference)
Director Teresa O'Dette
Director Kathryn Rohlf

STAFF PRESENT: Mr. Robb Etnyre, General Manager
Mr. Jeffrey Menasco, Director of Aviation
Ms. Kelly Woo, Director of Finance and Administration
Mr. Vince Wawrzynski, Director of Operations
Mr. Josh Nelson, District Counsel
Ms. Lauren Tapia, HR Manager/District Clerk

VISITORS PRESENT: 0

CLOSED SESSION

- GENERAL MANAGER PERFORMANCE REVIEW
 - Government Code 54957
 - Annual Performance Review
- CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representatives: President David Diamond
 - Unrepresented employee: General Manager Robb Etnyre

ADJOURN OUT OF CLOSED SESSION: 1:25 PM

PUBLIC COMMENT: None.

SPECIAL ORDERS OF BUSINESS: None.

MODIFICATION OF AGENDA: None.

TRUCKEE TAHOE AIRPORT DISTRICT STRATEGIC PLAN INTERNAL WORKSHOP

Mr. Robb Etnyre welcomed the Board of Directors to the Strategic Plan internal workshop. Mr. Etnyre reviewed the workshop's agenda, which included an overview of the Board of Directors' statements of priorities, strategic plan focus areas, near-term opportunities, and board meeting information requirements.

Each Board Member reviewed their statements of priorities and confirmed their accuracy:

President Diamond

- Primary Focus: Provide strong regional benefit without expanding airport infrastructure.
 - Top Priorities: Wildfire Mitigation, Pilot Education, Agency Partnerships.

Mary Hethrington

- Primary Focus: Maintain infrastructure, Safety for neighborhoods as well as pilots. Collaboration with local agencies.
 - Top Priorities: Minimize growth, Control airports future environment, Minimize Liability.

Greg Horvath

- Primary Focus: Maintaining the airport’s current scale to preserve community character.
 - Top Priorities: Charging private jets their fair share to ensure equitable use of resources, supporting local pilots and ensuring property tax dollars benefit the entire community, advocating for early adoption of non-leaded fuels and broader environmental impact reductions, continue to improve upon existing noise abatement and noise monitoring systems while thinking broadly about how to reduce aircraft generated noise impact on the region.

Kat Rohlf

- Primary Focus: Community Centric Airport Operations, Environmental and Noise Impact Mitigation
 - Enhancing Community Engagement, Promoting Environmental Responsibility, Investing in Regional Safety and Infrastructure, Prioritizing the health of the airport.

Teresa O’Dette

- Operate a safe, thriving, and fiscally responsible airport to support regional general aviation needs.
 - Safety First, always. Reduce Operating expenses and/or increase operating revenues to become self-sustaining on the operational side of the airport. Invest tax dollars: back into the airport, into all communities in the district in a fair and impactful way. Be the best neighbor we can be regarding noise/annoyance, and tax revenue reinvestment.

Discussion ensued regarding adding wildfire as a formal initiative in the strategic workplan, for staff to increase outreach with chief pilots and corporate operators and for consideration for future noise monitoring systems and reviewing annual revenue and expense expectations during the annual budget process to both maintain facilities and fund strategic initiatives.

BREAK: 2:04 PM – 2:12 PM

The Board of Directors and staff reviewed the strategic initiatives and each of the Strategic Plan's focus areas. Discussion ensued regarding changing the name of “Economic Viability” focus area to “Economic Responsibility”, the future of the Airshow (timing frequency, budget, type of show, etc.), warehouse mixed use (update vs. new facility), TTAD water system, airport beacons and their future, community solar at TTAD, and a possible temporary STEAM facility. There was consensus from the Board to have staff bring back further information about the fiscal viability and structure of the Airshow in relation to a year-round STEAM program at a future meeting, and to discuss the facility maintenance cost of the warehouse mixed-use.

Mr. Etnyre reviewed meeting management details. Discussion ensued regarding information the Board should be reviewing on a recurring basis, individual Director meetings with the General Manager prior to Board meetings, and Board meeting flow.

Mr. Etnyre requested the Board review Attachment A – Strategic Plan Workplan and add their Director Priorities (if they are not already captured) as well as their comments, to each goal and strategy to the workplan document. The Board was requested to email Attachment A to Mr. Etnyre to compile it into a single document. There was Board consensus to host an additional special meeting on May 28, 2025, from 1:00 pm – 3:00 pm to review Attachment A as a group and, if necessary, to provide any additional feedback to staff.

84 **BOARD ANNOUNCEMENTS:** None.

85 **ADJOURN**

86 **PUBLIC COMMENT:** None

87 **MOTION #1 MAY 06, 2025 S:** Director O'Dette motioned to adjourn the May 06, 2025, Special meeting.
88 Vice President Hetherington seconded the motion. President Diamond, Vice President Hetherington,
89 Directors Horvath, O'Dette and Rohlf voted in favor of the motion. The motion passed.

90 At 5:15 PM the May 06, 2025, special meeting of the Truckee Tahoe Airport Board of Directors adjourned.